

PRIOR NOTIFICATION FORM

NOTICE OF MATTER TO BE SUBMITTED TO THE BOARD OF ALDERS

TO (list applicable Alder(s):

ALL

DATE: **February 5, 2024**

FROM: Department

Engineering

Person

Giovanni Zinn, P.E.

Telephone

946-8105

This is to inform you that the following matter affecting your ward(s) will be submitted to the Board of Alders.

ORDER OF THE BOARD OF ALDERS AUTHORIZING THE MAYOR TO ENTER
INTO A MULTIYEAR AGREEMENT WITH THE SUCCESSFUL REQUEST FOR
PROPOSAL (RFP) RESPONDENT TO PROVIDE FACILITY MANAGEMENT
SERVICES FOR THE CENTRAL FACILITIES PORTFOLIO

Check one if this an appointment to a commission

☐ Democrat

☐ Republican

☐ Unaffiliated/Independent/Other

INSTRUCTIONS TO DEPARTMENTS

1. Departments are responsible for sending this form to the Alder(s) affected by the item.
2. This form must be sent (or delivered) directly to the Alder(s) **before** it is submitted to the Legislative Services Office for the Board of Alders agenda.
3. The date entry must be completed with the date this form was sent the Alder(s).
4. Copies to: Alder(s); sponsoring department; attached to submission to Board of Alders.