

# **PRIOR NOTIFICATION FORM**

## **NOTICE OF MATTER TO BE SUBMITTED TO THE BOARD OF ALDERS**

TO (list applicable alders of): ALL

WARD # **ALL**

DATE: **January 8<sup>th</sup>, 2024**

FROM: Department/Office Office of Management & Budget  
Person Michael Gormany, Director Telephone 203/946-6413

This is to inform you that the following matter affecting your ward(s) will be submitted to the Board of Alders in the near future:

ORDINANCE AMENDMENT TO APPROPRIATING ORDINANCE # 1  
RECLASSIFYING THE POSITION OF MANAGEMENT AND POLICY ANALYST TO  
JUNIOR ACCOUNTANT WITHIN THE OFFICE OF POLICY, MANAGEMENT AND  
GRANTS

Check one if this an appointment to a commission

- ☐ Democrat
- ☐ Republican
- ☐ Unaffiliated/Independent/Other \_\_\_\_\_

### **INSTRUCTIONS TO DEPARTMENTS**

1. Departments are responsible for sending this form to the alder(s) affected by the item.
2. This form must be sent (or delivered) directly to the alder(s) **before** it is submitted to the Legislative Services Office for the Board of Alders agenda.
3. The date entry must be completed with the date this form was sent the alder(s).
4. Copies to: alder(s); sponsoring department; attached to submission to Board of Alders.