

PRIOR NOTIFICATION FORM

NOTICE OF MATTER TO BE SUBMITTED TO THE BOARD OF ALDERMEN

TO (list applicable aldermen/women):

Entire Board

DATE: **Friday, August 23, 2019**

FROM: Department

Chief Administrative Office

Person

**Sean Mattesson/Michael
Gormany**

Telephone **946-7902**

This is to inform you that the following matter affecting your ward(s) will be submitted to the Board of Aldermen.

ORDINANCE AMENDMENT TO APPROPRIATING ORDINANCE # 1 AUTHORIZING BUDGET TRANSFER #201-20-1 TRANSFERRING FUNDS FROM THE OFFICE OF MANAGEMENT AND BUDGET IN THE AMOUNT OF \$7,600 TO THE DEPARTMENT OF POLICE SERVICE SALARY ACCOUNT TO COVER THE ADDITIONAL SALARY OF THE CHIEF OF POLICE

Check one if this an appointment to a commission

☐ Democrat

☐ Republican

☐ Unaffiliated/Independent/Other _____

INSTRUCTIONS TO DEPARTMENTS

1. Departments are responsible for sending this form to the alderperson(s) affected by the item.
2. This form must be sent (or delivered) directly to the alderperson(s) **before** it is submitted to the Legislative Services Office for the Board of Aldermen agenda.
3. The date entry must be completed with the date this form was sent the alderperson(s).
4. Copies to: alderperson(s); sponsoring department; attached to submission to Board of Aldermen.