

**NOTICE OF INTENT**

**NOTIFICATION TO THE BOARD OF ALDERS REGARDING PROPOSED GRANT AND CONTRACT APPLICATIONS TO BE MADE BY THE CITY OF NEW HAVEN DURING THE PERIOD:**

**PROGRAM NAME:** NHFPL PHONE REPLACEMENT REQUEST FOR 5-YR CONTRACT (RFP#2024-10-1607)

**NEW**                       **CONTINUATION**  
(Check One of the Above)

**FUNDING LEVEL AVAILABLE TO PROJECT:**                      CAPITAL: \$400,000.00  
RECURRING: \$30,000

**FUNDING SOURCE:**                      ONE-TIME COSTS: LIBRARY TECH CAPITAL  
RECURRING: LIBRARY TELECOM (GENERAL FUND)

**APPLICATION DUE DATE:**                      8/1/24

**PURPOSE OF PROGRAM:** NOT A GRANT, REQUEST FOR ORDER TO MODIFY, CHANGE, EXECUTE AND ACCEPT CONTRACT FOR PURCHASE, CONFIGURATION AND INSTALLATION OF REPLACEMENT PHONE SYSTEM FOR PUBLIC LIBRARY

**BRIEF SUMMARY OF CITY'S PROPOSAL:** The agreement will be between City of New Haven (Buyer) and Presidio Managed Services (Vendor) Presidio (Vendor) will replace New Haven Free Public Library's current on-premises system with cloud-based Zoom phone. They will be responsible for the following deliverables:

1. Project timeline and test plan
2. Configuration and setup of VoIp cloud tenant, autoattendant, call routing, E911 etc.
3. Successful migration of current phone numbers
4. Knowledge transfer to current onsite library IT staff
5. Obtain and configure equipment such as handset phones
6. Onsite or remote training on system
7. configuration of user accounts
8. 5-year maintenance contract (see Maintenance SOW)
9. Zoom Cloud Licensing for 60 users
10. Phone replacements QTY 94

**MATCH REQUIREMENT FROM GENERAL FUND (if any):** NO GRANT, ALL FROM LIBRARY TECHNOLOGY CAPITAL AND GENERAL FUND LIBRARY TELECOM

**ALLOWABLE INDIRECT COST:** N/A

**DEPARTMENT SUBMITTING APPLICATION:** PUBLIC LIBRARY

**CONTACT PERSON:** Maria Bernhey, City Librarian  
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**DATE:** June 14, 2024