

**CHECK LIST FOR ALDERMANIC SUBMISSIONS**

<b>X</b>	Cover Letter
<b>X</b>	Order to Appoint/Reappoint
<b>X</b>	Prior Notification Form/Notice of Matter to be Submitted
<b>X</b>	Prior Notification Letter to Appointee/Re-appointee
<b>X</b>	Application for City Boards/Commissions
<b>X</b>	Resumé/CV <b>or</b> personal statement of interest/bio

**Other:**

	Attendance for past 12 months (*reappointments only)
	Recommendations/support letters (optional)
	Annual Disclosure Form

**Date Submitted:** April 30<sup>TH</sup>, 2024

**Meeting Submitted For:** May 6<sup>th</sup>, 2024

**Regular or Suspension Agenda:** Regular

**Submitted By:** Barbara Montalvo, Legislative Liaison to the BOA

**Title of Legislation:**

ORDER OF THE NEW HAVEN BOARD OF ALDERS APPROVING THE APPOINTMENT OF MARCELLA MONK FLAKE TO THE CULTURAL AFFAIRS COMMISSION.

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**Comments:** LEGISTAR FILE ID: LM-2024-0338

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**Coordinator's Signature:** N/A

**Controller's Signature (if grant):** N/A

**Mayor's Office Signature:** \_\_\_\_\_

Call (203) 946-7670 or email [bmontalvo@newhavenct.gov](mailto:bmontalvo@newhavenct.gov) with any questions.

\*\*PLEASE NOTE CLEARLY IF UC (UNANIMOUS CONSENT) IS REQUESTED\*\*