

# **PRIOR NOTIFICATION FORM**

## **NOTICE OF MATTER TO BE SUBMITTED TO THE BOARD OF ALDERMEN**

TO (list applicable aldermen/women):     **All**    

DATE: **December 6, 2019**

FROM: Department     **City Plan Department**      
Person     **Aicha Woods**     Telephone     **946-6378**    

This is to inform you that the following matter affecting your ward(s) will be submitted to the Board of Aldermen.

**ORDER OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN  
AUTHORIZING THE MAYOR TO EXECUTE A LEASE AGREEMENT WITH  
THE UNIVERSITY OF NEW HAVEN AT THE CANAL DOCK BOATHOUSE**

Check one if this an appointment to a commission

Democrat

Republican

Unaffiliated/Independent/Other \_\_\_\_\_

### **INSTRUCTIONS TO DEPARTMENTS**

1. Departments are responsible for sending this form to the alderperson(s) affected by the item.
2. This form must be sent (or delivered) directly to the alderperson(s) **before** it is submitted to the Legislative Services Office for the Board of Aldermen agenda.
3. The date entry must be completed with the date this form was sent the alderperson(s).
4. Copies to: alderperson(s); sponsoring department; attached to submission to Board of Aldermen.