



City of New Haven

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Meeting Minutes Finance Committee

Monday, September 12, 2022

6:00 PM

Aldermanic Chambers

Meeting can be viewed on Board of Alders YouTube Page.

Aldermanic Notice New Haven

The Finance Committee will hold a public hearing on Monday, September 12, 2022, at 6:00 P.M, in the Aldermanic Chambers, 165 Church St., New Haven to hear the following:

1. [LM-2022-0409](#) ORDER OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN APPROVING THE OFFICE OF THE CITY CLERK TO ENTER INTO A MULTI-YEAR LEASE AGREEMENT WITH PRISM OFFICE SOLUTIONS FROM JULY 1, 2022 TO SEPTEMBER 30, 2027 FOR COST PER COPY AND COPIER MANAGEMENT SERVICES FOR PUBLIC PHOTOCOPY SERVICES.

Attachments: [CHECK LIST FOR ALDERMANIC SUBMISSIONS City Clerk PRISM](#)
[multiyear lease](#)
[BOA COVER LTR Prism contract renewal](#)
[ORDER PRISM Office Solutions Multiyear contract](#)
[PRIOR NOTIFICATION FORM City Clerk PRISM multiyear lease](#)
[contract](#)
[FISCAL IMPACT STATEMENT NH Historic Preserv Grant FY23](#)
[PRISM Order Agreement](#)
[Prism Packet for New Haven City Clerk Office 8-29-22](#)
[SIGNED packet LM-2022--0409](#)
[LM-2022-0409](#)

This Order was Favorable Report to the Board of Alders

2. **OR-2022-0024** ORDINANCE AMENDMENT ADOPTING CHANGES TO ARTICLE 18 (PENSION) OF THE EXECUTIVE MANAGEMENT AND CONFIDENTIAL EMPLOYEES' PERSONNEL AND PROCEDURES MANUAL CLARIFYING THE PENSION BENEFITS OF THE POSITIONS OF CHIEF OF STAFF, BUDGET DIRECTOR AND CHIEF TECHNOLOGY OFFICER; AND INCLUDING THE CITY BUDGET DIRECTOR, CHIEF TECHNOLOGY OFFICER AND MANAGER OF HUMAN RESOURCES AND BENEFITS AS KEY EMPLOYEES

Attachments: EM Pension BOA Check list
EM Pension Ordinance Amendment
EM Pension Prior Notification
EM Pension Fiscal Impact
SIGNED packet OR-2022-0024 as order
SIGNED packet OR-2022-0024
OR-2022-0024

This Ordinance was Favorable Reportto the Board of Alders

3. [OR-2022-0025](#) ORDINANCE AMENDMENT TO APPROPRIATING ORDINANCE NUMBER 1, OF THE BOARD OF ALDER APPROVED FISCAL YEAR 2022-23 BUDGET: SEEKING APPROVAL FOR THE RECLASSIFICATION OF GENERAL FUND POSITIONS WITHIN THE HUMAN RESOURCES OFFICE, OFFICE OF THE ASSESSOR, PARKS AND PUBLIC WORKS DEPARTMENT, AND POLICE DEPARTMENT.

Attachments: [Position Change BOA Check List](#)
[Position Change letter](#)
[Position Change Ordinance Amendment](#)
[Position Change Prior Notification](#)
[Position Change Fiscal Impact](#)
[MOU 2017 7-19 Police Grant Write, Records Supervisor](#)
[SIGNED packet OR-2022--0025](#)
[OR-2022-0025](#)

This Ordinance was Favorable Reportto the Board of Alders

4. [LM-2022-0407](#) ORDER OF THE NEW HAVEN BOARD OF ALDERS, AUTHORIZING THE MAYOR, BUDGET DIRECTOR, OR CONTROLLER TO ENTER INTO A ONE YEAR COMMERCIAL LEASE AGREEMENT AND EXECUTE ANY AMENDMENTS THAT MAY ARISE, WITH GATEWAY PARTNERS, LLC, IN THE AMOUNT OF FOUR-HUNDRED AND FORTY THOUSAND-TWO HUNDRED AND SIXTY-TWO DOLLARS (\$440,262) IN REGARD TO THE CITY OF NEW HAVEN HEALTH DEPARTMENT OFFICES AND PUBLIC HEALTH CLINIC FOR FISCAL YEAR 2022-23.

Attachments: [Health Department Boa checklist](#)
[Health Department Cover Memorandum](#)
[Health Department Order](#)
[Health Department Prior Notification](#)
[Health Department Fiscal Impact](#)
[SIGNED packet LM-2022--0407](#)
[lm-2022-0407](#)

Discharge for BOA meeting 9/19

5. [LM-2022-0348](#) ORDER OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN AUTHORIZING THE EXECUTION OF THE BOARD OF EDUCATION AGREEMENT WITH SCHOOLMINT, INC. THE PERIOD OF JULY 1, 2022, TO JUNE 30, 2025.

