



STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION

2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546



February 24, 2022

The Honorable Justin Elicker
Mayor
City of New Haven
165 Church Street
New Haven, Connecticut 06510

Dear Mayor Elicker:

Subject: Local Transportation Capital Improvement Program (LOTICIP)

Commitment to Fund

Cycle Track
State Project No. L092-0005
Water Street (Route 1)
City of New Haven

The Department of Transportation (Department) has received the LOTICIP application prepared by the City of New Haven (Municipality) and submitted through the South Central Regional Council of Governments (COG) relative to the subject project. The Department has reviewed the application materials along with the revised cost estimate provided by the Municipality and subsequently endorsed by the COG.

The LOTICIP application for this project has been approved. The Department hereby commits to fund eligible project costs as follows:

Rights of Way:	\$	0
Eligible Utilities:	\$	0
Contract Items:	\$	311,000
Contingencies:	\$	31,100
<u>Incidentals to Construction:</u>	<u>\$</u>	<u>31,100</u>
Total Funding Commitment:	\$	373,200

This Commitment to Fund is subject to funding availability and general conditions including, but not limited to, the following:

1. The project is to be administered by the Municipality in accordance with the *Local Transportation Capital Improvement Program Guidelines*, dated November 2021, as may be revised. The guidelines are available on the Department's LOTICIP web page at <https://portal.ct.gov/DOT/Office-of-Engineering/Highway-Design---Local-Roads---LOTICIP>.

2. The project costs identified in this Commitment to Fund letter are based on estimates provided by the Municipality and endorsed by the COG. These costs are to be considered capped until adjustment, based on low bid or otherwise revised, in accordance with the LOTCIP guidelines.
3. Any scope revisions and/or twenty percent (20%) changes in cost identified during the design phase must be approved by the COG and the Department, as specified in the LOTCIP guidelines.
4. Upon completion of project design activities, the Municipality must forward to the Department, through the COG, a Final Design Submission along with supporting documentation and certifications, as defined in the LOTCIP guidelines.
5. The Municipality must execute and deliver a Project Authorization Letter (PAL) issued pursuant to the Master Municipal Agreement for Construction Projects and comply with its terms. The PAL will be forwarded to the Municipality for execution, subsequent to the receipt of the Final Design Submission package by the Department.

This commitment is further subject to the following project-specific conditions:

1. This project may require environmental permits. In accordance with the LOTCIP guidelines, the Municipality will be responsible for the acquisition of all environmental permits that may be required. Please be advised that any project that involves work within waters or wetlands may require State and/or Federal environmental permits. **It is critical that the Municipality or their consultant contact the Connecticut Department of Energy and Environmental Protection (DEEP) - Inland Water Resources Division early in the design process** to discuss permitting requirements, and to identify specific environmental concerns and design considerations. Failure to establish early coordination with DEEP may result in significant time delays in the permitting process due to the need for design changes and/or denial of permit applications. Please note the Department hosts a monthly Interagency Coordination (Municipal) meeting where municipalities (and their consultants) can discuss municipal projects with the various regulatory agencies relative to permitting requirements, identification of specific environmental concerns and design considerations. Due to the nature of this project and the potential for significant permit involvement, **it is required that the Municipality attend a future Interagency Coordination meeting to discuss the project. Attendance at the meeting should be arranged through the following contact:**

Mr. David W. Harms
Supervising Transportation Engineer
(860)-594-3291
DOT-EPC@ct.gov

2. The LOTCIP application materials indicate that this project is not anticipated to require right of way acquisitions. Should it be determined during the design phase that right of way acquisitions will be required, including construction easements, the Municipality through the

COG must notify the Department. All right of way acquisitions are to be performed in accordance with the LOTCIP guidelines. In addition, any acquisitions adjacent to Route 1 must be closely coordinated with the Department's Office of Rights of Way through the following contact:

Mr. Thomas H. Melzen
Supervising Property Agent
(860) 594-2451
Thomas.Melzen@ct.gov

3. This project will require work be performed within the State-owned right of way along State Route 1. As such, an encroachment permit will be required. **It is imperative that the design of the improvements proposed under this project be coordinated with the Department during the design phase to ensure conformance with applicable requirements relative to proposed work within State-owned right of way or otherwise affecting State-owned facilities. Establishing early coordination relative to the encroachment permit process is recommended.** All matters relative to the encroachment permit process for this project are to be coordinated through the following Department contact:

Mr. Paul Mozzicato
Special Services Section Manager (District 3)
(203) 389-3010
Paul.Mozzicato@ct.gov

4. Modifications to traffic control signals, devices, signs, and markings for public highways/roadways require review by the Local Traffic Authority and/or by the Office of the State Traffic Administration (OSTA) and/or by the Department's Division of Traffic Engineering. This project proposes to eliminate one of the westbound lanes across the bridge. In addition, traffic signal modifications may be needed at the intersection of Route 1 and State Street North and at the intersection of Route 1 and Olive Street to facilitate connection with the Farmington Canal Heritage Trail State Project No. 0092-0621. All new traffic control signals are subject to approval from OSTA; as such, coordination with OSTA should begin early in the design process. For further information regarding any approval requirements, please contact OSTA: <http://www.ct.gov/dot/osta>

Office of the State Traffic Administration
Connecticut Department of Transportation
2800 Berlin Turnpike
Newington, CT 06131
Phone: (860) 594-3020
Fax: (860) 594-2552
DOT.OSTA@ct.gov

Please be informed that, in accordance with the LOTCIP guidelines, the Department will initiate a Permit Need Determination and an Environmental Screening Review for this project to assist the Municipality in identifying items relative to natural resources, historic/archaeological resources, etc. that may need to be investigated or addressed during the design phase. The Environmental Screening Review is expected to be completed within approximately ninety (90) days. The Permit Need Determination is expected to be completed within approximately ninety (90) days. The results will be forwarded to the Municipality and the COG, when received.

If the Municipality accepts this Commitment to Fund, please sign below and return a copy of this letter to this office within thirty (30) days. Transmission via e-mail is acceptable.

If you have any questions, please contact the Project Manager, Mr. William Grant, P.E., at (860) 594-3229 or by e-mail at William.E.Grant@ct.gov.

Very truly yours,

Michael N. Calabrese, P.E.
Division Chief of Highway Design
Bureau of Engineering and Construction

Accepted By: _____
The Honorable Justin Elicker
Mayor

Date_____

cc: Mr. Giovanni Zinn, P.E., City Engineer, City of New Haven
Mr. Carl J. Amento, Executive Director, South Central Regional Council of Governments
Mr. Steven B. Dudley, Deputy Director/Director of Transportation, South Central Regional Council of Governments

Vitalij V. Staroverov/vvs:

bcc: Michael N. Calabrese – Hugh H. Hayward – William E. Grant
Darren E. Meyers – Jennifer N. Trio – Kelly Cain – Tawana M. Forte
Steven L. Degen – Thomas H. Melzen
Sherri L. Ruiz Clark – John D. Haggerty
Andrew S. Morrill
Paul Mozzicato
DOT.COGCoordinationUnit@ct.gov