

# **PRIOR NOTIFICATION FORM**

## **NOTICE OF MATTER TO BE SUBMITTED TO THE BOARD OF ALDERMEN**

TO : Alder Delphine Clyburn 20<sup>th</sup> Ward

DATE: **May 4, 2021**

FROM: Department Livable City Initiative  
Person Evan Trachten Telephone X 8373

This is to inform you that the following matter affecting your ward(s) will be submitted to the Board of Aldermen.

**ORDER APPROVING A FIVE (5) YEAR LEASE AGREEMENTS BY AND BETWEEN THE CITY OF NEW HAVEN AND CPEN – COMMUNITY PLACEMAKING ENGAGEMENT NETWORK INC. FOR PROGRAMING AT 224 SHELTON AVENUE, 227-231 SHELTON AVENUE, & 131-133 HAZEL STREET AT A RENT OF \$1.00 PER YEAR**

Check one if this an appointment to a commission

☐ Democrat

☐ Republican

☐ Unaffiliated/Independent/  
Other \_\_\_\_\_

### **INSTRUCTIONS TO DEPARTMENTS**

1. Departments are responsible for sending this form to the alderperson(s) affected by the item.
2. This form must be sent (or delivered) directly to the alderperson(s) **before** it is submitted to the Legislative Services Office for the Board of Aldermen agenda.
3. The date entry must be completed with the date this form was sent the alderperson(s).
4. Copies to: alderperson(s); sponsoring department; attached to submission to Board of Aldermen.