

CHECK LIST FOR ALDERMANIC SUBMISSIONS

X	Cover Letter
X	Resolutions/ Orders/ Ordinances
X	Prior Notification Form
X	Fiscal Impact Statement - Should include comprehensive budget
X	Supporting Documentation
	Disk or E-mailed Cover letter & Order
	IN ADDITION IF A GRANT:
X	Notice of Intent
X	Grant Summary
X	Executive Summary (not longer than 5 pages without an explanation)

Date Submitted: July ??, 2020

Meeting Submitted For: August 3rd ,
2020

Regular or Suspension Agenda:

Regular

Submitted By:

City Plan Department

Title of Legislation:

RE: RESOLUTION AUTHORIZING THE MAYOR TO APPLY FOR, EXECUTE, ACKNOWLEDGE, IMPLEMENT AND DELIVER ANY AND ALL DOCUMENTS AS MAY BE CONSIDERED NECESSARY OR APPROPRIATE FOR THE DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION GRANT: URBAN GREEN AND COMMUNITY GARDEN INITIATIVE

Comments:

Coordinator's Signature:

Controller's Signature (if grant):

Mayor's Office Signature:

Call 946-6308 with any questions.

****PLEASE NOTE CLEARLY IF UC (UNANIMOUS CONSENT) IS REQUESTED****