



# City of New Haven

## Meeting Minutes Finance Committee

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Monday, September 14, 2020

6:00 PM

Aldermanic Chambers

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The Finance Committee will hold a public hearing on Monday, September 14, 2020, at 6:00 P.M, via video conference. Meeting can be viewed at <https://bit.ly/2RgOdyC> or by phone at 1 888 475 4499. Meeting Webinar ID: 941 6227 4046. Phone password: 9714347313.

The Finance Committee will hear the following items;

1. [OR-2020-0018](#) ORDINANCE AMENDMENT TO APPROPRIATING ORDINANCE # 1 AUTHORIZING RECLASSIFICATION OF GENERAL FUND POSITIONS WITHIN THE DEPARTMENT OF DEPARTMENT OF PARKS/PUBLIC WORKS, OFFICE OF INFORMATION AND TECHNOLOGY, CORPORATION COUNSEL, AND COMMUNITY SERVICES ADMINISTRATION AND FUNDS IN THE AMOUNT OF EIGHTY-FIVE THOUSAND, EIGHT HUNDRED AND EIGHTY-TWO DOLLARS AND ZERO CENTS \$85,882 BE TRANSFERRED FROM SALARY RESERVE ACCOUNT (1-407-1010-50110) TO THE DEPARTMENT OF PARKS/PUBLIC WORKS (1-504-1010-50110), OFFICE OF INFORMATION AND TECHNOLOGY (1-137-1120-50110), FINANCE DEPARTMENT (1-137-1110-50110) CORPORATION COUNSEL (1-133-1010-50110), AND COMMUNITY SERVICES ADMINISTRATION (1-308-1010-5010) FOR FISCAL YEAR 2020-21

**Attachments:** [137-21-1 BOA SUBMISSION CHECKLIST](#)

[137-21-1 Cover Letter](#)

[137-21-1 Fiscal Impact](#)

[137-21-1 Prior NOTIFICATION](#)

[137-21-1 revised transfer form 4-20-16](#)

[137-21-1 Ordinance Amendment Amended](#)

[OR-2020-0018](#)

**This Ordinance was Favorable Report to the Board of Alders**

2. [OR-2020-0019](#) ORDINANCE AMENDMENT TO APPROPRIATING ORDINANCE # 1 AUTHORIZING BUDGET TRANSFER #308-21-1 TRANSFERRING FUNDS FROM THE DEPARTMENT OF RECREATION AND YOUTH SERVICES, OFFICE OF THE ASSESSOR, DEPARTMENT OF HEALTH, AND DEPARTMENT OF PARKS/PUBLIC WORKS SALARY ACCOUNTS IN THE AMOUNT OF \$25,000 EACH FOR A TOTAL OF \$100,000 TO THE COMMUNITY SERVICES ADMINISTRATION , MISCELLANOUS

EXPENSE ACCOUNT TO FUND THE MAYORS COMMUNITY CRISIS  
RESPONSE TEAM PLANNING STUDY

- Attachments:** [308-21-1 BOA SUBMISSION CHECKLIST](#)  
[308-21-1 Cover Letter](#)  
[308-21-1 Fiscal Impact](#)  
[308-21-1 Prior NOTIFICATION](#)  
[308-21-1 revised transfer form 4-20-16](#)  
[308-21-1 Ordinance Amendment](#)  
[OR-2020-0019](#)

**This Ordinance was Favorable Reportto the Board of Alders**

3. [LM-2020-0394](#) ORDER OF THE BOARD OF ALDERS APPROVING THE  
UNSEQUESTRATION OF CAPITAL FUNDS APPROPRIATED IN FISCAL  
YEAR 2017-2018 SO AS TO ALLOW THE CITY TO CARRY OUT SUCH  
FURTHER WORK AT 654 ORCHARD STREET (A.K.A. THE PREMISES) AS  
MAY BE NECESSARY IN ORDER TO OBTAIN A CERTIFICATE OF  
OCCUPANCY.

