



**Justin Elicker**  
Mayor

## **Bureau of Purchases**

**Department of Finance**  
**City of New Haven**  
**200 Orange Street, Rm 301**  
**New Haven, CT 06510**  
**[www.newhavenct.gov](http://www.newhavenct.gov)**

**Malinda M. Figueroa**  
Purchasing Agent

January 16, 2024

Honorable Tyisha Walker Myers  
President - Board of Alders  
City of New Haven  
165 Church Street  
New Haven, CT 06510

*Subject: Order Authorizing the Mayor or the Controller to execute a multi-year agreement, and any subsequent amendments, with Zones, LLC for OpenGov Web-Based E-Procurement Solutions from January 1, 2024 through June 30, 2029*

Dear Honorable Walker Myers:

The OpenGov system provides an integrated electronic procurement (E-Procurement) web-based platform and solutions for the City of New Haven's procurement processes that incorporates procurement regulations in the evaluation and acquisition of goods, services, and construction.

The web-based solution allows the City to use an intuitive, efficient, and easy-to-use procurement process that includes online self-service and collaboration features that simplify researching, building, evaluating, and awarding solicitations, and enables the Bureau of Purchases to broadcast solicitations to a wider, and more germane set of vendors.

OpenGov's experience with government procurement, their high level of encrypted security, their continuous group and individual training access, consistency of required compliance language within the solicitations, and live support and collaboration tools for both bidders and internal teams make them an ideal fit for the City's needs. The Bureau recommends the City transition from Bonfire to OpenGov beginning in 2024.

The total cost of the five (5) year contract is \$458,900.82 and includes implementation of the software, site licenses and software maintenance. Once approved, the appropriation for the software and maintenance will be included in the FY2024/25 recommended budget.

Thank you for your consideration of this matter. If you have any questions, please feel free to contact me at 203-946-8207.

Respectfully submitted,

A handwritten signature in blue ink that reads "Malinda Figueroa".

Malinda M. Figueroa  
Purchasing Agent

c: Michael Gormany, Acting Controller & Budget Director