



## Memorandum of Understanding

### Sub-Recipient Award

<p><b>Grantor:</b> City of New Haven Finance Department 200 Orange Street New Haven, CT 06510</p>	<p><b>Federal Financial Assistance Award:</b> Coronavirus State and Local Fiscal Recovery Funds (SLFRF) <b>Federal Agency:</b> Department of the Treasury <b>CFDA #:</b> 21.027</p>
<p><b>Subrecipient:</b> Youth and Recreation Department 165 Church St. New Haven, CT 06510 <b>UEI: K8WBCLJ9DVD8</b></p>	<p><b>Subaward Period of Performance:</b> (Covered Period) <b>Effective Date:</b> July 1, 2024 <b>Expiration Date:</b> December 31, 2026</p>
<p><b>Grantor’s Authorized Representative:</b> Shannon McCue City Budget Director – Office of Management &amp; Budget City of New Haven 203-946-6413 Email: <a href="mailto:smccue@newhavenct.gov">smccue@newhavenct.gov</a></p>	<p><b>Total amount of funds obligated by this action to the subrecipient:</b></p> <p><b>Project Name:</b> Youth Summer and Year-Round Employment Program, Youth Serving Organizations Expansion Grants, YARD Neighborhood Pop Ups, Youth Driver Safety Programs, a Youth Summit Program, and a Youth at Work Program</p> <p><b>Not to Exceed \$6,090,508.11</b> <b>Total Balance (to date): \$4,654,462.65</b></p>
<p><b>Sub-Recipient’s Authorized Representative:</b> Name: Gwendolyn B. Williams Position: Youth and Recreation Department Director Address: 165 Church St. New Haven, CT 06510 Email: <a href="mailto:gbusch@newhavenct.gov">gbusch@newhavenct.gov</a></p>	<p><b>Type of Assistance</b> C - Direct Payments for Specified Use <b>Taxpayer Identification Number:</b> 066001876 <b>Federal Award Date:</b> 6/4/2021 <b>State Grant Agreement No.:</b> NA</p>
<p><b>Research &amp; Development:</b> No  <b>Indirect Cost Rate:</b> None</p>	<p><b>Special Conditions:</b> None</p>

In order to receive Coronavirus State and Local Fiscal Recovery Funds (“SLFRF” or "the Funds") passing through the City of New Haven (the “City”), Youth and Recreation Department (the “Department”) hereby agrees to the following terms, conditions, and obligations.

Section 1. Purpose:

The purpose of the SLFRF is to provide direct payments to eligible entities to:

1. Respond to the public health emergency, COVID-19 or its negative economic impacts, including providing assistance to households, small businesses, nonprofits, and impacted industries, such as tourism, travel, and hospitality;
2. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of eligible employers that have eligible workers who are performing essential work, or by providing grants to eligible entities who perform essential work;

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3. Provide government services, to the extent COVID-19 caused a reduction in revenues collected in the most recent full fiscal year of the State, Territory, Tribal government, Metropolitan city, County, or Non-entitlement units of local government; and
4. Make necessary investments in water, sewer, or broadband infrastructure.

### Section 2. Compliance:

The City is a primary recipient of SLFRF funds and has the authority to grant sub-awards to eligible subrecipients. The Department will be considered a subrecipient of the City's SLFRF funds and is required to follow all applicable SLFRF rules and regulations.

The Department agrees to have appropriate accounting systems in place to track and report on expenditures reimbursed from the Funds and maintain financial records to support all expenditures submitted. Any allocated costs must be properly supported. Budgeted estimates do not qualify as actual expenditures.

Costs invoiced under this agreement will be supported by documentation maintained by the Department. Documentation will include but is not limited to administrative policies and procedures, internal controls, competitive contracts and purchase orders, equipment inventory, audit reports and findings, and other documentation as identified by relevant Treasury Regulations, FAQs, and Office of Inspector General memoranda.

In order to facilitate SLFRF compliance, the Department agrees to provide all data requested by the City in a prompt and timely manner.

Subaward of Period Performance - Effective date July 1, 2024 to September 30, 2026.

The Department will confirm and ensure that all expenditures of SLFRF funds are eligible under the SLFRF final rule and such additional applicable Terms and Conditions, orders, regulations, rulings, interpretations, and directives for the SLFRF as may be promulgated or issued by the Treasury, as updated from time to time, all of which are incorporated herein by reference. If such eligibility is in any way unclear, the Department will seek and receive prior approval from the City before any funds are spent on potentially ineligible programs or costs.

The City and/or the Subrecipient may terminate this Memorandum of Understanding for any reason upon thirty (30) days' written notice to the other party. In the event of such termination, the Department shall be entitled to receive disbursements for Program activities satisfactorily completed prior to the date such termination notice is given.

