

PRIOR NOTIFICATION FORM

NOTICE OF MATTER TO BE SUBMITTED TO THE BOARD OF ALDERS

TO (list applicable alders of): ALL

WARD # **ALL**

DATE: **October 17, 2025**

FROM:	Department/Office	Controller/ Department of Finance	
	Person	Dr. Kristy Sampieri, Controller	Telephone 475.375.7423

This is to inform you that the following matter affecting your ward(s) will be submitted to the Board of Alders in the near future:

ORDER OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN
AUTHORIZING THE MAYOR, AND/OR CONTROLLER, TO ENTER INTO A FIVE-
YEAR AGREEMENT WITH ADP WORKFORCE NOW PAYROLL SYSTEM TO
PROVIDE THE CITY OF NEW HAVEN WITH A UNIFIED PAYROLL SYSTEM FOR
ELECTRONIC TIME TRACKING, AUTOMATION OF PAYROLL PROCESSING,
AND PAYROLL REPORTING.

Check one if this an appointment to a Board or Commission:

- ☐ Democrat
- ☐ Republican
- ☐ Unaffiliated/Independent/Other _____

INSTRUCTIONS TO DEPARTMENTS

1. Departments are responsible for sending this form to the alder(s) affected by the item.
2. This form must be sent (or delivered) directly to the alder(s) **before** it is submitted to the Legislative Services Office for the Board of Alders agenda.
3. The date entry must be completed with the date this form was sent the alder(s).
4. Copies to: alder(s); sponsoring department; attached to submission to Board of Alders.