- Attachments:** [Un-Sequestration letter\\_Clean](#)  
[LM-2020-0394](#)

**This Order was Favorable Reportto the Board of Alders**

4. [LM-2020-0396](#) ORDER TO READ AND FILE THE NEW HAVEN PRE-AUDIT REPORT  
FOR FISCAL YEAR 2019-2020.

- Attachments:** [Pre-Audit Report FY 2019-20](#)  
[Pre-Audit Report FY 2019-20 \(corrected\)](#)  
[LM-2020-0396](#)

**This Order was Favorable Reportto the Board of Alders**

5. [OR-2020-0025](#) ORDINANCE AMENDMENT PURSUANT TO ARTICLE VIII OF THE  
CHARTER AND SECTION 2-190 OF THE CODE OF GENERAL  
ORDINANCES ELIMINATING NEGATIVE LINE ITEM BALANCES FOR  
THE FISCAL YEAR ENDING 6-30-20

- Attachments:** [20-999 BOA SUBMISSION CHECKLIST](#)  
[20-999 Fiscal Impact](#)  
[20-999 Ordinance Amendment](#)  
[20-999 Prior NOTIFICATION](#)  
[20-999 revised transfer form 4-20-16](#)  
[Cover Letter 20-9999](#)  
[OR-2020-0025](#)

**This Ordinance was Favorable Reportto the Board of Alders**

- 6. [LM-2020-0326](#) ORDER TO READ AND FILE THE UPDATED BUDGETARY AND FINANCIAL REPORTS FOR THE MONTH OF JUNE 2020 IN COMPLIANCE WITH ARTICLE VIII SECTION 5 OF THE CHARTER.

Attachments: [monthly report -june 2020](#)  
[LM-2020-0326](#)

**This Order was Favorable Reportto the Board of Alders**

- 7. [LM-2020-0364](#) ORDER TO READ AND FILE THE UPDATED BUDGETARY AND FINANCIAL REPORTS FOR THE MONTH OF JULY 2020 IN COMPLIANCE WITH ARTICLE VIII SECTION 5 OF THE CHARTER.

Attachments: [July Monthly](#)  
[LM-2020-0364](#)

**This Order was Favorable Reportto the Board of Alders**

These items are filed with the City Clerk and may be inspected at Room 202, 200 Orange St., New Haven. Per order: Hon. Evette Hamilton, Chair. Attest: Michael Smart, City Clerk.

If you need a disability related accommodation, please call three business days in advance 946 8122 (voice) or 946 8582 (TTY).

Public may join the meeting, and may send public comment to [publictestimony@newhavenct.gov](mailto:publictestimony@newhavenct.gov), via video conference. Meeting can be viewed at <https://bit.ly/2RgOdyC> or by phone at 1 888 475 4499. Meeting Webinar ID: 941 6227 4046. Phone password: 9714347313.

Meeting Minutes

*Alder Hamilton, called the meeting to order at 6:05 p.m., September 14, 2020 via webinar. Present were Aids. Hamilton, Marchand, Santiago, DeCola, Morrison, Walker-Myer, Festa, Furlow, E. Rodriguez, Hurt, and Decker. Also present was Alder Roth.*

1. ORDINANCE AMENDMENT TO APPROPRIATING ORDINANCE # 1 AUTHORIZING RECLASSIFICATION OF GENERAL FUND POSITIONS WITHIN THE DEPARTMENT OF DEPARTMENT OF PARKS/PUBLIC WORKS, OFFICE OF INFORMATION AND TECHNOLOGY, CORPORATION COUNSEL, AND COMMUNITY SERVICES ADMINISTRATION AND FUNDS IN THE AMOUNT OF EIGHTY-FIVE THOUSAND, EIGHT HUNDRED AND EIGHTY-TWO DOLLARS AND ZERO CENTS \$85,882 BE TRANSFERRED FROM SALARY RESERVE ACCOUNT (1-407-1010-50110) TO THE DEPARTMENT OF PARKS/PUBLIC WORKS (1-504-1010-50110), OFFICE OF INFORMATION AND TECHNOLOGY (1-137-1120-50110), FINANCE DEPARTMENT (1-137-1110-50110) CORPORATION COUNSEL (1-133-1010-50110), AND COMMUNITY SERVICES ADMINISTRATION (1-308-1010-5010)FOR FISCAL YEAR 2020-21.

