



May 28, 2024

Honorable Tyisha Walker-Myers  
President, Board of Alders  
City of New Haven  
165 Church Street  
New Haven, CT 06510

Mr. Michael Smart  
City/Town Clerk  
City of New Haven  
200 Orange Street  
New Haven, CT 06510

Re: PETITION FOR AN ORDER APPROVING A GRANT OF EASEMENTS TO  
DOWNTOWN EVENING SOUP KITCHEN FOR STRUCTURAL UNDERPINNING  
OF THE CITY OF NEW HAVEN OWNED 270 STATE STREET GARAGE

Dear Honorable Ms. Walker and Mr. Smart:

On behalf of the City of New Haven, the New Haven Parking, and The Downtown Evening Soup Kitchen, Inc. (“DESK”) I am pleased to submit for your Honorable Board’s consideration a Petition for an easement to be granted by the City of New Haven (the “City”) to DESK and its successor and assigns for structural underpinning at 270 State Street Garage (the “Garage”), which is operated and maintained by the New Haven Parking Authority (“NHPA”), on behalf of the City.

The City of New Haven, working through its Economic Development Administration, City Engineering Department, City Building Department, and with the consent and support of NHPA as operator of the Garage, seeks to grant an easement to DESK for its renovation and expansion of its facility located at 266 State Street. Since 1987, DESK, a non-profit organization, has serviced those experiencing and at imminent risk of homelessness in New Haven, providing meals, food assistance, and other services.

The easement is necessary for structural underpinning of the Garage in order for DESK to undertake and maintain foundations for its building.

Enclosed herewith, please find the original and a copy of each of the following:

1. Checklist for Aldermanic Submissions
2. Fiscal Impact Statement
3. Prior Notification Form
4. Petition for Easement
5. Proposed Aldermanic Order
6. Filing Fee – N/A

Please do not hesitate to contact the undersigned with any questions.

Very truly yours,

Norman Forrester  
Chairman, New Haven Parking Authority