

CHECK LIST FOR ALDERMANIC SUBMISSIONS

<input checked="" type="checkbox"/>	Cover Letter
<input checked="" type="checkbox"/>	Resolutions/ Orders/ Ordinances
<input checked="" type="checkbox"/>	Prior Notification Form
<input checked="" type="checkbox"/>	Fiscal Impact Statement - Should include comprehensive budget
<input checked="" type="checkbox"/>	Supporting Documentation
<input type="checkbox"/>	Disk or E-mailed Cover letter & Order

IN ADDITION, IF A GRANT:

<input type="checkbox"/>	Notice of Intent
<input type="checkbox"/>	Grant Summary
<input type="checkbox"/>	Executive Summary (not longer than 5 pages without an explanation)

Date Submitted: Monday, August 29, 2022

Meeting Submitted For: September 06, 2022

Regular or Suspension Agenda: Regular

Submitted By: Michael Gormany

Title of Legislation:

ORDINANCE AMENDMENT TO APPROPRIATING ORDINANCE NUMBER 1, OF THE BOARD OF ALDER APPROVED FISCAL YEAR 2022-23 BUDGET: SEEKING APPROVAL FOR THE RECLASSIFICATION OF GENERAL FUND POSITIONS WITHIN THE HUMAN RESOURCES OFFICE, OFFICE OF THE ASSESSOR, PARKS AND PUBLIC WORKS DEPARTMENT, AND POLICE DEPARTMENT.

Comments:

Legistar File ID: OR-2022-0025

Coordinator's Signature:



Controller's Signature (if grant):

Mayor's Office Signature:



Call 946-7670 with any questions.



City of New Haven
Office Of Management and Budget
Justin M. Elicker, Mayor
Michael Gormany, City Budget Director

Monday, August 29, 2022

Alder Tyisha Walker
President, Board of Alders, 23rd Ward
165 Church Street
New Haven, CT 06510

RE: Ordinance Amendment to Appropriating Ordinance # 1 Reclassifying positions within the Office of Human Resources, Office of the Assessor, Parks and Public Works Department, and Police Department for FY 2022-23

Dear Honorable President Walker-Myers:

As required by City Charter and General Code of Ordinance, please find attach an amendment to appropriating number one for FY 2022-23, reclassifying positions adopted in the fiscal year 2022-23 budget for the Office of Human Resources, Office of the Assessor, Parks and Public Works Department, and Police Services.

The positions as listed in the ordinance amendment are vacated positions (Assessor and Parks and Public Works) and an anticipated retirement (Police Services). As in the past, the positions within the Assessor's Office and Parks and Public Works are being reclassified within the original bargaining unit of the original positions.

The position within the Office of Human Resources is requesting a change from Personnel Analyst to Senior Personnel Analyst upon a vacancy arising. In the possibility the position becomes vacant based on civil services testing, the City would change the position title to Senior Personnel Analyst. This would give the City greater flexibility and expediency in hiring for the position. If the position does not become vacant, it will remain as approved in the FY 2023 Board of Alder approved budget.

The position change with the Police Department is based on an anticipated retirement. Per a prior memorandum of understanding pertaining to the position of Records Supervisor. The records supervisor is a supervisory position located within the 884 (clerical) bargaining unit. The MOU outlines procedures between the City, local 884, and local 3144 on the terms of the position reclassification.



City of New Haven
Office Of Management and Budget
Justin M. Elicker, Mayor
Michael Gormany, City Budget Director

The reclassification of the positions is required by City Charter and General Code of Ordinance. If approved, the positions must follow all normal City process for hiring and civil service rules. All incumbents of the positions are fully aware. The Office of Management and Budget and Chief Administrative Office has discussed the position changes with the three effected agencies. IT is the recommendation that the changes will create efficiencies in management and operations of each department.

If you should have any questions, please feel free to contact me at 946-6413. I thank you and hope for your favorable consideration of this item.

