

CHECK LIST FOR ALDERMANIC SUBMISSIONS

<input checked="" type="checkbox"/>	Cover Letter
<input checked="" type="checkbox"/>	Resolutions/ Orders/ Ordinances
<input checked="" type="checkbox"/>	Prior Notification Form
<input checked="" type="checkbox"/>	Fiscal Impact Statement - Should include comprehensive budget
<input checked="" type="checkbox"/>	Supporting Documentation
<input type="checkbox"/>	Disk or E-mailed Cover letter & Order

IN ADDITION IF A GRANT:

<input type="checkbox"/>	Notice of Intent
<input type="checkbox"/>	Grant Summary
<input type="checkbox"/>	Executive Summary (not longer than 5 pages without an explanation)

Date Submitted: Friday, October 31, 2014

Meeting Submitted For: November 6th, 2014

Regular or Suspension Agenda: Regular

Submitted By: _____

Title of Legislation: Budget Transfer 137-15-1

ORDINANCE AMENDMENT TO APPROPRIATING ORDINANCE # 1 AUTHORIZING BUDGET TRANSFER #137-15-1 TRANSFERRING FUNDS IN THE AMOUNT OF \$ 40,000 TO LABOR RELATIONS OTHER CONTRACTUAL SERVICES FOR LEGAL SERVICES ASSOCIATED WITH AN UNANTICIPATED FIRE DEPARTMENT DISCIPLINARY ACTION

Comments: _____

Coordinator's Signature: _____

Controller's Signature (if grant): _____

Mayor's Office Signature: _____

Call 946-7670 with any questions.