

CHECK LIST FOR ALDERMANIC SUBMISSIONS

X	Cover Letter
X	Resolutions/ Orders/ Ordinances
X	Prior Notification Form
X	Fiscal Impact Statement - Should include comprehensive budget
X	Supporting Documentation
	Disk or E-mailed Cover letter & Order
	IN ADDITION IF A GRANT:
✓	Notice of Intent
✓	Grant Summary
✓	Executive Summary (not longer than 5 pages without an explanation)

Date Submitted:

July 22, 2022

Meeting Submitted For:

August 1, 2022

Regular or Suspension Agenda:

Regular

Submitted By:

Gwendolyn B. Williams

ORDER OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN APPROVING
THE CITY OF NEW HAVEN YOUTH AND RECREATION DEPARTMENT TO
AUTHORIZE THE PARKS COMMISSIONS TO ACCEPT THE DONATION OF GILL
DOUBLE HAMMER DISCUS THROWING CAGE AND HAMMER AND DISCUS
CIRCLES FOR BOWEN FIELD.

Comments: LEGISTAR FILE ID: LM-2022-0354

Coordinator's Signature:



Controller's Signature (if grant):



Mayor's Office Signature:


Call Barbara Montalvo at: (203) 946-1670 with any questions.

****PLEASE NOTE CLEARLY IF UC (UNANIMOUS CONSENT) IS REQUESTED****



Justin Elicker | *Mayor*

Gwendolyn B. Williams | *Director*

CITY OF NEW HAVEN YOUTH and RECREATION DEPARTMENT

David R. Belowsky, President Board of Park Commissioners

Angelina Wilson, President Board of Youth Commissioners

July 20, 2022

Honorable Tyisha Walker
President of the Board of Aldermen
165 Church Street
New Haven, CT 06510

Greetings:

I am pleased to request authorization for the Parks Commission to accept a donation from the University of New Haven of a Gill Double Circle Hammer Discus Throwing Cage and Hammer and discus circles for Bowen Field improvements.

This would be a partnership between the City of New Haven, Park Commissioners, and the University of New Haven. The City of New Haven would be responsible for the installation of the Gill Double Circle Hammer Discus Throwing Cage.

This is an exciting community building opportunity that will help to improve outcomes for our youth. Your support is greatly appreciated.

Best,

Gwendolyn B. Williams
Director

165 Church Street · New Haven, CT 06510
Phone: 203.946.7582 · Fax: 203.946.5750

..title

ORDER OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN
APPROVING THE CITY OF NEW HAVEN YOUTH AND RECREATION
DEPARTMENT TO AUTHORIZE THE PARKS COMMISSIONS TO ACCEPT THE
DONATION OF GILL DOUBLE HAMMER DISCUS THROWING CAGE AND
HAMMER AND DISCUS CIRCLES FOR BOWEN FIELD.

..body

WHEREAS, the University of New Haven approached the Park Commissioners with a proposal to donate a new discus throwing cage for Bowen Field;

WHEREAS, The Board of Park Commissioners of the City of New Haven at its September 2021 meeting approved a donation from the University of New Haven, a private entity, for a new throwing cage; and

WHEREAS, the current discus and hammer cage located at Bowen Field is deteriorated and;

WHEREAS, the donation will be a Gill Double Circle Hammer Discus Throwing Cage one of competition standards and;

WHEREAS, the City of New Haven will complete the installation of the new throwing cage and inspect and accept all improvements completed and;

WHEREAS, there are numerous NHBOE athletic groups, University of New Haven and community will benefit from the new throwing cage;

NOW, THEREFORE, BE IT ORDERED THAT THE BOARD OF ALDERMEN OF THE CITY OF NEW HAVEN APPROVE THE PARKS COMMISSION TO ACCEPT THE NEW HAMMER DISCUS THROWING CAGE AND HAMMER AND DISCUS CIRCLES FOR BOWEN FIELD.

PRIOR NOTIFICATION FORM

NOTICE OF MATTER TO BE SUBMITTED TO THE BOARD OF ALDERMEN

TO (list applicable aldermen/women): The Board of Aldermen

DATE: **July 21, 2022**

FROM: Department	Person	Youth and Recreation Department	Telephone
		Gwendolyn B Williams	203-946-5988

This is to inform you that the following matter affecting your ward(s) will be submitted to the Board of Aldermen.

ORDER OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN
APPROVING THE CITY OF NEW HAVEN YOUTH AND RECREATION
DEPARTMENT TO AUTHORIZE THE PARKS COMMISSIONS TO ACCEPT THE
DONATION OF GIL DOUBLE HAMMER DISCUS THROWING CAGE AND
HAMMER AND DISCUS CIRCLES FOR BOWEN FIELD.

