



NEW HAVEN PUBLIC SCHOOLS

Operations Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Thomas Lamb, Chief Operating Officer
Date: May 1, 2024
Re: Agreement with Artis Energy Solutions to provide Energy Monitoring Services

Answer all questions and have a representative ready to present the details of each question during the Finance & Operations meeting or this proposal may not be advanced for consideration by the full Board of Education.

Company Information		
Vendor Name:	Artis Energy Solutions	
Doing Business as: (DBA)		
Vendor Address:	362 Industrial Park Rd, Suite 7, Middletown CT 06457	
Vendor Contact Name:	'Edyta Shim'	
Vendor Contact Email:	ShimE@artisenergysolutions.com	
Is the contractor a minority or women owned small business?	No	
Agreement/Contract Information		
New or Renewal Agreement/Contract?	Agreement	
Effective Dates: (mm/dd/yy) <small>Multi-yrs. require Board of Aldermen approval</small>	From 07/01/2023	To 06/30/2024
Total Amount: <small>If Multi-yr. include yr. to yr. breakdown</small>	\$100,295.00	
Funding Source Name: Acct. #:	2023-2024 Capital Projects 3C20-2074-58101	
Contract #: <small>(Local or State)</small>	TBD	



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Key Questions:

1. What specific service will the contractor provide:

ARTIS will maintain, to the point of network internet connection, all installed 9000 series (or equivalent) data collection devices and all ARTIS installed watt-hour transducers, current transformers and related equipment required to accurately monitor all designated and approved monitoring points at all sites listed in Schedule A-1. ARTIS does not warrant, cover, service, or otherwise maintain any BOE network equipment, nor does it warrant, cover, service, or otherwise maintain any utility supplied and installed pulse generation equipment.

2. How was the contractor selected? **Attach appropriate supporting documents*

- Quotes
- Sealed Bid # _____
- Sole Source # _29197x_
- RFP# _____
- State Contract #
- Exempt Professional
 - Accountant
 - Actuary
 - Appraiser
 - Architect
 - Artist
 - Dentist
 - Engineer
 - Expert Professional Consultant
 - Land Surveyor
 - Lawyer
 - Physician/Medical Doctor

3. If the vendor was selected through Solicitation (Bid/RFQ/RFP) process; answer the following:

a. Please explain how the vendor was chosen? **Attach Vendor Proposal*

N/A

b. Who were the members of the selection committee? *(Minimum 3 members required)*

N/A



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4. If this is a renewal with a current vendor, has the vendor met all obligations under the existing agreement/contract?

The vendor has met all obligations of previous agreement.

5. If this agreement/contract is a Renewal, has the cost increase? If yes, by how much? *Attach Renewal Letters

The cost from last year has increased by 4.5% which is an increase of \$4,319.00.

6. If this new agreement/contract, has cost for service increased from previous years? If yes, by how much?

N/A - Renewal

7. Is this a service that existing staff could provide? Why or why not?

No this is a specialized service which was deemed Sole source provider by purchasing dept to provide services needed.



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Agreement/Contract Processing Checklist

To ensure timely processing of the submitted Agreement/Contract it is imperative to collect and provide all of the required documentation noted below and provide with submission to board.

Forms/Documents are available in: Drive G:\F&O Agenda Minutes\Agreement_Contract_Checklist\2022-2023

1. Has this vendor performed service(s) in prior fiscal years?	
If Yes,	Vendor # <u>55703</u>
If No or New,	Vendor must provide completed W9
2. A quotes or proposal submitting regarding the agreement/contract.	
If RFP	Attach Vendor Submitted
Other	Copy of State Contract, Quotes, etc.
<p>3. <u>Certificates of Liability Insurance (COI) are required for ALL agreements/contracts, read the following and select the applicable Rider.</u></p> <p>It is the submitters responsibility to request the COI from the vendor and attach with submission; the COI from the Vendor <u>must match rider specifications outlined.</u></p> <p>Failure to obtain or incorrect COIs will be returned for revision and will delay its processing.</p>	
Rider 300	Professional Services – Onsite Umbrella; w/ Auto; w/ Workers Compensation
Rider 305	Professional Services – Onsite Umbrella; No Auto; No Workers Compensation
Rider 310	Professional Services – Onsite Umbrella; w/ Auto; No Workers Compensation
Rider 315	Professional Services – Onsite Umbrella; w/ Youth under 21
Rider 320	Professional Services – Offsite; No Auto; No Workers Compensation
Rider 325	Professional Services – Offsite; No Auto; No Workers Compensation; w/ Youth under 21
Rider 330	Professional Services – Offsite Attorney; No Auto; No Workers Compensation
Rider 335	Professional Services – Onsite; Physician/Dentist; No Auto
Rider 340	Professional Services – Onsite Physician/Dentist w/ Youth under 21
Rider 345	Professional Services – Onsite Temp Nurses
Rider 350	Professional Services – Cyber – Onsite
Rider 355	Professional Services – Cyber – Offsite
<p>4. The City of New Haven requires the information requested in the <u>Disclosure Affidavit</u> before any City agency, department, or city official seeking agreement/contract shall obtain them, notarized.</p>	
Emailed Disclosures are acceptable.	



