

## CHECK LIST FOR ALDERMANIC SUBMISSIONS

- Cover letter
- Resolutions/Orders/Ordinances
- Prior Notification Form
- Fiscal Impact Statement (Should include comprehensive budget)
- Supportive Documentation -
- E-mailed cover letter and order

### **IN ADDITION, IF A GRANT:**

- Notice of Intent
- Executive Summary (not longer than five pages without an explanation)

Date Submitted: June 28, 2021

Meeting Submitted For: July 6, 2021

**Regular** or Suspension Agenda: Regular

Submitted by: John Alston

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### TITLE OF LEGISLATION:

**ORDINANCE AMENDMENT TO CHAPTER 13 OF THE NEW HAVEN CODE  
OF ORDINANCES ESTABLISHING A VACANT BUILDING REGISTRATION  
PROGRAM AS PART OF THE FIRE CODE**

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Comment(s) (if any): None

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Coordinator's Signature:

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Controller's Signature (if grant)

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Signature (Office of the Mayor)

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