Attachments: [Check List for Aldermanic Submission](#)
[Aldermanic Cover Letter](#)
[BOA Order](#)
[Fiscal Impact Statement](#)
[Prior Notification Form](#)
[SchoolMint 3-Yr Contract Proposal \(revised\)](#)
[SchoolMint Board of Alders scanned packet](#)
[SchoolMint Certificate of Insurance](#)
[SchoolMint Disclosure Form \(signed\)](#)
[SchoolMint W9 2022](#)
[SchoolMint Cover Sheet](#)
[SchoolMint Memo \(revised\)](#)
[3 sigs BOE SchoolMint MYA packet](#)
[Linda H BOE CFO signed cover checklist](#)
[LM-2022-0348](#)

This Order was Favorable Reportto the Board of Alders

6. [LM-2022-0415](#) ORDER OF THE NEW HAVEN BOARD OF ALDERS TO READ AND FILE THE COMMUNICATION TITLED "REQUEST TO THE BOARD OF ALDERS TO REVIEW AND INVESTIGATE THE POLICIES AND PROCEDURES RELATED TO THE AWARING CONTRACTS AT THE BOARD OF EDUCATION".

Attachments: [Communication for Hearing, August 26, 2022](#)
[Communication for Hearing, August 26, 2022](#)
[LM-2022-0415](#)

This Order was Favorable Reportto the Board of Alders

These items are filed with the City Clerk and may be inspected at Room 202, 200 Orange St., New Haven. Per order: Hon. Adam Marchand, Chair. Attest: Michael Smart, City Clerk.

If you need a disability related accommodation, please call three business days in advance 946 7651 (voice) or 946 8582 (TTY).

Public may send comments to publictestimony@newhavenct.gov.

Meeting Minutes

Alder Marchand, Chair called the meeting to order at 6:03 p.m., September 12, 2022 in the Aldermanic Chamber, 165 Church Street, New Haven. Present were Aids. Marchand, Hurt, Santiago, DeCola, Morrison, Walker-Myers, Hamilton, Festa, Furlow, and Winters. Also in attendance was Alder Punzo.

1. ORDER OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN APPROVING THE OFFICE OF THE CITY CLERK TO ENTER INTO A MULTIYEAR LEASE AGREEMENT WITH PRISM OFFICE SOLUTIONS FROM JULY 1, 2022 TO September 30, 2027 FOR COST PER COPY AND COPIER MANAGEMENT SERVICES FOR PUBLIC PHOTOCOPY SERVICES.

Michael Gormany, Acting City Controller, and May Bay-Reed, Deputy City Clerk, came before the committee. Mr. Gormany spoke about the request followed by Ms. Bay-Reed.

Alder Winters asked why Water Pollution Control liens were not on the land records files. Ms. Bay-Reed answered.

Alder Winters asked if the City's tax liens could be put on the land records system. Mr. Gormany spoke on this.

No further questions were asked.

Alder Marchand asked three times if anyone from the public wished to testify. No one came forward.

2. ORDINANCE AMENDMENT ADOPTING CHANGES TO ARTICLE 18 (PENSION) OF THE EXECUTIVE MANAGEMENT AND CONFIDENTIAL EMPLOYEES' PERSONNEL AND PROCEDURES MANUAL CLARIFYING THE PENSION BENEFITS OF THE POSITIONS OF CHIEF OF STAFF, BUDGET DIRECTOR AND CHIEF TECHNOLOGY OFFICER; AND INCLUDING THE CITY BUDGET DIRECTOR, CHIEF TECHNOLOGY OFFICER AND MANAGER OF HUMAN RESOURCES AND BENEFITS AS KEY EMPLOYEES.

Steve Librandi, Human Resources and Sean Mattison, Chief of Staff, came before the committee. Mr. Mattison spoke about the request followed by Mr. Librandi.

Alder Festa asked if this change would affect the budget. Mr. Mattison answered.

Alder Furlow asked who was responsible for changing the Executive Management Handbook. Mr. Mattison spoke on this followed by Mr. Librandi.

Alder Winters asked if they had any preliminary numbers on how this would affect the

pension. Mr. Mattison spoke on this.

No further questions were asked.

Alder Marchand asked three times if anyone from the public wished to testify. No one came forward.

3. ORDINANCE AMENDMENT TO APPROPRIATING ORDINANCE NUMBER 1, OF THE BOARD OF ALDER APPROVED FISCAL YEAR 2022 23 BUDGET: SEEKING APPROVAL FOR THE RECLASSIFICATION OF GENERAL FUND POSITIONS WITHIN THE HUMAN RESOURCES OFFICE, OFFICE OF THE ASSESSOR, PARKS AND PUBLIC WORKS DEPARTMENT, AND POLICE DEPARTMENT.