Check one if this an appointment to a commission

☐ Democrat

☐ Republican

☐ Unaffiliated/Independent/Other _____

INSTRUCTIONS TO DEPARTMENTS

1. Departments are responsible for sending this form to the alderperson(s) affected by the item.
2. This form must be sent (or delivered) directly to the alderperson(s) before it is submitted to the Legislative Services Office for the Board of Aldermen agenda.
3. The date entry must be completed with the date this form was sent the alderperson(s).
4. Copies to: alderperson(s); sponsoring department; attached to submission to Board of Aldermen.

FISCAL IMPACT STATEMENT

DATE: July 21, 2022
FROM (Dept.): Youth and Recreation Department PHONE 203-946-5988
CONTACT: Gwendolyn Busch

SUBMISSION ITEM (Title of Legislation):

ORDER OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN APPROVING THE CITY OF NEW HAVEN YOUTH AND RECREATION DEPARTMENT TO AUTHORIZE THE PARKS COMMISSIONS TO ACCEPT THE DONATION OF GILL DOUBLE HAMMER DISCUS THROWING CAGE AND HAMMER AND DISCUS CIRCLES FOR BOWEN FIELD.

List Cost: Describe in as much detail as possible both personnel and non-personnel costs; general, capital or special funds; and source of funds currently budgeted for this purpose.

	GENERAL	SPECIAL	BOND	CAPITAL/LINE ITEM/DEPT/ACT/OBJ CODE
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A. Personnel

1. Initial start up	0	0	0	
2. One-time	0	0	0	
3. Annual	0	0	0	

B. Non-personnel

1. Initial start up	0	0	0	
2. One-time	0	0	0	
3. Annual	0	0	0	

List Will this item result in any revenues for the City? If Yes, please list amount
Revenues: and type.

NO	☒
YES	☐

1. One-time	X
2. Annual	

Other Comments: City of New Haven will incur costs for installation

NOTICE OF INTENT

**NOTIFICATION TO THE BOARD OF ALDERMEN REGARDING PROPOSED GRANT
AND CONTRACT APPLICATIONS TO BE MADE BY THE CITY OF NEW HAVEN
DURING THE PERIOD:**

PROGRAM NAME: Bowen Field Upgrade of Hammer Discus Throwing Cage

☒ NEW ☐ CONTINUATION
(Check One of the Above)

FUNDING LEVEL AVAILABLE TO PROJECT: none

FUNDING SOURCE: none

PURPOSE OF PROGRAM: Install new Gill Double Hammer Discus Throwing Cage
and hammer/discus circles for Bowen Field

BRIEF SUMMARY OF CITY'S PROPOSAL:

Accept donation from the University of New Haven of a hammer discus throwing cage
for Bowen Field to be used by NHBOE athletes and UNH track athletic teams

MATCH REQUIREMENT FROM GENERAL FUND (if any): Installation of cage

ALLOWABLE INDIRECT COST: None

DEPARTMENT SUBMITTING APPLICATION: Youth and Recreation Dept

CONTACT PERSON: Gwendolyn B Williams

DATE: July 21, 2022

GRANT SUMMARY

Grant Title:	Bowen Field Upgrade of Hammer Discus Throwing Cage
MUNIS #:	N/A
City Department:	Youth and Recreation
City Contact Person & Phone:	Gwendolyn B Williams, Director YARD 203-946-5988 Katherine Jacobs, Chief Landscape Architect, 203-946-8095
Funding Level:	donation
Funding Period:	n/a
Funding Source:	n/a
Funding Source Contact Person & Phone	University of New Haven Alexandria Givan 203-506-4302 AGivan@newhaven.edu
Purpose of Program:	Install new Gill Double Hammer Discus Throwing Cage and hammer/discus circles for Bowen Field
Personnel (salary):	0.00
Personnel (Worker's Comp):	0.00
Personnel (Med. Benefit):	0.00
Non-Personnel (total):	donation
Non-Personnel (M & U):	donation
New or Renewal?	new
Limits on spending (e.g., Admin. Cap)?	n/a
Reporting requirements: Fiscal	none
Reporting requirements: Programmatic	none
Due date of first report:	none
Audit Requirements:	none

Item	Quantity	Unit	Cost per unit	Subtotal	Notes
Demo existing throwing cage	1	Days	960 \$	960.00	
Demo existing asphalt	75	sf	1.47 \$	110.25	
Hammer and discus circles, to be cast into concrete	2	EA	0 \$	-	Donated by UNH
Gill Double Circle Hammer Discus Throwing Cage	1	EA	0 \$	-	Donated by UNH
Installation for throwing cage	2	Days	1920 \$	3,840.00	
Concrete pad	178	SY	83 \$	14,755.56	
			20% contingency	\$ 1,966.58	
			Total	\$ 21,632.39	