

**CHECK LIST FOR ALDERMANIC SUBMISSIONS**

<input checked="" type="checkbox"/>	Cover Letter
<input checked="" type="checkbox"/>	Order to Appoint/Reappoint
<input checked="" type="checkbox"/>	Prior Notification Form/Notice of Matter to be Submitted
<input checked="" type="checkbox"/>	Prior Notification Letter to Appointee/Re-appointee
<input checked="" type="checkbox"/>	Application for City Boards/Commissions
<input checked="" type="checkbox"/>	Resumé/CV <b>or</b> personal statement of interest/bio

**Other:**

<input type="checkbox"/>	Attendance for past 12 months (*reappointments only)
<input type="checkbox"/>	Recommendations/support letters (optional)
<input type="checkbox"/>	Annual Disclosure Form

**Date Submitted:** January 4<sup>TH</sup>, 2023

**Meeting Submitted For:** January 17<sup>TH</sup>, 2023

**Regular or Suspension Agenda:** Regular

**Submitted By:** Barbara Montalvo

**Title of Legislation:**

ORDER OF THE NEW HAVEN BOARD OF ALDERS APPROVING THE APPOINTMENT OF CORDALIE BENOIT TO THE HISTORIC DISTRICT COMMISSION.

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**Comments:** LEGISTAR FILE ID: LM-2023-0009

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**Coordinator's Signature:** \_\_\_\_\_

**Controller's Signature (if grant):** \_\_\_\_\_

**Mayor's Office Signature:** \_\_\_\_\_

Call (203) 946-7670 or [bmontalvo@newhavenct.gov](mailto:bmontalvo@newhavenct.gov) with any questions.