Michael Gormany
City Budget Director
City Acting Controller

Rebecca Bombero
Deputy Chief Administrative Officer

ORDINANCE AMENDMENT TO APPROPRIATING ORDINANCE NUMBER 1, OF THE BOARD OF ALDER APPROVED FISCAL YEAR 2022-23 BUDGET: SEEKING APPROVAL FOR THE RECLASSIFICATION OF GENERAL FUND POSITIONS WITHIN THE HUMAN RESOURCES OFFICE, OFFICE OF THE ASSESSOR, PARKS AND PUBLIC WORKS DEPARTMENT, AND POLICE DEPARTMENT.

WHEREAS Article VIII, Section 3 of the City Charter and Section 2-386 of the Code of General Ordinances requires the approval of the Board of Alders to create a position not included in the budget as adopted, or to reclassify an existing and included position; and

WHEREAS Office of the Assessor, and Parks and Public Works Department are seeking approval to reclassify vacant positions; and

WHEREAS The Human Resources Office is seeking approval to reclassify the position of Personnel Analyst to Senior Personnel Analyst if a vacancy arises; and

WHEREAS The Police Department is seeking approval to reclassify a position upon the incumbent retirement per a previous memorandum of understanding; and

WHEREAS The following positions are looking to be reclassified in the FY 2022-23 Budget

Human Resources (upon vacancy)

6015 Personnel Analyst	(EM)
TBD Senior Personnel Analyst	(EM)

Assessor's Office (vacant)

1006 Assessment Info Clerk	(884)
TBD Administrative Assistant	(884)

Parks and Public Works (vacant)

3202 Administration and Finance Manager	(3144)
TBD Management and Policy Analyst	(3144)

Police Services (upon incumbents' retirement)

3202 Records Supervisor	(884)
TBD Supervisor of Records Administration	(3144)

; and

WHEREAS The Office of the Assessor, Parks and Public Works Department and Police Department are not seeking a budgetary transfer and are planning to hire within the allocated salary budget for the position's reclassifications (within bargaining unit agreement rules).

NOW, THEREFORE, BE IT ORDAINED by the New Haven Board of Alders that:

- Section 1. The title reclassifications within the Human Resources Office, Office of the Assessor and Parks and Public Works Department be re-classified within the FY 2022-23 budget
- Section 2. The title reclassifications within the Human Resources Office be reclassified if a vacancy arises
- Section .3 The title reclassifications within the Police Department to be re-classified upon the incumbent retirement

PRIOR NOTIFICATION FORM

NOTICE OF MATTER TO BE SUBMITTED TO
THE BOARD OF ALDERMEN

TO (list applicable aldermen/women): Entire Board
DATE: Monday, August 29, 2022

FROM: Department Office of Management and Budget and Budget
Person Michael Gormany Telephone 203-946-6413

This is to inform you that the following matter affecting your ward(s) will be submitted to the Board of Aldermen.

ORDINANCE AMENDMENT TO APPROPRIATING ORDINANCE NUMBER 1, OF THE BOARD OF ALDER APPROVED FISCAL YEAR 2022-23 BUDGET: SEEKING APPROVAL FOR THE RECLASSIFICATION OF GENERAL FUND POSITIONS WITHIN THE HUMAN RESOURCES OFFICE, OFFICE OF THE ASSESSOR, PARKS AND PUBLIC WORKS DEPARTMENT, AND POLICE DEPARTMENT.

Check one if this an appointment to a commission

☐

Democrat

☐

Republican

☐

Unaffiliated/Independent/Other

INSTRUCTIONS TO DEPARTMENTS

1. Departments are responsible for sending this form to the alderperson(s) affected by the item.
2. This form must be sent (or delivered) directly to the alderperson(s) before it is submitted to the Legislative Services Office for the Board of Aldermen agenda.
3. The date entry must be completed with the date this form was sent the alderperson(s).
4. Copies to: alderperson(s); sponsoring department; attached to submission to Board of Aldermen.

