



COMMUNITY SERVICES ADMINISTRATION



Justin Elicker
Mayor

Eliza Halsey
Administrator

October 23, 2025

Honorable Tyisha Walker-Myers, President
Board of Alders of the City of New Haven
165 Church Street
New Haven, CT 06510

Dear President Walker-Myers:

I am pleased to submit for your consideration a request to amend the property lease agreement for 124 Sylvan Avenue, New Haven, entered into with Christian Community Action, Inc. This property is currently used as shelter space for families.

The request to amend the lease originated from Christian Community Action, Inc., as they are pursuing a grant from the Connecticut Department of Housing (DOH) to perform capital improvements at the property. Christian Community Action is looking to use the grant money for various improvements, including but not limited to fixing the heating system, improve ADA accessibility and renovation of 11 units plus bathroom.

As part of the grant application requirements, DOH requires that the applicant either own the property or have at least ten (10) years remaining in the lease agreement. The original lease agreement with the Christian was executed in November 2013 with the following term: "An initial term of ten (10) years ending on the tenth anniversary of the Commencement Date, with two (2) options to extend for two (2) successive terms of five years each."

As of today, Christian Community Action has eight (8) years remaining in their current term. I respectfully request the amendment of this agreement to include one additional five-year term.

I urge your favorable review and action on this matter.

Very truly yours,

Eliza Halsey
Community Services Administrator

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