# **Application Form**

### **Profile**

If you have any questions or difficulty submitting this application, please reach out to Alex Guzhnay at aguzhnay@newhavenct.gov or call 203-946-7670.

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	:://newhaven-
Which Boards would you like to apply for?	

Advisory Board for the Q-House: Submitted

Fallon Thomas Page 1 of 3

#### Is this an appointment or reappointment request? \*

Appointment

### **Interests & Experiences**

Please tell us about yourself and why you want to serve. Please attach any of the follow:

Resume, Curriculum Vitae (CV), Professional Bio, or a Statement of Interest.

#### Fallon Thomas Resume QHAB.docx

Upload a Resume

If not submitting a Resume or CV, please submit a  $\sim$ 150 word Statement of Interest as to why you are interested in serving on your selected boards/commissions. If you have uploaded a resume, you can write n/a.

n/a

Question applies to Advisory Board for the Q-House

What position on the Q-House Advisory Board are you applying for or have experience in? Please provide a resume, if possible, if you are applying for a position that requires experience/skills in a specific area. \*

- Workforce/Job Training Facility Representative
- ✓ Resident of the City of New Haven\,

#### Why are you interested in serving on a board or commission?

As a concerned citizen and active contributor to Q House activities, I would like to support the strategic management of the Dixwell Q House, ensuring viable programs, financial sustainability, and access to all.

# Why do you believe you would be a good fit for your selected board and commission(s)?

I believe I am a strong fit for this role because I bring several years of experience in community service coordination, program and project management, as well as established connections with key community stakeholders. These skills and relationships allow me to effectively build partnerships, support initiatives, and drive meaningful community impact.

Do you have any time commitments that would prevent you from participating in board/commission meetings? Meeting times can be found by visiting newhavenct.gov/boards, but most are usually once a month for 1-2 hours.

no

#### **Demographics**

Some boards and commissions require membership to be politically proportionate, per State Statute on minority party representation (CGS § 9-167a). What is your political affiliation on your voter registration?

Democrat

In order to stay compliant with our city's charter, are you registered to vote in New Haven?

⊙ Yes ○ No

We strive to maintain diversity in all of our Boards and Commissions. These questions are optional and if you volunteer the information we will only use it to ensure that our boards and commissions are diverse.

### **Ethnicity**

▼ African American

Gender

**▼** Female

How did you hear about serving on our Boards & Commissions?

Former and Current Board members and Ward 22 Alder

Fallon Thomas Page 3 of 3

Fallon S. Thomas 400 Blake St. #4306 New Haven, CT 06515 (203) 809-4928 | Fallonthomas18@gmail.com

# **Professional Summary**

Motivated and results-focused professional with 20 years of leadership and program management experience. Skilled in community engagement, partnership development, and workforce initiatives. Recognized for building pipelines between institutions and communities, creating opportunities for professional growth, and strengthening nonprofit and educational resources.

# **Professional Experience**

Yale University, New Haven, CT

## Community Outreach and Engagement Manager (2024-Present) Community Liaison, New Haven Hiring Initiative (2020-2024)

- Cultivate and sustain relationships with community partners to create employment and career pathways.
- Direct Yale's Employment Readiness Program, connecting local residents to employment opportunities via wrap-around support.
- Manage the Yale's New Haven Promise Internship Program, building career pipelines for students.
- Educate and engage the community through outreach events, workshops, and partnerships.
- Collaborate with Talent Acquisition to support inclusive hiring.

### Assistant Administrator 4, Public Safety (2019-2020)

- Coordinated business operations, HR functions, and vendor contracts for Public Safety.
- Advised managers on HR policies, staffing, and labor contracts.

# Assistant Administrator 4, Orthopaedics & Rehabilitation (2017-2019)

- Directed faculty recruitment and appointment processes.
- Guided hiring managers on recruitment strategies and contractual obligations.

## Senior Administrative Assistant II, FAS Registrar (2017)

 Coordinated academic processes for Yale College, providing service to students, faculty, and staff.

# Senior Administrative Assistant - Yale Temporary Staffing (2015-2017)

 Supported multiple Yale departments with HR, events, and administrative functions.

### New Haven Job Corps, New Haven, CT

Records and Data Integrity Manager (2011–2015)

- Managed student records, enrollment, and compliance for Department of Labor contract.
- Supervised staff and guided workforce readiness compliance for students.

#### Illinois Institute of Technology, Chicago, IL

Parking & Transportation Supervisor (2006–2010)

• Directed operations, staff, and budget for university transportation and parking services.

## **Education**

Master of Liberal Arts in History – Loyola University Chicago, 2010 Bachelor of Liberal Arts in History – Temple University, 2004

# Memberships, Boards & Community Engagement

- Board Member: Greater New Haven Boys & Girls Club, New Haven Reads, Shubert Theatre
- Advisory Councils: Community Foundation of Greater New Haven (Women & Girls), SCSU Workforce & Lifelong Learning
- President, The New Haven Club, NANBWC, Inc.
- Co-Chair, Yale African American Affinity Group (2018–2020)
- Phenomenal I AM Mentor
- Judge, New Haven Public Schools History Fair

## **Awards**

- Yale Linda Lorimer Distinguished Service Award (2024)
- HR Service Excellence Award (2024)
- President's Appreciation Award New Haven Club (2024)
- Future Leaders of Yale Community Leader Award (2019)
- Phenomenal Woman Award (2018)
- Greater New Haven Mentoring Collaborative Impact Award (2018)

# Skills

Community Engagement | Strategic Partnerships | Program Development | Mentorship | Workforce Development | Nonprofit Board Leadership | Public Speaking | HRIS/Workday | Event Planning