

# PRIOR NOTIFICATION FORM

## NOTICE OF MATTER TO BE SUBMITTED TO THE BOARD OF ALDERS

TO (list applicable alders of): ALL

WARD # ALL

DATE: **January 28, 2022**

FROM: Department/Office Chief Operating Officer BOE  
Person Thomas Lamb Telephone 475-220-1591

This is to inform you that the following matter affecting your ward(s) will be submitted to the Board of Alders in the near future:

*Agreement with Honeywell Building Solutions to provide EBI Preventative Maintenance program, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$190,760.31.*

Check one if this an appointment to a commission

Democrat

Republican

Unaffiliated/Independent/Other \_\_\_\_\_

### INSTRUCTIONS TO DEPARTMENTS

1. Departments are responsible for sending this form to the alder(s) affected by the item.
2. This form must be sent (or delivered) directly to the alder(s) **before** it is submitted to the Legislative Services Office for the Board of Alders agenda.
3. The date entry must be completed with the date this form was sent the alder(s).
4. Copies to: alderperson(s); sponsoring department; attached to submission to Board of Alders.