

CHECK LIST FOR ALDERMANIC SUBMISSIONS

<input checked="" type="checkbox"/>	Cover Letter
<input checked="" type="checkbox"/>	Resolutions/ Orders/ Ordinances
<input checked="" type="checkbox"/>	Prior Notification Form
<input checked="" type="checkbox"/>	Fiscal Impact Statement - Should include comprehensive budget
<input checked="" type="checkbox"/>	Supporting Documentation
<input type="checkbox"/>	Disk or E-mailed Cover letter & Order

IN ADDITION IF A GRANT:

<input type="checkbox"/>	Notice of Intent
<input type="checkbox"/>	Grant Summary
<input type="checkbox"/>	Executive Summary (not longer than 5 pages without an explanation)

Date Submitted: Wednesday, October 13, 2021

Meeting Submitted For: Monday, October 18, 2021

Regular or Suspension Agenda: Regular (Unanimous Consent)

Submitted By: Michael Gormany/Brooke Logan/Patrcial Clark

Title of Legislation: Vital Statistics Position Reclassifications

ORDINANCE AMENDMENT TO APPROPRIATING ORDINANCE # 1 AUTHORIZING THE RECLASSIFICATION OF THE POSTIONS OF PROCESSING CLERK (#760) AND PROCESSING CLERK BILINGUAL (#790) TO ASSISTANT REGISTRAR IN THE HEALTH DEPARTMENT, VITAL STATISTICS OFFICE

Comments: _____

Coordinator's Signature: _____

Controller's Signature (if grant): _____

Mayor's Office Signature: _____

Call 946-7670 with any questions.