Additional information on SLFRF requirements is available through the program webpage on Treasury's website at <https://home.treasury.gov/policy>

### Section 3. Project Description and Scope of Funded Programming

**Program Name: Youth Summer and Year-Round Employment Program,**

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### Expansion Grants, YARD Neighborhood Pop Ups, Youth Driver Safety Programs, Youth Summit, and a Youth at Work Program

Amount: \$6,090,508.11

Subaward of Period Performance: July 1, 2024 to December 31, 2026

Funding is intended to provide -

Board of Alder Approval Number: LM-2021-0191

- **Youth Summer and Year-Round Employment (23143002):** \$2,810,761.46\* that will support a Youth Summer and Year-Round Employment program, which includes a targeted ages 14-21 program that provides young people with workplace exposure, mentoring, summer, school, and community-based enrichment activities; early work experiences will serve as the foundation for future success in the workplace; the Department will also look at partnering with other New Haven organizations for summer and/or year round employment; note that these funds may also provide financial assistance (full or partial) to the partnered organization pertaining to youth employment
  - **Balance to Date - \$1,549,972.36**
    - ***\*pending transfer of \$2 million to this project***

Board of Alder Approval Number: LM-2021-0614

- **Expansion Grants (23143071):** \$828,500.00 that will support Expansion Grants that will provide grants for youth-serving organizations to expand services for New Haven youth and their families at no cost to the families including, but not limited to, expanding camp programs, learning programs, youth sports programming, and afterschool programming
  - **Balance to Date - \$798,500**
- **YARD Neighborhood Pop Ups (23143072):** \$201,246.65 that will support YARD Neighborhood Pop Ups that will include family entertainment for communities once a week for 6-8 weeks during the summer
  - **Balance to Date - \$125,875.65**
- **Youth Driver Safety Programs (23143074):** \$50,000.00 that will support the Youth Driver Safety Program that will partner with driver's education instructors to provide an 8-hour safety course to obtain CT Driver's permit or license free of cost to participants
  - **Balance to Date - \$50,000**
- **Youth Summit (23143075):** \$200,000.00 that will support a Youth Summit for students grades 7-12
  - **Balance - \$130,114.64**

Board of Alder Approval Number: LM-2024-0178

- **Youth at Work (23143240):** \$2,000,000.00 that will support a Youth at Work program
  - **Balance to Date - \$2,000,000**

#### Section 4. Audit

SLFRF payments are considered to be Federal financial assistance subject to the Single Audit Act (31 U.S.C. sec. 7501- 7507). The related provisions of the Uniform Guidance, 2 C.F.R. 200 Subpart F



regarding audit requirements provides detailed information. The Department agrees to comply with any applicable requirements.

**Section 5. Applicable Regulations**

The Coronavirus State and Local Fiscal Recovery Funds program is authorized by sections 602 and 603 of the Social Security Act as added by section 9901 of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (Mar. 11, 2021), codified as 42 U.S.C. § 802 and 42 U.S.C. § 803 respectively; and as implemented by Treasury's Final Rule.

2 CFR 200 - UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS Applicability

The following 2CFR policy requirements apply to this assistance listing: Subpart B, General provisions  
Subpart C, Pre-Federal Award Requirements and Contents of Federal Awards  
Subpart D, Post Federal; Award Requirements  
Subpart E, Cost Principles  
Subpart F, Audit Requirements

The following 2CFR policy requirements are excluded from coverage under this assistance listing: Not Applicable

Additional Information: The following 2 CFR Policy requirements also apply to this assistance listing:

- 2 C.F.R. Part 25, Universal Identifier and System for Award Management
- 2 C.F.R. Part 170, Reporting Subaward and Executive Compensation Information; and
- 2 C.F.R. Part 180, OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Non- procurement).

The following 2 CFR Policy requirements are excluded from coverage under this assistance listing: For 2 CFR Part 200, Subpart C, the following provisions do not

apply to the SLFRF program:

- 2 C.F.R. § 200.204 (Notices of Funding Opportunities);
- 2 C.F.R. § 200.205 (Federal awarding agency review of merit of proposal);
- 2 C.F.R. § 200.210 (Pre-award costs); and
- 2 C.F.R. § 200.213 (Reporting a determination that a non-Federal entity is not qualified for a Federal award).

For 2 CFR Part 200, Subpart D, the following provisions do not apply to the SLFRF program:

- 2 C.F.R. § 200.305 (b)(8) and (9) (Federal Payment);
- 2 C.F.R. § 200.308 (revision of budget or program plan);
- 2 C.F.R. § 200.309 (modifications to period of performance); and
- 2 C.F.R. § 200.320(c)(4) (noncompetitive procurement).

The Department shall comply with all portions of the Uniform Administrative Requirements (2 C.F.R. Part 200) that are applicable to the SLFRF, as the same may be amended and supplemented from time to time, and such additional applicable orders, regulations, rulings, interpretations, and directives for the SLFRF as may be promulgated or issued by the United States Department of Treasury.

ARPA Guidance

- Overall Guidance: <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>
- Final Rule: <https://www.govinfo.gov/content/pkg/FR-2022-01-27/pdf/2022-00292.pdf>
- Frequently Asked Questions: <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule-FAQ.pdf>



**Subrecipient**

*Subrecipient agrees to comply with the above-stated terms, conditions, and obligations. Subrecipient's authorized representative verifies that the appropriate person has executed the Memorandum of Understanding on behalf of the Subrecipient as required by applicable Federal, State, and Local laws and regulations.*

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

*Justin Elicker, Mayor – City of New Haven*