

PRIOR NOTIFICATION FORM

**NOTICE OF MATTER TO BE SUBMITTED TO
THE BOARD OF ALDERMEN**

TO: Applicable Alders

All

WARD # **All**

DATE: **March 27, 2019**

FROM: Department/Office LCI
Person Serena Neal-Sanjurjo, ED Telephone 946-8436

This is to inform you that the following matter affecting your ward(s) will be submitted to the Board of Aldermen in the near future:

RESOLUTION OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN AUTHORIZING THE AMENDMENT TO THE CITY ORDINANCE ARTICLE XIV. FOR THE RESIDENTIAL RENTAL BUSINESS LICENSE PROGRAM.

Check one if this an appointment to a commission

☐ Democrat

☐ Republican

☐ Unaffiliated/Independent/Other _____

INSTRUCTIONS TO DEPARTMENTS

1. Departments are responsible for sending this form to the alderperson(s) affected by the item.
2. This form must be sent (or delivered) directly to the alderperson(s) **before** it is submitted to the Legislative Services Office for the Board of Aldermen agenda.
3. The date entry must be completed with the date this form was sent the alderperson(s).
4. Copies to: alderperson(s); sponsoring department; attached to submission to Board of Aldermen.