MEMORANDUM

BUREAU OF PURCHASES

CITY OF NEW HAVEN



Michael V. Fumiatti, Purchasing Agent
200 Orange Street, New Haven,
Connecticut 06510
Telephone (203) 946-8201
Facsimile (203) 946-8206

SLSRC #29197x

DT: February 2, 2018

TO: William F. Clark
Chief Operating Office

FR: Michael V. Fumiatti, Sr
Purchasing Agent

RE: Sole Source request – Artis Energy Proprietary Services – Electrical Monitoring

I have received and reviewed your sole source request for the above referenced vendor and purpose. The 83 Electrical Meters are proprietary and this company is the only company that can monitor this proprietary equipment with proprietary software.

Therefore, pursuant to Section 74(d)(i) of the City Charter, I hereby designate the above vendor as the "Sole Source" vendor for the above referenced purpose. Please include this sole source number in the vendor sourcing notes of your requisition.

While all else remains the same, this Sole Source does not expire

Please note any non-competitively bid contract which is \$100,000.00 or greater may require Board of Alderman approval.

Any questions, please feel free to contact me @ x8207.

cc: Joy Johannes - Food Policy Director
Sheila Carmon - Deputy Director CSA
Accounts Payable
File



OVERVIEW

Artis Energy Intelligence (Artis), a leading energy services firm, is submitting this proposal to provide Energy Monitoring Services to New Haven CT Schools from July 1, 2023 to June 30, 2024.

PROJECT SCOPE OF WORK

ARTIS will maintain, to the point of network internet connection, all installed 9000 series (or equivalent) data collection devices and all ARTIS installed watt-hour transducers, current transformers and related equipment required to accurately monitor all designated and approved monitoring points at all sites listed in Schedule A-1. ARTIS does not warrant, cover, service, or otherwise maintain any BOE network equipment, nor does it warrant, cover, service, or otherwise maintain any utility supplied and installed pulse generation equipment.

PROJECT FINANCIALS

Current price	\$95,976.00
2023-2024	\$100,295.00

PROJECT ACCEPTANCE BY:

CUSTOMER SIGNATURE & DATE: _____

PRINT NAME: _____

ARTIS ENERGY INTELLIGENCE :

SIGNATURE & DATE: _____

PRINT NAME: _____

362 Industrial Park Rd, Suite 7, Middletown, CT 06457

860.613.7000 | artisenergy.com

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This document is proprietary and confidential. No part of this document may be disclosed in any manner to a third party without the prior written consent of Artis Energy Solutions.

SCHEDULE A-1: NEW HAVEN PUBLIC SCHOOLS MONITORING POINTS

Location Name	Address	Monitoring Points
NH BOE Academy School	444 Orange Street	11
NH BOE Adult Education Ctr	580 Ella T Grasso Blvd	1
NH BOE Barack H. Obama Magnet University School	69 Furnam Ave	9
NH BOE Barnard School	170 Derby Ave	2
NH BOE Beecher School	100 Jewell St	1
NH BOE Benjamin Jepson School	15 Lexington Avenue	1
NH BOE Betsy Ross Arts Magnet	150 Kimberly Ave	1
NH BOE Bishop Woods	1481 Quinnipiac Ave	1
NH BOE C.U.P. {Main Meter}	170 Dewitt Street	5
Hill Central Sub-Meter - SM2 (via the C.U.P)		
Roberto Clemente Sub-Meter - SM1 (via the C.U.P)		
NH BOE Celantano School	400 Canner Street	1
NH BOE Central Kitchen	131 Barnes Ave	1
NH BOE Clarence Rogers School	199 Wilmot Road	1
NH BOE Clinton Ave School	293 Clinton Ave	1
NH BOE Columbus	255 Blatchley Ave	1
NH BOE Cooperative Arts and Humanities Magnet School	177 College Street	1
NH BOE Davis St Magnet	35 Davis Street	11
NH BOE E Rock Magnet	133 Nash St	1
NH BOE Edgewood	737 Edgewood Ave	1
NH BOE ESUM School	500 Boston Post Road	16
NH BOE Fairhaven Middle School	164 Grand Ave	1
NH BOE High School in the Comm	175 Water St	3
NH BOE Hill Region Career	140 Legion Ave	1
NH BOE Hillhouse HS	480 Sherman Parkway	1
NH BOE Hillhouse HS Field House	480 Sherman Parkway	1
NH BOE Jackie Robinson New School	150 Fournier Street	1
NH BOE John Daniels	569 Congress Ave	1
NH BOE John S. Martinez School	100 James Street	1
NH BOE Katherine Brennan	200 Wilmot Rd	1
NH BOE Lexington Ave. Quinnipiac Elementary School (K-4)	460 Lexington Ave	1
NH BOE Lincoln Bassett	130 Bassett St	1
NH BOE Metropolitan Business School (New)	119 Water Street	1
NH BOE Nathan Hale	480 Townsend Ave	1
NH BOE New Horizons High School	103 Hallock Ave	1
NH BOE Reginald Mayo Learning Center	185 Goffe St	9
NH BOE Ross Woodward School	185 Barnes Ave	1
NH BOE Sheridan Academy	191 Fountain St	1
NH BOE Sound Aquaculture School	60 South Water Street	1

NH BOE Strong School (FKA Vincent Mauro)	130 Orchard St	1
NH BOE Troup Magnet	259 Edgewood Ave	1
NH BOE Truman School	114 Truman Street	1
NH BOE Wilbur Cross	181 Mitchell Dr	1
NH BOE Wooster Head Start and Conte School	21 Wooster Place	1
NH BOE Worthington Hooker [3-8]	691 Whitney Ave	1
NH BOE Worthington Hooker [K-2]	180 Canner St	1

In Process