

CHECK LIST FOR ALDERMANIC SUBMISSIONS

☒	Cover Letter
☒	Resolutions/ Orders/ Ordinances
☒	Prior Notification Form
☒	Fiscal Impact Statement - Should include comprehensive budget
☒	Supporting Documentation (if applicable)
☒	Disk or E-mailed Cover letter & Order

IN ADDITION IF A GRANT:

☐	Notice of Intent
☐	Grant Summary
☐	Executive Summary (not longer than 5 pages without an explanation)

Date Submitted: March 25rd , 2023

Meeting Submitted For: April 3rd , 2023

Regular or Suspension Agenda: Regular

Submitted By: Arlevia Sanuel, Executive Director, LCI

Title of Legislation:

**ORDER OF THE NEW HAVEN BOARD OF ALDERS AUTHORIZING THE
MAYOR OF THE CITY OF NEW HAVEN TO EXECUTE AND DELIVER A FIVE
(5) YEAR GROUND LEASE BY AND BETWEEN THE NEW HAVEN LAND
TRUST, INC. AND THE CITY OF NEW HAVEN FOR COMMUNITY GARDENS
AT VARIOUS LOCATIONS WITHIN THE CITY OF NEW HAVEN.**

Comments: _____

Coordinator's Signature: MDL

Controller's Signature (if grant): _____

Mayor's Office Signature: _____

Call (203) 946-7670 or bmontalvo@newhavenct.gov with any questions.