



# City of New Haven

## Meeting Minutes Finance Committee

165 Church Street  
New Haven, CT 06510  
(203) 946-6483 (phone)  
(203) 946-7476 (fax)  
cityofnewhaven.com

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Monday, November 10, 2025

6:00 PM

Aldermanic Chambers

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Meeting can be viewed on Board of Alders YouTube Page

(Board of Alders Notice- New Haven): The Finance Committee of the New Haven Board of Alders will meet in person on Monday, November 10, 2025, at 6:00 P.M, in the Board of Alders Chamber located at, 165 Church St., New Haven, to hear and act upon the following:

[LM-2025-0558 ORDER OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN](#)  
AUTHORIZING THE MAYOR, AND/OR CONTROLLER, TO ENTER  
INTO A FIVE-YEAR AGREEMENT WITH ADP WORKFORCE NOW  
PAYROLL SYSTEM TO PROVIDE THE CITY OF NEW HAVEN WITH A  
UNIFIED PAYROLL SYSTEM FOR ELECTRONIC TIME TRACKING,  
AUTOMATION OF PAYROLL PROCESSING, AND PAYROLL  
REPORTING.

Attachments: [0 - Checklist - Controller ADP MY Agreement](#)  
[1 - Cover Letter - Controller ADP MY Agreement](#)  
[2 - Draft Order - Controller ADP MY Agreement](#)  
[3 - PNF - Controller ADP MY Agreement](#)  
[4 - FIS - Controller ADP MY Agreement](#)

This Order was Favorable Report to the Board of Alders

[LM-2025-0589 ORDER OF THE NEW HAVEN BOARD OF ALDERS AUTHORIZING](#)  
THE CHIEF ADMINISTRATIVE OFFICER TO EXECUTE AN ADVANCE  
PURCHASE ORDER OF FIVE (5) FIRE APPARATUS WITH  
SEAGRAVE HOLDINGS LP THROUGH THE HOUSTON-GALVESTON  
AREA COUNCIL (HGACBUYS) COOPERATIVE PURCHASING  
PROGRAM PURSUANT TO ARTICLE VII SEC 2-376 OF THE CODE  
OF ORDINANCES

Attachments: [0 - Checklist - CAO Fire Apparatus Purchase](#)  
[1 - Cover Letter - CAO Fire Apparatus Purchase](#)  
[2 - Order - CAO Fire Apparatus Purchase](#)  
[3 - PNF - CAO Fire Apparatus Purchase](#)  
[4 - FIS - CAO Fire Apparatus Purchase](#)

This Order was Favorable Report to the Board of Alders

[OR-2025-0030 ORDINANCE AMENDMENT OF THE NEW HAVEN BOARD OF](#)

ALDERS TO APPROPRIATING ORDINANCE # 1 RECLASSIFYING  
POSITION 5680 BUILDING ATTENDANT II TO KENNEL WORKER IN  
THE POLICE DEPARTMENT

Attachments:

- [0 - Checklist - NHPD Title Change Bldg Attendant to Kennel Worker](#)
- [1 - Cover Letter - NHPD Title Change Bldg Attendant to Kennel Worker](#)
- [2 - Ordinance Amendment - NHPD Title Change Bldg Attendant to Kennel Worker](#)
- [3 - PNF - NHPD Title Change Bldg Attendant to Kennel Worker](#)
- [4 - FIS - NHPD Title Change Bldg Attendant to Kennel Worker](#)

**This Ordinance was Favorable Report to the Board of Alders**

OR-2025-0032 ORDINANCE AMENDMENT OF THE NEW HAVEN BOARD OF  
ALDERS TO APPROPRIATING ORDINANCE # 1 RECLASSIFYING  
POSITION 100 DEPUTY MANAGER/PUBLIC SAFETY IN FINANCE  
DEPARTMENT IT DIVISION TO SUPERVISOR OF APPLICATIONS

Attachments:

- [0 - Checklist - OPMG & IT Title Change Deputy Manager to Supervisor of Apps](#)
- [1 - Cover Letter - OPMG & IT Title Change Deputy Manager to Supervisor of Apps](#)
- [2 - ORD AMENDMENT - OPMG & IT Title Change Deputy Manager to Supervisor of Apps](#)
- [3 - PRIOR NOTIF FORM - OPMG & IT Title Change Deputy Manager to Supervisor of Apps](#)
- [4 - FIS - OPMG & IT Title Change Deputy Manager to Supervisor of Apps](#)

**This Ordinance was Favorable Report to the Board of Alders**

LM-2025-0597 ORDER TO READ AND FILE THE UPDATED BUDGETARY AND FINANCIAL  
REPORTS FOR THE MONTH OF SEPTEMBER 2025 IN COMPLIANCE WITH  
ARTICLE VIII SECTION 5 OF THE CHARTER.

Attachments: [September Monthly](#)

**This Order was Favorable Report to the Board of Alders**

Per Order: Hon. Adam Marchand, Chair

Attest: Hon. Michael Smart, City/Town Clerk

These items are on file and available in the Office of Legislative Services, City Hall, 165 Church Street, 2nd Floor, New Haven, Connecticut 06510.

For accessibility related accommodations, please call (203) 946 7651 (V) or (203) 946 8582 (TTY/TDD).

Public comment/testimony may also be submitted via email to [publictestimony@newhavenct.gov](mailto:publictestimony@newhavenct.gov) before 2:00 pm on the day of the meeting.

This meeting may be viewed on the New Haven Board of Alders YouTube page.

Meeting Minutes

*Alder Marchand, Chair called the meeting to order at 6:00 p.m., November 10, 2025, in*

*the Aldermanic Chamber, 165 Church Street, New Haven. Present were Alds. Marchand, DeCola, Morrison, Walker-Myers, Hamilton, Festa, H. Smith, and Punzo.*

**ORDER OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN  
AUTHORIZING THE MAYOR, AND/OR CONTROLLER, TO ENTER INTO A  
FIVE-YEAR AGREEMENT WITH ADP WORKFORCE NOW PAYROLL SYSTEM TO  
PROVIDE THE CITY OF NEW HAVEN WITH A UNIFIED PAYROLL SYSTEM FOR  
ELECTRONIC TIME TRACKING, AUTOMATION OF PAYROLL PROCESSING, AND  
PAYROLL REPORTING.**

*Dr. Christy Sampieri, Controller, came before the committee and spoke on the request.*

*Alder Punzo asked what was different with using this program. Dr. Sampieri explained.*

*Alder Punzo asked if the new process would eliminate positions. Dr. Sampieri explained.*

*Alder Festa asked how people who worked remotely would clock in/out. Dr. Sampieri explained how this would happen.*

*Alder Marchand asked when it would start. Dr. Sampieri said in April 2026.*

*Alder Marchand asked what the savings would be in the cost of the Munis program without this function. Dr. Sampieri explained.*

*Alder Festa asked when the Munis contract would end. Dr. Sampieri did not know the exact date.*

*No further questions were asked.*

*Alder Marchand asked three times if anyone from the public wished to testify. No one came forward.*

**2. ORDER OF THE NEW HAVEN BOARD OF ALDERS AUTHORIZING THE CHIEF ADMINISTRATIVE OFFICER TO EXECUTE AN ADVANCE PURCHASE ORDER OF FIVE (5) FIRE APPARATUS WITH SEAGRAVE HOLDINGS LP THROUGH THE HOUSTON-GALVESTON AREA COUNCIL (HGACBUYS) COOPERTIVE PURCHASING PROGRAM PURSUANT TO ARTICLE VII SEC 2-376 OF THE CODE OF ORDINANCES.**

*John Alston, Fire Department Chief, Justin McCarthy, Chief Administrative Officer, and Daniel Coughlan, Assistant Chief/Operations, came before the committee. Chief Alston spoke followed by Mr. McCarthy.*

