

CHECK LIST FOR ALDERMANIC SUBMISSIONS

X	Cover Letter
X	Resolutions/ Orders/ Ordinances (NOTE: If you are submitting any item to the State you must write a Resolution)
X	Prior Notification Form
X	Fiscal Impact Statement - Should include comprehensive budget
X	Supporting Documentation (if applicable)
X	E-mailed Cover letter & Order

IN ADDITION [IF A GRANT]:

	Notice of Intent
	Grant Summary
	Executive Summary (not longer than 5 pages without an explanation)

Date Submitted: March 28TH, 2023

Meeting Submitted For: April 3RD, 2023

Regular or Suspension Agenda: Regular


Submitted By: Sean Mattison, Chief of Staff


Title of Legislation:

ORDINANCE AMENDMENT OF THE NEW HAVEN BOARD OF ALDERS
SUBMITTING PROPOSED REVISIONS OF THE EXECUTIVE MANAGEMENT &
CONFIDENTIAL EMPLOYEES PERSONNEL AND PROCEDURES MANUAL BE
REVIEWED, FINALIZED AND ADOPTED.

Comments: Legistar File ID: OR-2023-0014

Coordinator's Signature: _____

Controller's Signature (if grant): 

Mayor's Office Signature: 

Call (203) 946-7670 or email bmONTALVO@newhavenct.gov with any questions.