

**CHECK LIST FOR ALDERMANIC SUBMISSIONS**

X	Cover Letter
X	Resolutions/ Orders/ Ordinances
X	Prior Notification Form
X	Fiscal Impact Statement - Should include comprehensive budget
X	Supporting Documentation
	Disk or E-mailed Cover letter & Order
	<b>IN ADDITION IF A GRANT:</b>
X	Notice of Intent
X	Grant Summary
X	Executive Summary (not longer than 5 pages without an explanation)

Date Submitted: July 2, 2020

Meeting Submitted For: July 6<sup>th</sup> , 2020

Regular or Suspension Agenda:

Regular

Submitted By:

City Plan Department

Title of Legislation:

**RE: RESOLUTION AUTHORIZING THE MAYOR TO APPLY FOR, EXECUTE, ACKNOWLEDGE, IMPLEMENT AND DELIVER ANY AND ALL DOCUMENTS AS MAY BE CONSIDERED NECESSARY OR APPROPRIATE FOR THE STATE OF HISTORIC PRESERVATION GRANT: HISTORIC PRESERVATION ENHANCEMENT GRANT**

Comments:

Coordinator's Signature:

MPL

Controller's Signature (if grant):

Mayor's Office Signature:

Call 946-6308 with any questions.

**\*\*PLEASE NOTE CLEARLY IF UC (UNANIMOUS CONSENT) IS REQUESTED\*\***