

PRIOR NOTIFICATION FORM

NOTICE OF MATTER TO BE SUBMITTED TO THE BOARD OF ALDERMEN

TO (list applicable aldermen/women): Entire Board

DATE: **Wednesday, October 13, 2021**

FROM: Department Office of Management and Budget and Health Dept

Person Michael Gormany / Brooke Logan, Patricia Clark Telephone 203-946-6413

This is to inform you that the following matter affecting your ward(s) will be submitted to the Board of Aldermen.

ORDINANCE AMENDMENT TO APPROPRIATING ORDINANCE # 1 AUTHORIZING THE RECLASSIFICATION OF THE POSTIONS OF PROCESSING CLERK (#760) AND PROCESSING CLERK BILINGUAL (#790) TO ASSISTANT REGISTRAR IN THE HEALTH DEPARTMENT, VITAL STATISTICS OFFICE

Check one if this an appointment to a commission

☐

Democrat

☐

Republican

☐

Unaffiliated/Independent/Other _____

INSTRUCTIONS TO DEPARTMENTS

1. Departments are responsible for sending this form to the alderperson(s) affected by the item.
2. This form must be sent (or delivered) directly to the alderperson(s) **before** it is submitted to the Legislative Services Office for the Board of Aldermen agenda.
3. The date entry must be completed with the date this form was sent the alderperson(s).
4. Copies to: alderperson(s); sponsoring department; attached to submission to Board of Aldermen.