*Alder Festa asked what the deposit would be on these purchases. Mr. McCarthy spoke on this.*

*Alder Festa asked if the State of Connecticut had a contract that the city could use. Chief Alston explained.*

*Alder Marchand asked how long the city has been a member of HCAC. Mr. McCarthy explained.*

*Alder Marchand asked why they were not purchasing electric trucks. Chief Alston explained.*

*No further questions were asked.*

*Alder Marchand asked three times if anyone from the public wished to testify. No one came forward.*

**3. ORDINANCE AMENDMENT OF THE NEW HAVEN BOARD OF ALDERS TO APPROPRIATING ORDINANCE # 1 RECLASSIFYING POSITION 5680 BUILDING ATTENDANT II TO KENNEL WORKER IN THE POLICE DEPARTMENT,**

*Assistant Chief Manmeet Bhagtna and Justin McCarthy, Chief Administrative Officer, came before the committee. Mr. McCarthy spoke, followed by Assistant Chief Bhagtna.*

*Alder Marchand asked what the differences were between the two jobs. Assistant Chief Bhagtna did so.*

*Alder Festa asked how many kennel workers would be needed to maintain the kennels. Assistant Chief Bhagtna explained.*

*Alder Festa asked who would maintain the maintenance for the kennel. Assistant Chief Bhagtna explained.*

*No further questions were asked.*

*Alder Marchand asked three times if anyone from the public wished to testify. No one came forward.*

**4. ORDINANCE AMENDMENT OF THE NEW HAVEN BOARD OF ALDERS TO APPROPRIATING ORDINANCE # 1 RECLASSIFYING POSITION 100 DEPUTY MANAGER/PUBLIC SAFETY IN FINANCE DEPARTMENT IT DIVISION TO SUPERVISOR OF APPLICATIONS.**

*Justin McCarthy, Chief Administrative Officer, and Shannon McCue, Director of the office of Policy, Management, and grants, came before the committee. Mr. McCarthy spoke to the committee followed by Ms. McCue.*

*Alder Festa asked if there was a real need for this position. Ms. McCue explained why they needed this position.*

*No further questions were asked.*

*Alder Marchand asked three times if anyone from the public wished to testify. No one came forward.*

**5. ORDER TO READ AND FILE THE UPDATED BUDGETARY AND FINANCIAL REPORTS FOR THE MONTH OF SEPTEMBER 2025 IN COMPLIANCE WITH ARTICLE VIII SECTION 5 OF THE CHARTER.**

*Shannon McCue, Director of the office of Policy, Management, and grants, came before the committee. Ms. McCue spoke about the September Monthly Financial Report.*

*No questions were asked.*

*Alder Marchand asked three times if anyone from the public wished to testify. No one came forward.*

*At 7:44 PM, on a motion by DeCola, seconded by Festa, to close the public portion of the meeting. The committee voted unanimously in favor of the motion.*

*Committee Action:*

- 1. Alder DeCola, seconded by Festa, to move item 1 favorably. The committee voted by voice vote to approve the ADP Workforce contract.*
- 2. Alder DeCola, seconded by Morrison, to move item 2 favorably. The committee voted by voice vote to approve the Fire Department purchase contract.*
- 3. Alder DeCola, seconded by Festa, to move item 3 favorably. The committee voted by voice vote to approve the Reclassify the Kennel positions.*
- 4. Alder DeCola, seconded by Festa, to move item 4 favorably. The committee voted by voice vote to approve the Reclassify the IT positions.*
- 5. Alder DeCola, seconded by Festa, to move item 5 for Read and File. The committee voted by voice vote to approve the Read and file of the September Monthly Financial Report.*

*At 7:50 PM, on a motion by Festa seconded by Punzo, the Committee voted to close the meeting.*

*The meeting was recorded. The recording is filed and may be inspected at Legislative Services. The meeting was also recorded online and can be seen on the Board of Alders You Tube page.*

*Respectfully submitted,*

*Donald A. Hayden  
Fiscal Analyst*