*Michael Gormany, Director of Management & Budget, Chet Sawicki, from IT, Scott Jackson & Mark DeCola, from Parks & Public Works, and Dr. Dalal, CSA Administrator, and Patricia King, Corporation Counsel, came before the committee. Mr. Gormany spoke on the ordinance amendment. Mr. Sawicki, Mark DeCola, and Dr. Dala, also spoke on the changes they were requesting.*

Alder Marchand said that the request also was for a new position in IT. Mr. Gormany said there was, and he explained why.

Alder Marchand asked about the change in position in the CSA of Special Project Director and the current employee in the Project Manager position. Mr. Gormany said that this individual was aware of the possibility of his not getting the new position and that he would no longer have a job.

Alder Marchand asked if the new Special Project Director required higher coordination skills. Dr. Dala said that it did.

Alder Marchand asked how the new Deputy Corporation Counsel position work with the department assigned. Ms. King explained how this would work and was needed.

Alder Festa asked Ms. King for the structure of the Corporation Counsel office. Ms. King explained the setup of the department.

No further questions were asked.

Alder Hamilton asked three times if there was anyone from the public who wished to testify on this item. No one came forward,

2. ORDINANCE AMENDMENT TO APPROPRIATING ORDINANCE # 1 AUTHORIZING BUDGET TRANSFER #308-21-1 TRANSFERRING FUNDS FROM THE DEPARTMENT OF RECREATION AND YOUTH SERVICES, OFFICE OF THE ASSESSOR, DEPARTMENT OF HEALTH, AND DEPARTMENT OF PARKS/PUBLIC WORKS SALARY ACCOUNTS IN THE AMOUNT OF \$25,000 EACH FOR A TOTAL OF \$100,000 TO THE COMMUNITY SERVICES ADMINISTRATION, MISCELLANEOUS EXPENSE ACCOUNT TO FUND THE MAYOR'S COMMUNITY CRISIS RESPONSE TEAM PLANNING STUDY.

Michael Gormany, Director of Management & Budget, Dr. Dala, CSA, and Carlos Sosa, Fresh Start came before the committee. Mr. Gormany spoke about why the funding was needed. Mr. Sosa gave a power point presentation on the Fresh start program. Dr. Dalal also spoke about this program.

Alder Marchand asked them how they planned to spend the money. Both Mr. Sosa and Dr Dalal explained how the money would be spent.

Alder Walker-Myer asked how much, approximately, would the Fresh Start contract cost. Mr. Sosa said about 80 thousand dollars. Dr. Dala also spoke on this.

Alder Walker-Myer asked if any other program could be used to help set up this program. Dr. Dala went over the other programs.

Alder festa asked if the positions used for this program were filled during the last budget. Mr. Gormany said that they were.

Michael Gormany, Director of Management & Budget, came before the committee. Mr. Gormany said that he was going to go over the May financial report because it was the latest report. Mr. Gormany spoke on the report.

Alder Marchand asked when the FEMA reimbursement money was expected. Mr.

*Gormany said he didn't know but it should be soon.*

*Alder festa asked how many people applied for the deferral. Mike told the committee that he didn't know for sure because some people were automatically enrolled.*

*Alder festa asked if they needed to do anything to get additional funding from the State. Mr. Gormany said they were working this out and he didn't know for sure at this time.*

*Alder Festa asked if Mr. Gormany would send them preliminary numbers for COVID 19 expenses. Mr. Gormany said that he would.*

*Alder decker asked if they were planning a pilot program. Dr. Dalal said they were.*

*Alder Decker asked if they had been in contact Yale-New Haven Hospital about this. Dr. Dala said they had not.*

*No further questions were asked.*

*Alder Hamilton asked three times if there was anyone from the public who wished to testify on this item. No one came forward.*

**3. ORDER OF THE BOARD OF ALDERS APPROVING THE UNSEQUESTRATION OF CAPITAL FUNDS APPROPRIATED IN FISCAL YEAR 2017-2018 SO AS TO ALLOW THE CITY TO CARRY OUT SUCH FURTHER WORK AT 654 ORCHARD STREET (A.K.A. THE PREMISES) AS MAY BE NECESSARY IN ORDER TO OBTAIN A CERTIFICATE OF OCCUPANCY**

