

# **PRIOR NOTIFICATION FORM**

## **NOTICE OF MATTER TO BE SUBMITTED TO THE BOARD OF ALDERS**

TO (list applicable alders of):

**Alder Evette Hamilton + ALL**

WARD # **24 + ALL**

DATE: **April 22, 2026**

FROM: Department/Office Police  
Person Acting Police Chief David Telephone 203-946-6333  
Zannelli

This is to inform you that the following matter affecting your ward(s) will be submitted to the Board of Alders in the near future:

ORDER OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN  
AUTHORIZING THE MAYOR OF THE CITY OF NEW HAVEN TO ENTER INTO A  
5-YEAR LEASE AGREEMENT WITH F AND K LLC, OWNER OF THE PROPERTY  
AT 332 WHALLEY AVENUE, NEW HAVEN, TO CONTINUE TO BE USED AS THE  
DISTRICT 10 POLICE SUBSTATION, IN AN AMOUNT NOT TO EXCEED  
\$135,000.00, PAYABLE IN MONTHLY INSTALLMENTS OF \$2,250.00 AND TO  
EXECUTE ALL DOCUMENTS AND CONTRACTS AS NECESSARY

Check one if this an appointment to a Board or Commission:

Democrat

Republican

Unaffiliated/Independent/Other \_\_\_\_\_

### **INSTRUCTIONS TO DEPARTMENTS**

1. Departments are responsible for sending this form to the alder(s) affected by the item.
2. This form must be sent (or delivered) directly to the alder(s) **before** it is submitted to the Legislative Services Office for the Board of Alders agenda.
3. The date entry must be completed with the date this form was sent the alder(s).
4. Copies to: alder(s); sponsoring department; attached to submission to Board of Alders.