

# **PRIOR NOTIFICATION FORM**

## **NOTICE OF MATTER TO BE SUBMITTED TO THE BOARD OF ALDERMEN**

TO (list applicable aldermen/women):

ALL

DATE: **April 4, 2022**

FROM: Department

**Engineering**

Person

**Giovanni Zinn, P.E.**

Telephone

**946-8105**

This is to inform you that the following matter affecting your ward(s) will be submitted to the Board of Aldermen.

Authorization for the Mayor to Sign a Project Authorization Letter (PAL) for Water Street Cycle Track Project which will utilize Local Transportation Capital Improvement Program (LOTICIP) funding

Check one if this an appointment to a commission

☐

Democrat

☐

Republican

☐

Unaffiliated/Independent/Other

### **INSTRUCTIONS TO DEPARTMENTS**

1. Departments are responsible for sending this form to the alderperson(s) affected by the item.
2. This form must be sent (or delivered) directly to the alderperson(s) **before** it is submitted to the Legislative Services Office for the Board of Aldermen agenda.
3. The date entry must be completed with the date this form was sent the alderperson(s).
4. Copies to: alderperson(s); sponsoring department; attached to submission to Board of Aldermen.