

## **CHECK LIST FOR ALDERMANIC SUBMISSIONS**

<input checked="" type="checkbox"/>	Cover Letter
<input checked="" type="checkbox"/>	Resolutions/ Orders/ Ordinances (NOTE: If you are submitting any item to the State you must write a Resolution)
<input checked="" type="checkbox"/>	Prior Notification Form
<input checked="" type="checkbox"/>	Fiscal Impact Statement - Should include comprehensive budget
<input checked="" type="checkbox"/>	Supporting Documentation (if applicable)
<input checked="" type="checkbox"/>	E-mailed Cover letter & Order

### **IN ADDITION [IF A GRANT]:**

<input type="checkbox"/>	Notice of Intent
<input type="checkbox"/>	Grant Summary
<input type="checkbox"/>	Executive Summary (not longer than 5 pages without an explanation)

**Date Submitted:** December 15<sup>th</sup>, 2023

**Meeting Submitted For:** January 2<sup>nd</sup>, 2024

**Regular or Suspension Agenda:** Regular

**Submitted By:** Laura E. Brown, Director, City Plan Dept.

**Title of Legislation:**

PETITION TO AMEND THE NEW HAVEN ZONING ORDINANCE TEXT OF  
SECTION 22: ACCESSORY DWELLING UNITS INCLUDING REMOVING THE  
OWNER OCCUPANCY REQUIREMENT, ALLOWING DETACHED AND  
ATTACHED ADUS OUTSIDE OF THE EXISTING BUILDING ENVELOPE,  
ELIMINATING THE MINIMUM LOT SIZE REQUIREMENT AND AMENDING  
SETBACK REQUIREMENTS FOR ADUS

**Comments:** Legistar File ID: OR-2023-0047

**Coordinator's Signature:** \_\_\_\_\_

**Controller's Signature (if grant):** \_\_\_\_\_

**Mayor's Office Signature:** \_\_\_\_\_

Call (203) 946-7670 or email [bmontalvo@newhavenct.gov](mailto:bmontalvo@newhavenct.gov) with any questions.

\*\*PLEASE NOTE CLEARLY IF UC (UNANIMOUS CONSENT) IS REQUESTED\*\*