Rebecca Bombero, Deputy Chief Administrative Officer, and Michael Gormany, Acting City Controller, came before the committee. Mr. Gormany spoke to the committee followed by Ms. Bombero.

No further questions were asked.

Alder Marchand asked three times if anyone from the public wished to testify. No one came forward.

4. ORDER OF THE NEW HAVEN BOARD OF ALDERS, AUTHORIZING THE MAYOR, BUDGET DIRECTOR, OR CONTROLLER TO ENTER INTO A ONE YEAR COMMERCIAL LEASE AGREEMENT AND EXECUTE ANY AMENDMENTS THAT MAY ARISE, WITH GATEWAY PARTNERS, LLC, IN THE AMOUNT OF FOUR HUNDRED AND FORTY THOUSAND TWO HUNDRED AND SIXTY TWO DOLLARS (\$440,262) IN REGARD TO THE CITY OF NEW HAVEN HEALTH DEPARTMENT OFFICES AND PUBLIC HEALTH CLINIC FOR FISCAL YEAR 2022 23.

Michael Gormany, Acting City Controller, came before the committee. Mr. Gormany spoke on this request.

Alder Walker-Myers asked the reason for the month-to-month payment plan. Mr. Gormany answered this question.

Alder Festa asked if the rate for the new lease was comparable to the area leases. Mr. Gormany said he didn't know but would get back to the committee with the information.

Alder Winter asked if they were currently doing a month-to-month lease payment. Mr. Gormany said they were.

There were no questions.

Alder Marchand asked three times if anyone from the public wished to testify. No one came forward.

5. ORDER OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN AUTHORIZING THE EXECUTION OF THE BOARD OF EDUCATION AGREEMENT WITH SCHOOLMINT, INC. THE PERIOD OF JULY 1, 2022 TO JUNE 30, 2025.

Paul Middleton, Director of School Choice, came before the committee, Mr. Middleton spoke on the request.

Alder Winter asked what the largest number of people used in the testing of the program. Mr. Middleton spoke about this.

Alder Walker-Myers asked if Mr. Middleton would speak about the enhancements of the program, which Mr. Middleton did.

Alder Festa asked what the plan was for upgrading the new program. Mr. Middleton spoke on this.

There were no questions.

Alder Marchand asked three times if anyone from the public wished to testify. No one came forward.

6. REQUEST TO THE BOARD OF ALDERS TO REVIEW AND INVESTIGATE THE POLICIES AND PROCEDURES RELATED TO THE AWARDED CONTRACTS AT THE BOARD OF EDUCATION.

Darnell Goldson, member of the Board of Education, came before the committee and spoke on his request.

Alder Walker-Myers asked if during the covid shutdown the Board of Education still paid the bus company and what year it was. Mr. Goldson spoke on this.

Alder Walker-Myers asked what the normal practice was for how long an RFP was posted. Mr. Goldson spoke about this.

Alder Morrison asked if there was a written policy for doing an RFP. Mr. Goldson spoke on this.

There were no questions.

Alder Marchand asked if anyone from the public wished to testify. The following came forward.

- a. Rodney Williams, of 16 Patten Road, North Haven.*
- b. Shafia Abdussabjn, of 670 Winthrop Avenue.*
- c. Reverend Bose Kimber, Bridgeport.*
- d. Anderson Ifica, of 65 Ericka Circle.*
- e. Bruce Gordner, of 105 Knox Street.*
- f. Chris Wilford, of 145 West Addison St, Chicago.*
- g. Bart Marksohn, of 75 Commercial Street, Plainview.*

At 9:05 PM, on a motion by Hurt, seconded by Morrison, to close the public portion of the meeting. The committee voted unanimously in favor of the motion.

Committee Action:

- 1. Alder Hurt seconded by Festa made a motion to move item 1 favorably. The committee voted to approve the Prism Office lease for the City Clerk's office.*
- 2. Alder Hurt seconded by Festa made a motion to move item 2 favorably. The committee voted to approve changes to the Executive & Management pension plan.*
- 3. Alder Hurt seconded by Festa made a motion to move item 3 favorably. The committee voted to approve the reclassifications.*
- 4. Alder Marchand told the committee that item 4 was going to remain in committee and*

be discharged to the Board of Alders for them to vote on at the next meeting.

5. Alder Hurt seconded by Festa made a motion to move item 5 favorably. The committee voted to approve the School Mint lease, with Alder Winter voting nay.

6. Alder Marchand, seconded by Santiago to move item 6 for Read and File. The committee voted to approve the motion.

At 9:35 PM, on a motion by Hurt, seconded by Morrison, the Committee voted to close the meeting.

The meeting was recorded. The recording is filed and may be inspected at Legislative Services.

Respectfully submitted,

*Donald A. Hayden
Fiscal Analyst*