*Michael Gormany, Budget Director, and Giovanni Zinn, City Engineer, came before the committee. Mr. Gormany & Mr. Zinn spoke about this request.*

*Alder Marchand asked if the City was still planning to go forward with the church on usage. Mr. Gormany said they were.*

*Alder Santiago asked who contracts for repairs. Mr. Gormany said that the money went to the church and they gave the City a letter of release.*

*Alder Morrison asked what happens to any money left over. Mr. Gormany said it would go back into the general fund.*

*Alder Festa asked how much the city had spent and what have we done. Mr. Zinn explained the work that had been done. Mr. Gormany said he would get back with better information.*

*Alder Rodriguez asked where the money came and what was the use. Mr. Gormany said that the funds had been appropriated in earlier capital funds.*

*No further questions were asked.*

*Alder Hamilton asked three times if there was anyone from the public who wished to testify on this item. No one came forward,*

**4. ORDER CONCERNING NEW HAVEN PRE-AUDIT REPORT FOR FISCAL YEAR 2019-2020. This is the pre audit report for FY 19-20.**

5. ORDINANCE AMENDMENT PURSUANT TO ARTICLE VIII OF THE CHARTER AND SECTION 2-190 OF THE CODE OF GENERAL ORDINANCES ELIMINATING NEGATIVE LINE ITEM BALANCES FOR THE FISCAL YEAR ENDING 6-30-20.

Mr. Gormany, Director of Management & Budget, and Phil Penn, Finance Officer for the Board of Education, came before the committee. Mr. Gormany gave a presentation on the Pre-Audit Report. Mr. Penn also spoke about the Board of Education portion of the report.

Mr. Gormany then spoke about the transfers need to balance the FY 2019-2020 budget.

No questions were asked.

Alder Hamilton asked three times if there was anyone from the public who wished to testify on this item. No one came forward,

6. ORDER TO READ AND FILE THE UPDATED BUDGETARY AND FINANCIAL REPORTS FOR THE MONTH OF JUNE 2020 IN COMPLIANCE WITH ARTICLE VIII SECTION 5 OF THE CHARTER.

7. ORDER TO READ AND FILE THE UPDATED BUDGETARY AND FINANCIAL REPORTS FOR THE MONTH OF JULY 2020 IN COMPLIANCE WITH ARTICLE VIII SECTION 5 OF THE CHARTER.

Michael Gormany, Director of Management & Budget, came before the committee. Mr. Gormany spoke about the July report since it is the most current.

Alder festa asked about related expenses. Mr. Gormany explained.

No questions were asked.

Alder Hamilton asked three times if there was anyone from the public who wished to testify on items 6 and 7. No one came forward,

At 9:47 PM, a motion by Marchand, seconded by DeCola, was made to close the public portion of the meeting. The motion was unanimously approved

Committee Action:

1. Alder Marchand, seconded by DeCola, to approve items 4, 6, & 7 for Read and File. The committee voted, by voice vote, to approve this action.
2. Alder Marchand, seconded by DeCola, made a motion to favorably forward item number 5, approving the transfer to the Board. The committee voted, by voice vote, to approve this action.
3. Alder Marchand, seconded by DeCola, made a motion to favorably forward item number 3, the unsequestration of funds. The committee voted, by voice vote, to approve this action.
4. Alder Marchand, seconded by DeCola, made a motion to favorably forward item number 2, transfer of funds. The committee voted, by voice vote, to approve this action.
5. Alder Marchand, seconded by DeCola, made a motion to favorably forward item number 1, to approve the reclassifications. The committee voted, by voice vote, to

*approve this action.*

*At 10:10 PM, on a motion by Marchand, seconded by Festa, the Committee voted to close the meeting.*

*The meeting was recorded. The recording is found online at <https://bit.ly/3yYO5Hw>.*

*Respectfully submitted,*

*Donald A. Hayden  
Fiscal Analyst*