

FISCAL IMPACT STATEMENT

DATE: October 17, 2025
FROM (Dept.): CONTROLLER
CONTACT: DR. KRISTY SAMPIERI PHONE 475.375.7423

SUBMISSION ITEM (Title of Legislation): ADP

ORDER OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN
AUTHORIZING THE MAYOR, AND/OR CONTROLLER, TO ENTER INTO A FIVE-
YEAR AGREEMENT WITH ADP WORKFORCE NOW PAYROLL SYSTEM TO
PROVIDE THE CITY OF NEW HAVEN WITH A UNIFIED PAYROLL SYSTEM FOR
ELECTRONIC TIME TRACKING, AUTOMATION OF PAYROLL PROCESSING, AND
PAYROLL REPORTING.

List Cost:	Describe in as much detail as possible both personnel and non-personnel costs; general, capital or special funds; and source of funds currently budgeted for this purpose.			
	GENERAL FUND	SPECIAL FUNDS	BOND FUNDING	CAPITAL/LINE ITEM/DEPT/ACT/OBJ CODE
A. Personnel	\$0	\$0	\$0	
1. Initial start up	\$0	\$0	\$0	
2. One-time	\$	\$0	\$0	
3. Annual	\$430,738.38	\$0	\$0	
B. Non-personnel	\$0	\$0	\$0	
1. Initial start up	\$0	\$0	\$0	
2. One-time	\$0	\$0	\$0	
3. Annual	\$0	\$0	\$0	

List Revenues: Will this item result in any revenues for the City? If Yes, please list amount and type.

NO ☒
YES ☐

1. One-time: 0

2. Annual: \$430,738.38

Other Comments: This will improve the functionality of how the City will pay its employees. This will also ensure accuracy and will have electronic time tracking system. There will be cost savings to the City with regards to grievances and lawsuits levied against the City for inaccurate pay discrepancies.

Also, ADP Inc. has agreed to waive the implementation costs with an annual cost of \$430,738.38, there will be a 4% increase YOY to year five. The annual costs are calculated below (which includes the 4% increase)

Year 1: \$430,738.38
Year 2: \$447,967.92
Year 3: \$465,886.63
Year 4: \$484,522.10
Year 5: \$503,902.98