

## CHECK LIST FOR ALDERMANIC SUBMISSIONS

<input checked="" type="checkbox"/>	Cover Letter
<input checked="" type="checkbox"/>	Resolutions/ Orders/ Ordinances (NOTE: If you are submitting any item to the State you must write a Resolution)
<input checked="" type="checkbox"/>	Prior Notification Form
<input checked="" type="checkbox"/>	Fiscal Impact Statement - Should include comprehensive budget
<input checked="" type="checkbox"/>	Supporting Documentation (if applicable)
<input checked="" type="checkbox"/>	E-mailed Cover letter & Order

### IN ADDITION [IF A GRANT]:

<input type="checkbox"/>	Notice of Intent
<input type="checkbox"/>	Grant Summary
<input type="checkbox"/>	Executive Summary (not longer than 5 pages without an explanation)

Date Submitted: March 10<sup>TH</sup>, 2023

Meeting Submitted For: March 20<sup>TH</sup>, 2023

Regular or Suspension Agenda: Regular

Submitted By: Giovanni Zinn, City Engineer

#### Title of Legislation:

ORDER AUTHORIZING THE MAYOR TO ACCEPT FUNDING FROM THE HISTORIC WOOSTER SQUARE ASSOCIATION AS A PASS-THROUGH FROM THE CONNECTICUT DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT (CTDECD) AND SIGN ANY AGREEMENTS, AND OTHER DOCUMENTS THAT MAY BE DESIRABLE OR NECESSARY, INCLUDING ANY SUBSEQUENT AMENDMENTS TO AGREEMENTS, REGARDING IMPROVEMENTS TO HISTORICAL WOOSTER SQUARE NEIGHBORHOOD

Comments: Legistar File ID: LM-2023-0176

Coordinator's Signature:



Controller's Signature (if grant):

\*\*see second copy with wet signature

Mayor's Office Signature:

## CHECK LIST FOR ALDERMANIC SUBMISSIONS

<input checked="" type="checkbox"/>	Cover Letter
<input checked="" type="checkbox"/>	Resolutions/ Orders/ Ordinances (NOTE: If you are submitting any item to the State you must write a Resolution)
<input checked="" type="checkbox"/>	Prior Notification Form
<input checked="" type="checkbox"/>	Fiscal Impact Statement - Should include comprehensive budget
<input checked="" type="checkbox"/>	Supporting Documentation (if applicable)
<input checked="" type="checkbox"/>	E-mailed Cover letter & Order

### **IN ADDITION [IF A GRANT]:**

<input type="checkbox"/>	Notice of Intent
<input type="checkbox"/>	Grant Summary
<input type="checkbox"/>	Executive Summary (not longer than 5 pages without an explanation)

Date Submitted: March 10<sup>TH</sup>, 2023

Meeting Submitted For: March 20<sup>TH</sup>, 2023

Regular or Suspension Agenda: Regular

Submitted By: Giovanni Zinn, City Engineer

### Title of Legislation:

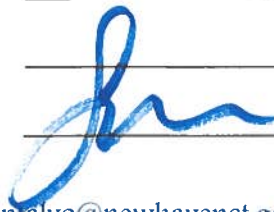
ORDER AUTHORIZING THE MAYOR TO ACCEPT FUNDING FROM THE HISTORIC WOOSTER SQUARE ASSOCIATION AS A PASS-THROUGH FROM THE CONNECTICUT DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT (CTDECD) AND SIGN ANY AGREEMENTS, AND OTHER DOCUMENTS THAT MAY BE DESIRABLE OR NECESSARY, INCLUDING ANY SUBSEQUENT AMENDMENTS TO AGREEMENTS, REGARDING IMPROVEMENTS TO HISTORICAL WOOSTER SQUARE NEIGHBORHOOD

Comments: Legistar File ID: LM-2023-0176

Coordinator's Signature: \_\_\_\_\_

Controller's Signature (if grant): \_\_\_\_\_

Mayor's Office Signature: \_\_\_\_\_



Call (203) 946-7670 or email [bmontalvo@newhavenct.gov](mailto:bmontalvo@newhavenct.gov) with any questions.



Justin Elicker  
Mayor

## ENGINEERING DEPARTMENT

City of New Haven  
200 Orange Street, Rm 503  
New Haven, CT 06510  
[www.newhavenct.gov](http://www.newhavenct.gov)



Giovanni Zinn, P.E.  
City Engineer

March 10, 2023

Honorable Tyisha Walker Myers  
President - Board of Alders  
City of New Haven  
165 Church Street  
New Haven, CT 06510

***Re: Order authorizing the Mayor to accept funding from the Historic Wooster Square Association as a passthrough from the Connecticut Department of Economic and Community Development (CTDECD) for the improvements to Historic Wooster Square neighborhood under the American Rescue Plan Act (ARPA)***

Dear Honorable Tyisha Walker Myers:

The State of Connecticut has offered funding to the Historic Wooster Square Association from the State's American Rescue Plan Act (ARPA) allocation. The Historic Wooster Square Association has approached the City of New Haven to undertake improvements to their district as a subrecipient of the grant, including traffic calming, lighting, and park improvements. The proposed budget for the City as a subrecipient is \$452,400.

The City proposes accepting this funding from the State of Connecticut through the Historic Wooster Square Association, and working with the Wooster Sq community to implement the project. The proposed improvements will be beneficial to the health and well-being of the general public, and will occur in the public right-of-way and park areas.

Thank you for your consideration of this matter. If you have any questions, please feel free to contact me at 203-946-8105.

