



**City of New Haven**  
**Office Of Management and Budget**  
**Justin M. Elicker, Mayor**  
**Michael Gormany, City Budget Director**

Monday, August 29, 2022

Alder Tyisha Walker  
President, Board of Alders, 23rd Ward  
165 Church Street  
New Haven, CT 06510

RE: Ordinance Amendment to Appropriating Ordinance # 1 Reclassifying positions within the Office of Human Resources, Office of the Assessor, Parks and Public Works Department, and Police Department for FY 2022-23

Dear Honorable President Walker-Myers:

As required by City Charter and General Code of Ordinance, please find attach an amendment to appropriating number one for FY 2022-23, reclassifying positions adopted in the fiscal year 2022-23 budget for the Office of Human Resources, Office of the Assessor, Parks and Public Works Department, and Police Services.

The positions as listed in the ordinance amendment are vacated positions (Assessor and Parks and Public Works) and an anticipated retirement (Police Services). As in the past, the positions within the Assessor's Office and Parks and Public Works are being reclassified within the original bargaining unit of the original positions.

The position within the Office of Human Resources is requesting a change from Personnel Analyst to Senior Personnel Analyst upon a vacancy arising. In the possibility the position becomes vacant based on civil services testing, the City would change the position title to Senior Personnel Analyst. This would give the City greater flexibility and expediency in hiring for the position. If the position does not become vacant, it will remain as approved in the FY 2023 Board of Alder approved budget.

The position change with the Police Department is based on an anticipated retirement. Per a prior memorandum of understanding pertaining to the position of Records Supervisor. The records supervisor is a supervisory position located within the 884 (clerical) bargaining unit. The MOU outlines procedures between the City, local 884, and local 3144 on the terms of the position reclassification.



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The reclassification of the positions is required by City Charter and General Code of Ordinance. If approved, the positions must follow all normal City process for hiring and civil service rules. All incumbents of the positions are fully aware. The Office of Management and Budget and Chief Administrative Office has discussed the position changes with the three effected agencies. IT is the recommendation that the changes will create efficiencies in management and operations of each department.

If you should have any questions, please feel free to contact me at 946-6413. I thank you and hope for your favorable consideration of this item.

Michael Gormany  
City Budget Director  
City Acting Controller

Rebecca Bombero  
Deputy Chief Administrative Officer