

**FISCAL IMPACT STATEMENT**

**DATE:** November 7, 2024  
**FROM (Dept.):** Management and Budget/Department of Finance/Bureau of Purchases  
**CONTACT:** Shannon McCue, Budget Director **PHONE** (203) 946-6413

**SUBMISSION ITEM (Title of Legislation):**

ORDINANCE AMENDMENT TO APPROPRIATING ORDINANCE # 1 RECLASSIFYING THE TITLES OF PROCUREMENT ANALYST AND CONTRACT ANALYST TO PROCUREMENT SPECIALIST

**List Cost:** Describe in as much detail as possible both personnel and non-personnel costs; general, capital or special funds; and source of funds currently budgeted for this purpose.

<b>GENERAL FUND</b>	<b>SPECIAL FUNDS</b>	<b>BOND FUNDING</b>	<b>CAPITAL/LINE ITEM/DEPT/ACT/OBJ CODE</b>
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**A. Personnel**

- 1. Initial start up
- 2. One-time
- 3. Annual \$156,788\*

**B. Non-personnel**

- 1. Initial start up
- 2. One-time
- 3. Annual

**List Revenues:** Will this item result in any revenues for the City? If Yes, please list amount and type.

NO	<input checked="" type="checkbox"/>
YES	<input type="checkbox"/>

- 1. One-time
- 2. Annual

**Other Comments\*:**

Position #1060 Contract Analyst is currently Budgeted for \$69,280 (Range 7/Step 5)  
Position #1110 Procurement Analyst is currently Budgeted for \$84,538 (Range 7/Step 9)

#1 Procurement Specialist will be budgeted for \$76,405 (Range 8/Step 5)  
#2 Procurement Specialist will be budgeted for \$80,383 (Range 8/Step 6)

Difference is \$2,970, which is covered by a lapse in salary for FY2024-2025