

### CHECK LIST FOR ALDERMANIC SUBMISSIONS

<input checked="" type="checkbox"/>	Cover Letter
<input checked="" type="checkbox"/>	Resolutions/ Orders/ Ordinances
<input checked="" type="checkbox"/>	Prior Notification Form
<input checked="" type="checkbox"/>	Fiscal Impact Statement - Should include comprehensive budget
<input checked="" type="checkbox"/>	Supporting Documentation (if applicable)
<input checked="" type="checkbox"/>	Disk or E-mailed Cover letter & Order

#### **IN ADDITION [IF A GRANT]:**

<input type="checkbox"/>	Notice of Intent
<input type="checkbox"/>	Grant Summary
<input type="checkbox"/>	Executive Summary (not longer than 5 pages without an explanation)

**Date Submitted:** May 4, 2023

**Meeting Submitted For:** May 15, 2023

**Regular or Suspension Agenda:** Regular

**Submitted By:** Patricia A. King

**Title of Legislation:**

ORDINANCE AMENDMENT TO APPROPRIATING ORDINANCE # 1  
AUTHORIZING BUDGET TRANSFER #133-23-2 TRANSFERRING FUNDS FROM  
THE PUBLIC HEALTH SALARY ACCOUNT IN THE AMOUNT OF \$400,000, OFFICE  
OF THE ASSESSOR SALARY ACCOUNT IN THE AMOUNT OF \$100,000 AND  
FINANCE-TECHNOLOGY SALARY ACCOUNT IN THE AMOUNT OF \$100,000 AND  
TRANSFERRING TO CORPORATION COUNSEL LEGAL SERVICE BUDGET IN  
THE AMOUNT OF \$600,000 AND AMENDING THE AGREEMENTS OF MACCINI,  
VOCCIO & JORDAN, SUSMAN, DUFFY & SEGALOFF, HOWD & LUDORE,  
KARSTEN TALLBERG AND MILANO AND WANAT TO EXCEED ONE HUNDRED  
THOUSAND DOLLARS

**Comments:** Legistar File ID: OR-2023-0020

\*DocuSigned on separate copy of checklist

**Coordinator's Signature:**

**Controller's Signature (if grant):**

**Mayor's Office Signature:**

Call (203) 946-7670 or [bmONTALVO@newhavenct.gov](mailto:bmONTALVO@newhavenct.gov) with any questions.

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**Comments:** \_\_\_\_\_

**Coordinator's Signature:**

DocuSigned by:

*Patricia King, Corporation Counsel*

C13A62A0F4D642F

**Controller's Signature (if grant):**

**Mayor's Office Signature:**

Call (203) 946-7670 with any questions.  
[bmontalvo@newhavenct.gov](mailto:bmontalvo@newhavenct.gov)



Justin Elicker  
Mayor

## OFFICE OF THE CORPORATION COUNSEL

165 Church Street 4<sup>th</sup> Floor, New Haven 06510  
Tel: 203.946.7958 Facsimile: 203.946.7942  
[www.cityofnewhaven.com](http://www.cityofnewhaven.com)



Patricia A. King  
Corporation Counsel

May 4, 2023

Alder Tyisha Walker-Myers  
President  
24<sup>th</sup> Ward  
Board of Alders  
165 Church Street  
New Haven, CT 06510

RE: Ordinance Amendment to Appropriating Ordinance #1 of FY 2022-2023  
Budget Transfer #133-23-2

Dear Honorable President:

Attached please find a copy of the package that will be submitted under the regular agenda at the May 15, 2023 meeting of the Finance Committee of the Board of Alders.


I am requesting approval to enter into an Ordinance Amendment to Appropriating Ordinance #1 of FY 2022-2023 Budget Transfer # 133-23-2 transferring \$600,000 in funds from Public Health (\$400,000), Office of the Assessor (\$100,000), and Finance-Technology (\$100,000) salary account into the Office of Corporation Counsel legal service account effective immediately. With these funds, I am seeking approval to increase the maximum compensation of six (6) legal service agreements; five as outlined in the Ordinance Amendment and one other legal service agreement as outlined in a separate letter to Leadership.

Any assistance you may offer concerning this matter would be greatly appreciated.

If you have any questions, I welcome the opportunity to meet with you to discuss the reasons for these requested monies, and, as appropriate to explain to you the circumstances in the various cases which justifies the increases.

I can be reached directly at 203-668-9282 or at [pking@newhavenct.gov](mailto:pking@newhavenct.gov). I thank you and hope for your favorable consideration.

Very truly yours,

  
C13A52A0F4B642F...  
Patricia A. King

cc: Michael Gormany, Budget Director/Controller  
Roderick Williams, Deputy Corporation Counsel  
Catherine LaMarr, Deputy Corporation Counsel  
Michelle Duprey, Deputy Corporation Counsel  
Paula Pernal, Executive Assistant

..title

ORDINANCE AMENDMENT TO APPROPRIATING ORDINANCE # 1 AUTHORIZING BUDGET TRANSFER #133-23-2 TRANSFERRING FUNDS FROM THE PUBLIC HEALTH SALARY ACCOUNT IN THE AMOUNT OF \$400,000, OFFICE OF THE ASSESSOR SALARY ACCOUNT IN THE AMOUNT OF \$100,000 AND FINANCE-TECHNOLOGY SALARY ACCOUNT IN THE AMOUNT OF \$100,000 AND TRANSFERRING TO CORPORATION COUNSEL LEGAL SERVICE BUDGET IN THE AMOUNT OF \$600,000 AND AMENDING THE AGREEMENTS OF MACCINI, VOCCIO & JORDAN, SUSMAN, DUFFY & SEGALOFF, HOWD & LUDORF, KARSTEN TALLBERG AND MILANO AND WANAT TO EXCEED ONE HUNDRED THOUSAND DOLLARS

