



City of New Haven
Office Of Management and Budget
Justin M. Elicker, Mayor
Ron Gizzi, Acting City Budget Director

June 25, 2026

Alder Tyisha Walker
President, Board of Alders
23rd Ward
165 Church Street
New Haven, CT 06510

RE: Amendment of multi-year Agreement with Tetra Tech for period of July 01, 2024 through July 31, 2027 in the amount of \$224,290

Dear Honorable President Walker-Myers:

Attached and respectfully submitted for the consideration of the Board of Alders is a request for an amendment to the original multi-year agreement with Tetra Tech for ARPA Consulting services for \$224,290 (Total Agreement, including Amendment Net Change, \$745,390) using American Rescue Plan Act funding. Based on Federal guidelines, all City ARPA funds were fully obligated by December 31, 2024.

In response to RFP # 2022-04-1443 for ARPA Consulting Services, the City has engaged Tetra Tech to offer support to the City through the scope of work outlined in RFP # 2022-04-1443. The amended scope of work includes: ARPA Closeout Support by Tetra, who will compile, and prepare City Departments (Subrecipients) with audit ready packages specific to each ongoing and executed ARPA project; reconcile final cost data for incorporation into required programmatic reporting; adjust project narratives as appropriate per Treasury guidance pertaining to expenditure categories; and Tetra will perform final closeout review of each project and prepare final project closeout submission package.

Tetra Tech has experience nationwide and throughout the State of Connecticut in working with other Federal disaster recovery related funding. In their past performance with the current agreement, Tetra Tech has satisfactorily completed their obligations.

Sincerely,

Ron Gizzi
Acting Budget Director