Respectfully submitted,

Giovanni Zinn, PE  
City Engineer

mf

c: Regina Rush Kittle, Chief Administrative Officer  
Sarah Greenblatt/Keith Lorch, Historic Wooster Square Association  
file

..title

ORDER AUTHORIZING THE MAYOR TO ACCEPT FUNDING FROM THE HISTORIC WOOSTER SQUARE ASSOCIATION AS A PASS-THROUGH FROM THE CONNECTICUT DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT (CTDECD) AND SIGN ANY AGREEMENTS, AND OTHER DOCUMENTS THAT MAY BE DESIRABLE OR NECESSARY, INCLUDING ANY SUBSEQUENT AMENDMENTS TO AGREEMENTS, REGARDING IMPROVEMENTS TO HISTORICAL WOOSTER SQUARE NEIGHBORHOOD

..body

WHEREAS, the State of Connecticut Office of Policy and Management (OPM) has authorized this project to be funded from the Federal American Rescue Plan Act of 2021 (ARPA); and,

WHEREAS, the ARPA funding is intended to support improving outdoor spaces as a response to the public health emergency and/or its negative economic impacts in accordance with federal regulations; and,

WHEREAS, the Connecticut Department of Community and Economic Development (CTDECD) will administer the funds; and,

WHEREAS, the Historic Wooster Square Association is the receiving entity of the funds; and,

WHEREAS, the City of New Haven through its Department of Engineering, will work with the Wooster Square Historic District and the community at large to develop said improvements; and,

WHEREAS, the project will be administered by the City as a passthrough agent to the Historic Wooster Square Association; and,

WHEREAS, The City of New Haven desires to continue to improve pedestrian movement and provide public space safety for its residents; and,

WHEREAS, New Haven Residents, especially surrounding neighborhoods will benefit from the improvements to the Historic Wooster Square Neighborhood,

NOW, THEREFORE BE IT ORDERED BY THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN THAT THE MAYOR IS AUTHORIZED TO ACCEPT FUNDING FROM HISTORIC WOOSTER SQUARE ASSOCIATION AS A PASSTHROUGH FROM CONNECTICUT DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT (CTDECD) AND SIGN ANY ASSOCIATED AGREEMENTS, AGREEMENTS WITH CONTRACTORS AND OTHER DOCUMENTS THAT MAY BE DESIRABLE OR NECESSARY, INCLUDING ANY SUBSEQUENT AMENDMENTS TO AGREEMENTS, INCLUDING ANY REQUIRED INDEMNIFICATIONS OF THE STATE REGARDING IMPROVEMENTS TO HISTORICAL WOOSTER SQUARE NEIGHBORHOOD UTILIZING FUNDS UNDER THE AMERICAN RESCUE PLAN ACT OF 2021

# **PRIOR NOTIFICATION FORM**

## **NOTICE OF MATTER TO BE SUBMITTED TO THE BOARD OF ALDERS**

TO (list applicable alders):

ALL

DATE: **March 10, 2023**

FROM: Department

**Engineering**

Person

**Giovanni Zinn, P.E.**

Telephone

**946-8105**

This is to inform you that the following matter affecting your ward(s) will be submitted to the Board of Alders.

ORDER AUTHORIZING THE MAYOR TO ACCEPT FUNDING FROM THE  
HISTORIC WOOSTER SQUARE ASSOCIATION AS A PASS-THROUGH FROM  
THE CONNECTICUT DEPARTMENT OF COMMUNITY AND ECONOMIC  
DEVELOPMENT (CTDECD) AND SIGN ANY AGREEMENTS, AND OTHER  
DOCUMENTS THAT MAY BE DESIRABLE OR NECESSARY, INCLUDING ANY  
SUBSEQUENT AMENDMENTS TO AGREEMENTS, REGARDING  
IMPROVEMENTS TO HISTORICAL WOOSTER SQUARE NEIGHBORHOOD

Check one if this an appointment to a commission

☐

Democrat

☐

Republican

☐

Unaffiliated/Independent/Other

### **INSTRUCTIONS TO DEPARTMENTS**

1. Departments are responsible for sending this form to the alder(s) affected by the item.
2. This form must be sent (or delivered) directly to the alder(s) **before** it is submitted to the Legislative Services Office for the Board of Alders agenda.
3. The date entry must be completed with the date this form was sent the alder(s).
4. Copies to: alder(s); sponsoring department; attached to submission to Board of Alders.

## FISCAL IMPACT STATEMENT

DATE: March 10, 2023  
FROM (Dept.): Engineering Department  
CONTACT: Giovanni Zinn, City Engineer PHONE 946-8105

### SUBMISSION ITEM (Title of Legislation):

ORDER AUTHORIZING THE MAYOR TO ACCEPT FUNDING FROM THE HISTORIC WOOSTER SQUARE ASSOCIATION AS A PASS-THROUGH FROM THE CONNECTICUT DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT (CTDECD) AND SIGN ANY AGREEMENTS, AND OTHER DOCUMENTS THAT MAY BE DESIRABLE OR NECESSARY, INCLUDING ANY SUBSEQUENT AMENDMENTS TO AGREEMENTS, REGARDING IMPROVEMENTS TO HISTORICAL WOOSTER SQUARE NEIGHBORHOOD

List Cost: Describe in as much detail as possible both personnel and non-personnel costs; general, capital or special funds; and source of funds currently budgeted for this purpose.

	<u>GENERAL</u>	<u>SPECIAL</u>	<u>BOND</u>	<u>CAPITAL/LINE ITEM/DEPT/ACT/OBJ CODE</u>
--	----------------	----------------	-------------	--

#### A. Personnel

1. Initial start up
2. One-time
3. Annual

#### B. Non-personnel

1. Initial start up
2. One-time
3. Annual 452,400 TBD

List Revenues: Will this item result in any revenues for the City? If Yes, please list amount and type.

NO ☒  
YES ☐

1. One-time
2. Annual

Other Comments: