

**CHECK LIST FOR ALDERMANIC SUBMISSIONS**

<b>MF</b>	Cover Letter
<b>MF</b>	Resolutions/ Orders/ Ordinances
<b>MF</b>	Prior Notification Form
<b>MF</b>	Fiscal Impact Statement - Should include comprehensive budget
<b>MF</b>	Supporting Documentation
<b>MF</b>	Disk or E-mailed Cover letter & Order

**IN ADDITION IF A GRANT:**

<b>MF</b>	Notice of Intent
<b>MF</b>	Grant Summary
<b>MF</b>	Executive Summary (not longer than 5 pages without an explanation)

**Date Submitted:** September 8, 2022

**Meeting Submitted For:** September 19, 2022

**Regular or Suspension Agenda:** Regular

**Submitted By:** Giovanni Zinn, City Engineer

**Title of Legislation:** Resolution authorizing the Mayor to accept funding from the Department of Energy and Environmental Protection (CTDEEP) for the improvements to East Rock Park under the American Rescue Plan Act (ARPA)

**Comments:** LEGISTAR FILE ID: LM-2022-0429

**Coordinator's Signature:** 

**Controller's Signature (if grant):** 

**Mayor's Office Signature:** 

Call 946-7670 with any questions



**Justin Elicker**  
Mayor

## ENGINEERING DEPARTMENT

City of New Haven  
200 Orange Street, Rm 503  
New Haven, CT 06510  
[www.newhavenct.gov](http://www.newhavenct.gov)



**Giovanni Zinn, P.E.**  
City Engineer

September 19, 2022

Honorable Tyisha Walker Myers  
President - Board of Alders  
City of New Haven  
165 Church Street  
New Haven, CT 06510

**Re:** Resolution authorizing the Mayor to accept funding from the Department of Energy and Environmental Protection (CTDEEP) for the improvements to East Rock Park under the American Rescue Plan Act (ARPA)

Dear Honorable Tyisha Walker Myers:

As part of the State of Connecticut's American Rescue Plan Act authorizations, the State Legislature designated \$1M in funding to be available for improvements in East Rock Park. These funds will be utilized to improve the park, its amenities, and fields, in a manner consistent with the guidelines of the ARPA. Please note these funds are not from the City's ARPA allocations.

Therefore, I write to respectfully request the Honorable Board of Alders to authorize the Mayor to accept the funding offered by the CT Department of Energy and Environmental Protection.

Thank you for your consideration of this matter. If you have any questions, please feel free to contact me at 203-946-8105.

Respectfully submitted,

Giovanni Zinn, PE  
City Engineer

mf

c: Regina Rush Kittle, Chief Administrative Officer  
Jeff Pescosolido, Parks & Public Works  
Gwendolyn Williams Busch/William Dixon, Youth & Recreation Department  
Katherine Jacobs, Engineering Department  
file

**RESOLUTION ORDER AUTHORIZING THE MAYOR TO ACCEPT FUNDING FROM THE CONNECTICUT DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION (CTDEEP) AND SIGN ANY AGREEMENTS, AND OTHER DOCUMENTS THAT MAY BE DESIRABLE OR NECESSARY, INCLUDING ANY SUBSEQUENT AMENDMENTS TO AGREEMENTS, REGARDING IMPROVEMENTS TO EAST ROCK PARK**

**WHEREAS**, the State of Connecticut Office of Policy and Management (OPM) has authorized this project to be funded from the Federal American Rescue Plan Act of 2021 (ARPA); and,

**WHEREAS**, the ARPA funding is intended to support improving outdoor spaces as a response to the public health emergency and/or its negative economic impacts in accordance with federal regulations; and,

**WHEREAS**, the Connecticut Department of Energy and Environmental Protection (CTDEEP) will administer the funds; and,

**WHEREAS**, the City of New Haven through its Department of Engineering, will work with the New Haven Parks Commission and the community at large to develop said improvements; and,

**WHEREAS**, The City of New Haven desires to continue to improve its parks facilities and to provide active recreational opportunities for its residents and the community at large; and,

**WHEREAS**, New Haven Residents, especially surrounding neighborhoods will benefit from the improvements to East Rock Park,

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN THAT THE MAYOR IS AUTHORIZED TO ACCEPT FUNDING FROM THE CONNECTICUT DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION (CTDEEP) AND SIGN ANY ASSOCIATED AGREEMENTS, AGREEMENTS WITH CONTRACTORS AND OTHER DOCUMENTS THAT MAY BE DESIRABLE OR NECESSARY, INCLUDING ANY SUBSEQUENT AMENDMENTS TO AGREEMENTS, INCLUDING ANY REQUIRED INDEMNIFICATIONS OF THE STATE REGARDING IMPROVEMENTS TO EAST ROCK PARK UTILIZING FUNDS UNDER THE AMERICAN RESCUE PLAN ACT OF 2021**

# PRIOR NOTIFICATION FORM

## NOTICE OF MATTER TO BE SUBMITTED TO THE BOARD OF ALDERMEN

TO (list applicable aldermen/women):

ALL

DATE: **September 8, 2022**

FROM: Department

Engineering

Person

Giovanni Zinn, P.E.

Telephone

946-8105

This is to inform you that the following matter affecting your ward(s) will be submitted to the Board of Aldermen.

Resolution authorizing the Mayor to accept funding from the Department of Energy and Environmental Protection (CTDEEP) for the improvements to East Rock Park under the American Rescue Plan Act (ARPA)

Check one if this an appointment to a commission

Democrat

Republican

Unaffiliated/Independent/Other

### INSTRUCTIONS TO DEPARTMENTS

1. Departments are responsible for sending this form to the alderperson(s) affected by the item.
2. This form must be sent (or delivered) directly to the alderperson(s) **before** it is submitted to the Legislative Services Office for the Board of Aldermen agenda.
3. The date entry must be completed with the date this form was sent the alderperson(s).
4. Copies to: alderperson(s); sponsoring department; attached to submission to Board of Aldermen.

**FISCAL IMPACT STATEMENT**

**DATE:** September 8, 2022  
**FROM (Dept.):** Engineering Department  
**CONTACT:** Giovanni Zinn, City Engineer                      **PHONE** 946-8105

**SUBMISSION ITEM (Title of Legislation):**

Resolution authorizing the Mayor to accept funding from the Department of Energy and Environmental Protection (CTDEEP) for the improvements to East Rock Park under the American Rescue Plan Act (ARPA)

---

---

**List Cost:**        Describe in as much detail as possible both personnel and non-personnel costs; general, capital or special funds; and source of funds currently budgeted for this purpose.

	<u>GENERAL</u>	<u>SPECIAL</u>	<u>BOND</u>	<u>CAPITAL/LINE ITEM/DEPT/ACT/OBJ CODE</u>
<b>A. Personnel</b>				
1. Initial start up				
2. One-time				
3. Annual				
<b>B. Non-personnel</b>				
1. Initial start up				
2. One-time		1,000,000		TBD
3. Annual				

**List Revenues:**    Will this item result in any revenues for the City? If Yes, please list amount and type.

NO   
YES

- 1. One-time
- 2. Annual

**Other Comments:**

**NOTICE OF INTENT**

**NOTIFICATION TO THE BOARD OF ALDERS REGARDING PROPOSED GRANT  
AND CONTRACT APPLICATIONS TO BE MADE BY THE CITY OF NEW HAVEN  
DURING THE PERIOD: 2022-2023**

**PROGRAM NAME:** *East Rock Park Improvements – CTDEEP ARPA*

**( X ) NEW                      (   ) CONTINUATION**  
**(Check One of the Above)**

**FUNDING LEVEL AVAILABLE TO PROJECT:**    **\$1,000,000 (CTDEEP)**

**FUNDING SOURCE:**                      **Federal/ARPA from State allocation**

**PURPOSE OF PROGRAM:** **East Rock Park Improvements through infrastructure and recreational facilities**

**BRIEF SUMMARY OF CITY'S PROPOSAL:** **City will improve parks facilities through public/community input**

**MATCH REQUIREMENT FROM GENERAL FUND (if any):** **NONE**

**ALLOWABLE INDIRECT COST:** **NONE**

**DEPARTMENT SUBMITTING APPLICATION:**    **Engineering Department**

**CONTACT PERSON:**                      **Giovanni Zinn, PE, City Engineer**

**DATE:**                      **September 8, 2022**

<b>GRANT SUMMARY</b>	
<b>Grant Title:</b>	East Rock Park Improvements-ARPA
<b>MUNIS #:</b>	TBD
<b>City Department:</b>	Engineering Department
<b>City Contact Person &amp; Phone:</b>	Giovanni Zinn, PE, City Engineer Katherine Jacobs, Chief Landscape Architect Malinda Figueroa, Project Coordinator (Fiscal)
<b>Funding Level:</b>	\$1,000,000
<b>Funding Period:</b>	TBD
<b>Funding Source:</b>	Connecticut State Department of Energy & Environmental Protection ARPA
<b>Funding Source Contact Person &amp; Phone</b>	Unknown
<b>Purpose of Program:</b>	The main activities of this project will include improving public athletic facilities, improving public playgrounds, improving an existing gathering space at the park's summit, and improving the safety of nature trails within the park. All improvements will be complete by the end of 2026. Design and construction administration will be performed by City staff, and installation will be performed by local contractors.
<b>Personnel (salary):</b>	0.00
<b>Personnel (Worker's Comp):</b>	0.00
<b>Personnel (Med. Benefit):</b>	0.00
<b>Non-Personnel (total):</b>	0.00
<b>Non-Personnel (M &amp; U):</b>	0.00
<b>New or Renewal?</b>	New
<b>Limits on spending (e.g., Admin. Cap)?</b>	All design, inspection and construction of infrastructure related spending. No administrative/personnel expenses related
<b>Reporting requirements: Fiscal</b>	STEAP forms
<b>Reporting requirements: Programmatic</b>	Unknown
<b>Due date of first report:</b>	Unknown
<b>Audit Requirements:</b>	Single audit



**Justin Elicker**  
Mayor

## **ENGINEERING DEPARTMENT**

City of New Haven  
200 Orange Street, Rm 503  
New Haven, CT 06510  
[www.newhavenct.gov](http://www.newhavenct.gov)



**Giovanni Zinn, P.E.**  
City Engineer

**Executive Summary**  
**East Rock Park Improvements**  
**CTDEEP - ARPA**

The main activities of this project will include improving Park facilities such as athletic facilities, playgrounds, amenities, and nature trails within the park. All improvements will be complete by the end of 2026. Design and construction administration will be performed by City staff, and installation will be performed by contractors.