**..body**

**WHEREAS** Article VIII, Section 3 of the City Charter and Section 2-383 (1) of the Code of General Ordinances requires the approval of the Board of Alders for the transfer of funds within the General Fund Operating Budget, as adopted; and

**WHEREAS**, Section 2-376 (A) of the Code of General Ordinances requires Board of Alders approval for any city contract that does not go to bid that costs more than one hundred thousand dollars (\$100,000.00); and

**WHEREAS** The Office of Corporation Counsel legal service budget is projected to go over budget for fiscal year 2022-23; and

**WHEREAS** The legal service agreements of Maccini, Voccio & Jordan, Susman, Duffy & Segaloff, Howd & Ludorf, Karsten Tallberg And Milano And Wanat will exceed \$100,000 for fiscal year 2022-2023; and

**WHEREAS**, The City of New Haven Public Health, Office of the Assessor, and FINANCE-Technology are projecting to have lapsed salary to cover the additional cost for legal service expenditures for fiscal year 2022-2023.

**NOW, THEREFORE, BE IT ORDAINED by the New Haven Board of Alders that**

Section 1.       Transfer #133-23-2 be approved to transfer \$600,000 from Public Health (\$400,000), Office of the Assessor (\$100,000), and Finance-Technology (\$100,000) salary account to the Office of Corporation Counsel legal service account.

Section 2.       To amended legal service agreements of Maccini, Voccio & Jordan, Susman, Duffy & Segaloff, Howd & Ludorf, Karsten Tallberg And Milano And Wanat to exceed \$100,000 for fiscal year 2022-2023

# PRIOR NOTIFICATION FORM

## NOTICE OF MATTER TO BE SUBMITTED TO THE BOARD OF ALDERS

TO (list applicable alders of): ALL

WARD # 23 & 27

DATE: May 4, 2023

FROM: Department/Office Corporation Counsel  
Person Patricia A. King Telephone 946-7951

This is to inform you that the following matter affecting your ward(s) will be submitted to the Board of Alders in the near future:

ORDINANCE AMENDMENT TO APPROPRIATING ORDINANCE # 1  
AUTHORIZING BUDGET TRANSFER #133-23-2 TRANSFERRING FUNDS FROM  
THE PUBLIC HEALTH SALARY ACCOUNT IN THE AMOUNT OF \$400,000,  
OFFICE OF THE ASSESSOR SALARY ACCOUNT IN THE AMOUNT OF \$100,000  
AND FINANCE-TECHNOLOGY SALARY ACCOUNT IN THE AMOUNT OF  
\$100,000 AND TRANSFERRING TO CORPORATION COUNSEL LEGAL SERVICE  
BUDGET IN THE AMOUNT OF \$600,000 AND AMENDING THE AGREEMENTS  
OF MACCINI, VOCCIO & JORDAN, SUSMAN, DUFFY & SEGALOFF, HOWD &  
LUDORF, KARSTEN TALLBERG AND MILANO AND WANAT TO EXCEED  
ONE HUNDRED THOUSAND DOLLARS

Check one if this an appointment to a commission

- ☐ Democrat
- ☐ Republican
- ☐ Unaffiliated/Independent/Other \_\_\_\_\_

### INSTRUCTIONS TO DEPARTMENTS

1. Departments are responsible for sending this form to the alder(s) affected by the item.
2. This form must be sent (or delivered) directly to the alder(s) **before** it is submitted to the Legislative Services Office for the Board of Alders agenda.
3. The date entry must be completed with the date this form was sent the alder(s).
4. Copies to: alder(s); sponsoring department; attached to submission to Board of Alders.

# FISCAL IMPACT STATEMENT

DATE: May 4, 2023  
FROM (Dept.): Corporation Counsel  
CONTACT: Patricia A. King PHONE 203-946-7951

**SUBMISSION ITEM (Title of Legislation):**

ORDINANCE AMENDMENT TO APPROPRIATING ORDINANCE # 1 AUTHORIZING BUDGET TRANSFER #133-23-2 TRANSFERRING FUNDS FROM THE PUBLIC HEALTH SALARY ACCOUNT IN THE AMOUNT OF \$400,000, OFFICE OF THE ASSESSOR SALARY ACCOUNT IN THE AMOUNT OF \$100,000 AND FINANCE-TECHNOLOGY SALARY ACCOUNT IN THE AMOUNT OF \$100,000 AND TRANSFERRING TO CORPORATION COUNSEL LEGAL SERVICE BUDGET IN THE AMOUNT OF \$600,000 AND AMENDING THE AGREEMENTS OF MACCINI, VOCCIO & JORDAN, SUSMAN, DUFFY & SEGALOFF, HOWD & LUDORF, KARSTEN TALLBERG AND MILANO AND WANAT TO EXCEED ONE HUNDRED THOUSAND DOLLARS

List Cost: Describe in as much detail as possible both personnel and non-personnel costs; general, capital or special funds; and source of funds currently budgeted for this purpose.

	GENERAL	SPECIAL	BOND	CAPITAL/LINE ITEM/DEPT/ACT/ OBJ CODE
A. Personnel				
1. Initial start up				
2. One-time				
3. Annual				
B. Non-personnel				
1. Initial start up				
2. One-time				\$600,000 11331010-56696
3. Annual				

List Revenues: Will this item result in any revenues for the City? If Yes, please list amount and type.

NO	<input checked="" type="checkbox"/>
YES	<input type="checkbox"/>

1. One-time
2. Annual

Other Comments: