

CHECK LIST FOR ALDERMANIC SUBMISSIONS

- | | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | Cover Letter |
| <input checked="" type="checkbox"/> | Resolutions/ Orders/ Ordinances |
| <input checked="" type="checkbox"/> | Prior Notification Form |
| <input checked="" type="checkbox"/> | Fiscal Impact Statement - Should include comprehensive budget |
| <input checked="" type="checkbox"/> | Supporting Documentation |
| <input checked="" type="checkbox"/> | Disk or E-mailed Cover letter & Order |
| <input type="checkbox"/> | |
| <input type="checkbox"/> | IN ADDITION IF A GRANT: |
| <input type="checkbox"/> | Notice of Intent |
| <input type="checkbox"/> | Grant Summary |
| <input type="checkbox"/> | Executive Summary (not longer than 5 pages without an explanation) |

Date Submitted: October 28, 2014

Meeting Submitted For: November 7, 2014

Regular or Suspension Agenda: Regular

Submitted By: Michael Carter, Chief
Administrative Officer

Title of Legislation:

Ordinance Amending the FY 14-15 General Fund Budget to eliminate ten, vacant, budgeted Lieutenant positions from the Fire Department.

Comments:

Coordinator's Signature:



Controller's Signature (if grant):

NA

Mayor's Office Signature:

Call 946-7665 with any questions.

****PLEASE NOTE CLEARLY IF UC (UNANIMOUS CONSENT) IS REQUESTED****



CITY OF NEW HAVEN
TONI N. HARP
MAYOR

CITY HALL

MICHAEL CARTER
CHIEF ADMINISTRATIVE OFFICER
CHIEF ADMINISTRATOR'S OFFICE

165 CHURCH ST.
NEW HAVEN, CT 06510
(203) 946-7900
FAX (203) 946-7911

October 28, 2014

Alder Jorge Perez, President
New Haven Board of Alders
165 Church Street
New Haven, CT 06510

Dear President Perez:

I am writing to submit an Ordinance Amending the City's General Fund Budget for FY14-15 to eliminate ten vacant, budgeted Fire Lieutenant positions.

After careful review with Aldermanic leadership and Fire Department leadership it has been determined that these positions are not needed to meet the operational needs of the Department. It has further been determined that elimination of these positions will not impact the Department's compliance with minimum manning requirements set forth in the bargaining agreement with Local 825 or have any effect on the current level of public safety response.

Currently Fire Lieutenant positions are budgeted at a salary of \$79,574 each. Elimination of these ten vacant positions will result in a FY 14-15 budget reduction of \$795,740.

I urge the Board of Alders to give this request favorable consideration and am available to respond to any questions or concerns.

Thank you.

Sincerely,

Michael Carter
Chief Administrative Officer

ORDINANCE OF THE NEW HAVEN BOARD OF ALDERS AMENDING THE
FY 14-15 GENERAL FUND BUDGET TO ELIMINATE TEN BUDGETED, VACANT
LIEUTENANT POSITIONS FROM THE FIRE DEPARTMENT

WHEREAS: The General Fund Budget for FY14-15 approved by the Board of Alders on May 27, 2014 includes a total of fifty Lieutenant positions in the Fire Department; and

WHEREAS: After careful review with Aldermanic Leadership and leadership of the Fire Department, it has been determined that ten of these positions which are currently vacant, are not needed to meet the operational needs of the department; and

WHEREAS: It has further been determined that elimination of these positions will not impact the department's ability to respond as needed and will not negatively affect public safety; and

WHEREAS: It has further been determined that elimination of these positions will not impact the department's ability to comply with minimum staffing requirements set forth in the bargaining agreement with Local 825; and

WHEREAS: Elimination of these budgeted positions result in a budget reduction of \$795,740 for FY14-15

NOW, THEREFORE, BE IT ORDERED THAT: The New Haven Board of Aldermen approves elimination of the following ten vacant positions from the Fire Department (Dept 202) Fire Suppression & EMS (Organization 230):

Position # 990
Position # 1020
Position # 1040
Position # 1050
Position # 1080
Position # 1100
Position # 1140
Position # 1150
Position # 1300
Position # 1340

FISCAL IMPACT STATEMENT

DATE: October 28, 2014
FROM (Dept.): Chief Administrative Officer
CONTACT: Michael Carter PHONE: 203-946-7901

SUBMISSION ITEM (Title of Legislation): Ordinance Amending the FY 14-15 General Fund Budget to eliminate ten, vacant, budgeted Lieutenant positions from the Fire Department.

List Cost: Describe in as much detail as possible both personnel and non-personnel costs; general, capital or special funds; and source of funds currently budgeted for this purpose.

	<u>GENERAL</u>	<u>SPECIAL</u>	<u>BOND</u>	<u>CAPITAL/LINE ITEM/DEPT/ACT/OBJ CODE</u>
A. Personnel				
1. Initial start up	0			
2. One-time budget reduction	-\$795,740			
3. Annual	0			
B. Non-personnel				
1. Initial start up	0			
2. One-time	0			
3. Annual	0			

List Revenues: Will this item result in any revenues for the City? If Yes, please list amount and type.

NO
YES

PRIOR NOTIFICATION FORM

NOTICE OF MATTER TO BE SUBMITTED TO THE BOARD OF ALDERMEN

TO (list applicable aldermen/women): All

WARD # ALL

DATE: **October 28, 2014**

FROM: Department/Office Chief Administrator's Office
Person Michael Carter Telephone 203-946-7901

This is to inform you that the following matter affecting your ward(s) will be submitted to the Board of Aldermen in the near future:

Ordinance Amending the FY 14-15 General Fund Budget to eliminate ten, vacant, budgeted Lieutenant positions from the Fire Department. It has been determined this will not negatively impact operational needs, public safety response or contractual requirements for minimum staffing and will result in current year budget reduction of \$795,740.

Check one if this an appointment to a commission

Democrat

Republican

Unaffiliated/Independent/Other _____

INSTRUCTIONS TO DEPARTMENTS

1. Departments are responsible for sending this form to the alderperson(s) affected by the item.
2. This form must be sent (or delivered) directly to the alderperson(s) **before** it is submitted to the Legislative Services Office for the Board of Aldermen agenda.
3. The date entry must be completed with the date this form was sent the alderperson(s).
4. Copies to: alderperson(s); sponsoring department; attached to submission to Board of Aldermen.