

## **CHECK LIST FOR ALDERMANIC SUBMISSIONS**

<input checked="" type="checkbox"/>	Cover Letter
<input checked="" type="checkbox"/>	Resolutions/Orders/Ordinances (NOTE: If you are submitting any item to the State you must write a Resolution)
<input checked="" type="checkbox"/>	Prior Notification Form
<input checked="" type="checkbox"/>	Fiscal Impact Statement - Should include comprehensive budget
<input checked="" type="checkbox"/>	Supporting Documentation (if applicable)
<input checked="" type="checkbox"/>	Disk or E-mailed Cover letter & Order

### **IN ADDITION [IF A GRANT]:**

<input type="checkbox"/>	Notice of Intent
<input type="checkbox"/>	Grant Summary
<input type="checkbox"/>	Executive Summary (not longer than 5 pages without an explanation)

**Date Submitted:** May 29, 2024

**Meeting Submitted For:** June 3, 2024

**Regular or Suspension Agenda:** Regular

**Submitted By:** Giovanni Zinn, PE, City Engineer

### **Title of Legislation:**

RESOLUTION OF THE NEW HAVEN BOARD OF ALDERS AUTHORIZING THE  
MAYOR TO SIGN AN EASEMENT IN FAVOR OF THE CONNECTICUT  
DEPARTMENT OF TRANSPORTATION FOR TRAFFIC PURPOSES IN  
MIDDLETOWN AVE PARK

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**Comments:** Legistar File ID: LM-2024-0393

**Coordinator's Signature:** N/A

**Controller's Signature (if grant):** \_\_\_\_\_

**Mayor's Office Signature:** \_\_\_\_\_

Call (203) 946-7670 or email [bmontalvo@newhavenct.gov](mailto:bmontalvo@newhavenct.gov) with any questions.

**\*\*PLEASE NOTE CLEARLY IF UC (UNANIMOUS CONSENT) IS REQUESTED\*\***