



Agreement Between
The Justice Education Center, Inc.

And

The City of New Haven Youth and Recreation

The Justice Education Center, Inc., agrees to compensate The City of New Haven Youth and Recreation for the activities and services related to Project Longevity as described below.

Scope of Services

Project Longevity is an anti-gun violence program operating in Hartford, New Haven, Bridgeport, Waterbury, Norwich, and New London. Project Longevity staff in each city work with the police department, probation, parole, corrections, municipal, and community organizations to identify those individuals who are the highest risk of either committing or being victims of gun violence (and their close associates and family) and offer to connect them with an array of services that can help them move away from those risks. These services may include short term basic needs, emergency housing, mental or physical health services, substance use disorder services, driver's licenses, job readiness training, occupational skills training, or other services as needed. While Project Longevity has resources to fund some of these services directly, the program also leverages resources already available in the community.

The City of New Haven Youth and Recreation Light up the Night Program will offer basketball programming for youth in New Haven during April break from school.

Activities related to the project include:

1. The Friday Night Lights Basketball Program aims to engage students during prime crime time by providing a space where they can play basketball, enjoy music by a DJ, have access to free food and snacks, and participate in additional entertainment options like a gaming truck.
2. Running from 4pm-8pm Monday through Friday during April break, the program is designed to keep students off the streets and away from negative behaviors, offering them a safe and positive alternative.

Background Checks and Compliance with Center Policies

All project staff conducting the Project Longevity activities and services described in this agreement must have received a recent background check. All staff conducting these activities must conform to The Center’s policies related to sexual harassment, workplace violence, drug and alcohol use, and be current with any state required training regarding mandatory reporting.

Conflict of Interest

No staff shall be involved in the provision of services to a Project Longevity requirement where there is a perceived or real conflict of interest involving the Safe Futures staff person and the client. In such case, the potential conflict should be reported to the PL statewide operations coordinator and an alternative service arrangement developed.

Program Activity and Financial Reporting

The provider further agrees to provide a monthly report indicating the number of clients served, percentage of participation, and any milestones. The reporting form can be found at the end of this contract. All reports should be submitted to laura@justiceeducationcenter.org by the 10th of the following month.

Financial reports, showing costs incurred, should be submitted to the Center within 10 days of the end of each month. The form will be shared upon contract execution. A final year-end financial report should be submitted to the center with 10 days of the program year ending June 30, 2024. ***Any unused funds at the end of the program year shall be returned to the Center within 21 days of the end of the program year.***

Financial reports should be submitted to laura@justiceeducationcenter.org and tracy@justiceeducationcenter.org.

Payment Structure

Payment will be made as follows:

Upon Execution	\$5,000	
As invoiced	\$5,000	Upon receipt of financial reports
Total	\$10,000	

This agreement is effective April 1, 2024 and expires June 30, 2024. This agreement may be amended with agreement of both parties and may be renewed if funding is available.

Sherry Haller
Executive Director
The Justice Education Center, Inc.

Date

Authorized Signature
New Haven Youth and Recreation

Date

Grant Award Instructions

The following steps are provided as a tool for the administration of your award:

Step 1: Review the award.

Step 2: Complete and return the signed grant award.

Step 3: Fulfill reporting and data requirements.

Step 1: Review the Award

If you agree with the terms and conditions, please have the authorized recipient official sign and date the agreement. Submit the signed agreement to Laura Whitacre via email at laura@justiceeducationcenter.org.

If you do not agree with the terms and conditions, contact Laura Whitacre via email to decline, withdraw, or request modification.

Step 3: Fulfill Reporting and Data Requirements

Reporting requirements must be met during the life of the grant. Please send the client data and financial reports to Laura Whitacre at laura@justiceeducationcenter.org no more than 10 days after the close of each month.



Project Longevity Prevention and Intervention Programming

Program Reporting Form

Name of Organization: _____

Name of Program: _____

Report Period: _____

In the following table, please indicate the number of individuals served in the report month, and year to date.

	Report Month	Year To Date
Youth Under 16		
Youth 16-18		
Young Adults 18-24		
Adults 25+		
Families		

If the program is not a one-time event or series of one-time events, please indicate the percentage of participants who have participated in at least 80% of program activity.

	Report Month	Year To Date
% Participating at least 80% of the time		

If the program has any completion certificate, badge, or certification component, please indicate the number of participants earning those milestones. Please indicate the type of milestone in the first column.

Milestone	Report Month	Year To Date

If you have any other information (success stories, highlights, pictures, testimonials, etc). you would like to share about the program, please add that information below.