

CHECK LIST FOR ALDERMANIC SUBMISSIONS

<input checked="" type="checkbox"/>	Cover Letter
<input checked="" type="checkbox"/>	Resolutions/ Orders/ Ordinances (NOTE: If you are submitting any item to the State you must write a Resolution)
<input checked="" type="checkbox"/>	Prior Notification Form
<input checked="" type="checkbox"/>	Fiscal Impact Statement - Should include comprehensive budget
<input checked="" type="checkbox"/>	Supporting Documentation (if applicable)
<input checked="" type="checkbox"/>	E-mailed Cover letter & Order

IN ADDITION [IF A GRANT]:

<input type="checkbox"/>	Notice of Intent
<input type="checkbox"/>	Grant Summary
<input type="checkbox"/>	Executive Summary (not longer than 5 pages without an explanation)

Date Submitted: March 13TH, 2023

Meeting Submitted For: March 20TH, 2023

Regular or Suspension Agenda: Regular

Submitted By: Gwendolyn Williams / Michael Gormany

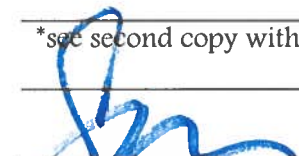
Title of Legislation:

ORDER OF THE NEW HAVEN BOARD OF ALDERS AUTHORIZING THE MAYOR, CONTROLLER OR BUDGET DIRECTOR TO ENTER INTO A MULTI-YEAR AGREEMENT WITH LEADERSHIP, EDUCATION AND ATHLETICS IN PARTNERSHIP, INC. (LEAP) FOR THE MANAGEMENT, PROGRAMING AND SPACE MANAGEMENT FOR THE MULTI-GENERATIONAL FACILITY IN THE DIXWELL/NEWHALLVILLE COMMUNITY IN AN AMOUNT NOT TO EXCEED \$350,000: \$100,000.00 MANAGEMENT FEE AND UP TO \$250,000 REIMBURSEMENT FOR OPERATING EXPENSES AS APPROVED BY THE Q-HOUSE BOARD.

Comments: Legistar File ID: LM-2023-0179

Coordinator's Signature: *see second copy with wet signature

Controller's Signature (if grant): *see second copy with wet signature

Mayor's Office Signature: 

Call (203) 946-7670 or email bmomalvo@newhavenct.gov with any questions.

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Controller's Signature (if grant): 

Mayor's Office Signature: _____



Justin Elicker | *Mayor* Gwendolyn B. Williams | *Director*
CITY OF NEW HAVEN YOUTH and RECREATION DEPARTMENT

March 9, 2023

Honorable Board of Alders
165 Church Street
New Haven, CT 06510

Greetings and Salutations:

Locally known as the Q House, the Dixwell Community Center has deep roots in the Dixwell Community. Built in 1924 at 98 Dixwell Avenue on land donated by Dixwell Congregational Church, this establishment has served local youth and has become a base for neighborhood groups, charities, and other civic organizations. It has offered music, drama, and art classes; sponsored trips; and organized sports.

The Dixwell Q-House currently provides space to the Stetson Library, Elderly Services and Cornell Scott Hill Health Center. The Dixwell Q-House also includes a gym, recording studio, meeting and conference areas, kitchen, and a basketball court with seating to cater to the interests of the community.

In fiscal year 2021-2022, The City of New Haven entered into a three-year agreement with Leadership, Education and Athletics in Partnership (LEAP) to manage the newly opened Q-House. LEAP has brought their experience with delivering youth, adult, and community-oriented programming to the historic Q-House space. During this first year of opening the Q-House to the public, LEAP has worked with community partners and the City of New Haven to offer a wide range of services, activities, and programs to support the City's interests and needs.

Leadership, Education and Athletics in Partnership is expected to be open through the week and some evenings and weekends. Additionally, LEAP is expected to operate in the Greater New Haven area and spend a significant amount of time immersed in the New Haven Community. For consistency and continuity of the Q-House management, The City advertised a

165 Church Street · New Haven, CT 06510
Phone: 203.946.7582 · Fax: 203.946.5750

Request for Proposal (RFP) to extend the Q-House management. The new RFP would supersede the original three-year agreement.

Based on the sole response from LEAP, the City is seeking approval to enter into a multi-year agreement with LEAP for a period of July 1, 2023 through June 30, 2028, with the option to cancel at any time as mutually agreed by both parties. Your consideration of this item is greatly appreciated.

Best regards,

Gwendolyn B. Williams

Gwendolyn B. Williams
Director Youth and Recreation



Michael Gormany
Acting Controller / Budget Director

ORDER OF THE NEW HAVEN BOARD OF ALDERS AUTHORIZING THE MAYOR, CONTROLLER OR BUDGET DIRECTOR TO ENTER INTO A MULTI-YEAR AGREEMENT WITH LEADERSHIP, EDUCATION AND ATHLETICS IN PARTNERSHIP, INC. (LEAP) FOR THE MANAGEMENT, PROGRAMING AND SPACE MANAGEMENT FOR THE MULTI-GENERATIONAL FACILITY IN THE DIXWELL/NEWHALLVILLE COMMUNITY IN AN AMOUNT NOT TO EXCEED \$350,000: \$100,000.00 MANAGEMENT FEE AND UP TO \$250,000 REIMBURSEMENT FOR OPERATING EXPENSES AS APPROVED BY THE Q-HOUSE BOARD.

WHEREAS, Section 2-376 (A) of the Code of General Ordinances, Unless expressly authorized by law or by vote of the board of Alders, the city shall not be bound by any contract executed after one (1) year from the date thereof. The board of ALDER's prior approval is necessary for any city contract that does not go to bid that costs more than one hundred thousand dollars (\$100,000.00) ;and

WHEREAS, The Dixwell Community Center (Q House) was built in 1924 and has deep roots in the Dixwell Community becoming a base for neighborhood groups, charities and other civic organizations; and,

WHEREAS, The City of New Haven recognizes that youth have limited resources and opportunities that may require services and mentors in order to support growth and reduce the risk for involvement in inappropriate behaviors; and

WHEREAS, Leadership, Education and Athletics in Partnership, Inc. has been selected via City of New Haven Request for Proposal (RFP) procurement process to be the managing organization of operations for the Dixwell Community Center (Q House); and

WHEREAS, The Youth and Recreation Department seeks to enter into a five (5) year agreement from July 1, 2023 through June 30, 2028, with Leadership, Education and Athletics in Partnership, Inc in order to establish fluidity and consistency in services provided.

NOW, THEREFORE, BE IT ORDERED by the New Haven Board of Alders that:

- Section 1. The Mayor, Budget Director, or Controller is authorized to enter into an agreement with Leadership, Education and Athletics in Partnership for a period of July 1, 2023 through June 30, 2028
- Section 2. That the maximum contractual amount is not to exceed \$350,000 per fiscal year (\$100,000.00 management fee and up to \$250,000 reimbursement for operating expenses as approved by Q-House Board.)
- Section 3. That the Youth and Recreation Department is authorized to execute any amendments to the agreement if such amendment to the Agreement is appropriate.
- Section 4. The City of New Haven and Leadership, Education and Athletics in Partnership, Inc will be authorized to accept contributions outside of City of New Haven funding for programming and operations of the Dixwell Community Center (Q House)

PRIOR NOTIFICATION FORM

NOTICE OF MATTER TO BE SUBMITTED TO THE BOARD OF ALDERS

TO (list applicable alders of):

ALL

WARD # ALL

DATE: **Tuesday, March 13, 2023**

FROM: Department/Office Youth & Recreation / Management and Budget
Person Gwendolyn Williams / Telephone 203-946-6413
Michael Gormany

This is to inform you that the following matter affecting your ward(s) will be submitted to the Board of Alders in the near future:

ORDER OF THE NEW HAVEN BOARD OF ALDERS AUTHORIZING THE MAYOR, CONTROLLER OR BUDGET DIRECTOR TO ENTER INTO A MULTI-YEAR AGREEMENT WITH LEADERSHIP, EDUCATION AND ATHLETICS IN PARTNERSHIP, INC. (LEAP) FOR THE MANAGEMENT, PROGRAMING AND SPACE MANAGEMENT FOR THE MULTI-GENERATIONAL FACILITY IN THE DIXWELL/NEWHALLVILLE COMMUNITY IN AN AMOUNT NOT TO EXCEED \$350,000: \$100,000.00 MANAGEMENT FEE AND UP TO \$250,000 REIMBURSEMENT FOR OPERATING EXPENSES AS APPROVED BY THE Q-HOUSE BOARD.

Check one if this an appointment to a commission

Democrat

Republican

Unaffiliated/Independent/Other _____

INSTRUCTIONS TO DEPARTMENTS

1. Departments are responsible for sending this form to the alder(s) affected by the item.
2. This form must be sent (or delivered) directly to the alder(s) **before** it is submitted to the Legislative Services Office for the Board of Alders agenda.
3. The date entry must be completed with the date this form was sent the alder(s).
4. Copies to: alder(s); sponsoring department; attached to submission to Board of Alders.

FISCAL IMPACT STATEMENT

DATE: Tuesday, March 13, 2023
FROM (Dept.): Youth and Recreation & Office of Management and Budget
CONTACT: Gwendolyn Williams / Michael Gormany PHONE: 203-946-6413

SUBMISSION ITEM (Title of Legislation):

ORDER OF THE NEW HAVEN BOARD OF ALDERS AUTHORIZING THE MAYOR, CONTROLLER OR BUDGET DIRECTOR TO ENTER INTO A MULTI-YEAR AGREEMENT WITH LEADERSHIP, EDUCATION AND ATHLETICS IN PARTNERSHIP, INC. (LEAP) FOR THE MANAGEMENT, PROGRAMING AND SPACE MANAGEMENT FOR THE MULTI-GENERATIONAL FACILITY IN THE DIXWELL/NEWHALLVILLE COMMUNITY IN AN AMOUNT NOT TO EXCEED \$350,000: \$100,000.00 MANAGEMENT FEE AND UP TO \$250,000 REIMBURSEMENT FOR OPERATING EXPENSES AS APPROVED BY THE Q-HOUSE BOARD.

List Cost: Commercial Lease for City of New Haven Health Department for FY 2022-23

	GENERAL	SPECIAL	BOND	CAPITAL/LINE ITEM/DEPT/ACT/OBJ CODE
A. Personnel				
1. Initial start up				
2. One-time				
3. Annual				
B. Non-personnel				
1. Initial start up				
2. One-time				
3. Annual			\$350,000 (Five Years)	

List Revenues: Will this item result in any revenues for the City? If Yes, please list amount and type.

NO	<input checked="" type="checkbox"/>
YES	<input type="checkbox"/>

1. One-time
2. Annual



City of New Haven
Bureau of Purchases
200 Orange Street, Room 301
New Haven, CT 06510

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Ed Cleary

Vice Chair
Stephen Wizner

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Tai Richardson
Ken Russell
Alexis Smith
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Clifton Watson

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Honorable William Dyson
Jerome Harris Meyer

Executive Director
Henry Fernandez

Dear Mr. Garris:

Thank you for the opportunity to present this proposal to the City of New Haven in response to your November 2022 posting for "Q-House Management." This response includes our full proposal, statement of qualifications, disclosure and certification affidavit and the required city forms. All of us at Leadership, Education and Athletics in Partnership, Inc. look forward to continuing our partnership with the City of New Haven and the Q-House Advisory Board to achieve your vision for the new Q-House.

LEAP has operated in New Haven for 30 years and shares the Q-House's values of partnership and community. LEAP has extensive experience working with over a thousand community members each year, managing dozens of partnerships with local and regional organizations, building and sustaining holistic enrichment programs that reflect the needs and interests of our target demographic, and managing a 100-year-old multi-purpose community center that includes everything from a pool to a community garden. Our leadership team and Board bring a diversity of educational and professional experiences and are deeply embedded in the New Haven community.

With our highly relevant experience, our significant community presence, and our demonstrated commitment to the values of diversity and accessibility, we believe our leadership will continue to be an asset to the City of New Haven, the Q-House Advisory Board, and the broader Q-House community during our collaboration. If you have any questions, please contact me at your convenience.

Sincerely,

Henry Fernandez
Executive Director
LEAP

Creating a New Haven for Our Children

Leadership, Education, and Athletics in Partnership, Inc. (LEAP)
31 Jefferson Street • New Haven, CT 06511 • Phone: 203.773.0770 • Fax: 203.773.1695

leapforkids.org

/Leapinc /@LEAPforkids /leapforkids