FISCAL IMPACT STATEMENT

DATE: Monday, August 29, 2022
FROM (Dept.): Office of Management and Budget
CONTACT: Michael Gormany PHONE: 203-946-6413

SUBMISSION ITEM (Title of Legislation):

ORDINANCE AMENDMENT TO APPROPRIATING ORDINANCE NUMBER 1, OF THE BOARD OF ALDER APPROVED FISCAL YEAR 2022-23 BUDGET: SEEKING APPROVAL FOR THE RECLASSIFICATION OF GENERAL FUND POSITIONS WITHIN THE HUMAN RESOURCES OFFICE, OFFICE OF THE ASSESSOR, PARKS AND PUBLIC WORKS DEPARTMENT, AND POLICE DEPARTMENT.

List Cost: Commercial Lease for City of New Haven Health Department for FY 2022-23

	GENERA L	SPECIAL	BOND	CAPITAL/LINE ITEM/DEPT/ACT/OB J CODE
A. Personnel				
1. Initial start up	N/A			
2. One-time	N/A			
3. Annual	N/A			
B. Non-personnel				
1. Initial start up	N/A			
2. One-time	N/A			
3. Annual				

List Revenues: Will this item result in any revenues for the City? If Yes, please list amount and type.

NO ☒
YES ☐

1. One-time
2. Annual

Donna Rockhill position

City of New Haven
And
Local 3144, Council 4,
AFSCME, AFL-CIO

RE: MPP-32,301 and MPP-32,547
Violations of Settlement Agreement:
Police Grant Writer
July 19, 2017

SETTLEMENT AGREEMENT

WHEREAS, the use of a contract employee at the Police Department for grant writing and grant management activities was the subject of an initial MOU (6/17/14) which resolved MPP-30,954; and

WHEREAS, the City violated terms of that MOU, which led to a second MOU (9/3/15); and

WHEREAS, the Union filed the above referenced MPP complaints alleging violations of a settlement agreement, insofar that the Police Department (1) permitted the contract employee to work past the March 1, 2016 deadline without obtaining the Union's consent, and (2) failed to negotiate a new job description for the position as agreed upon in the MOU, which resulted in an existing job description to be used for posting, testing, and filling the vacancy.

In full settlement of the above captioned matters, The City of New Haven and Local 3144, Council 4, AFSCME, AFL-CIO hereby agree to settle and resolve, in their entirety, the above-captioned MPP complaints as follows:

1. The City agrees to pay the Union eighteen hundred dollars (\$1,800.00) which represents the previously agreed monthly union dues for the time period from March 2016 through the employee becoming a dues-paying bargaining unit member. The City further agrees to pay the Union thirty-five hundred dollars (\$3,500.00) which represents costs and attorney's fees in resolving these matters along with the penalty for violating the MOU. Said payments will be made within thirty (30) calendar days of the execution of this Settlement Agreement.
2. The Department/City shall not object to a return of NIBRS audit duties to the bargaining unit and the consequent reclassification of the current **Records Supervisor into the bargaining unit**. The parties acknowledge that such changes are predicated upon Local 884 agreeing to relinquish said work and said member. A meeting to discuss these changes between Labor Relations, the Police Chief/designee(s), and the affected Union Presidents shall take place by September 15, 2017. In the event that Local 884 is unwilling to give back this work to Local 3144, at such time that Donna Rockhill vacates her position, a new civilian supervisory position assigned to Records will be placed in the supervisor's Union. In the interim, the Police Chief/designee agrees to meet with the Local 3144 President/designee on an annual basis to discuss issues surrounding records room supervision/reorganization.
3. In the future, the Department must obtain permission from the Union in advance whenever it seeks to utilize anyone outside the bargaining unit to perform the duties of a bargaining unit member which are beyond a *de minimis* nature. This item does not alter the MOU between the parties which governs the utilization of the bargaining unit members of Local 884 and the notice requirements in said MOU.

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- A black and white micrograph showing a single cell with a large, dark, circular nucleus. The nucleus is surrounded by a lighter, granular cytoplasm. The cell is roughly circular in shape.



Local 3144, Council 4, AFSCME, AFL-CIO

