



# City of New Haven

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## Meeting Minutes Finance Committee

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Monday, April 10, 2023

6:00 PM

Aldermanic Chambers

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Meeting can be viewed on Board of Alders YouTube

### Aldermanic Notice New Haven

The Finance Committee will hold a public hearing on Monday, April 10, 2023, at 6:00 P.M, in the Aldermanic Chambers, 165 Church St., New Haven to hear the following:

1. [LM-2023-0092](#) ORDER AUTHORIZING THE MAYOR OF THE CITY OF NEW HAVEN TO ENTER INTO A ONE-YEAR CONTRACT RENEWAL WITH WORLDWIDE TRAVEL STAFFING INC. FOR NURSING SERVICES IN THE AMOUNT OF \$400,000 TO EXECUTE, ACKNOWLEDGE, IMPLEMENT AND DELIVER ANY AND ALL DOCUMENTS AS MAY BE CONSIDERED NECESSARY OR APPROPRIATE WITH RESPECT THERETO.

**Attachments:** [CHECK LIST FOR ALDERMANIC SUBMISSIONS](#)

[Letter](#)

[Order](#)

[PRIOR NOTIFICATION FORM](#)

[FISCAL IMPACT STATEMENT](#)

[SIT- HEALTH - Nursing 3.15.22](#)

[signed checklists LM-2023-0092 Health Dept Worldwide contract](#)

[signed packet LM-2023-0092 Health Dept Worldwide contract](#)

[LM-2023-0092](#)

**This Order was Favorable Reportto the Board of Alders**

2. [LM-2023-0116](#) ORDER OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN AUTHORIZING THE EXECUTION OF AMENDMENT #1 TO AGREEMENT A22-1616 AND AGREEMENT #2 A22-1615 FOR SHIPMAN & GOODWIN, LLP AGREEMENTS WITH THE BOARD OF EDUCATION FOR THE PERIOD OF JULY 1, 2022 TO JUNE 30, 2023.

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**Attachments:** [0 CHECK LIST FOR ALDERMANIC SUBMISSIONS SHIPMAN](#)

[1 Cover Letter Shipman\[91\]](#)  
[2 BOAOrder Shipman](#)  
[3 PRIOR NOTIFICATION FORM Shipman](#)  
[4 FISCAL IMPACT SHIPMAN](#)  
[5 SupportingShipman](#)  
[Coordinator Signed Checklist](#)  
[Signed BOA Cover Ltr](#)  
[signed checklist LM-2023-0116 BOE outside counsel](#)  
[BOA advance letter re Shipman 29614 4 4 2023](#)  
[Shipman \(Gen\) Legal Matter Reports TL](#)  
[Shipman \(Labor\) Legal Matter Reports TL](#)  
[LM-2023-0116](#)

**This Order was Favorable Reportto the Board of Alders**

3. [LM-2023-0142](#) ORDER OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN AUTHORIZING THE EXECUTION OF LEXIA LEARNING AGREEMENT WITH THE BOARD OF EDUCATION FOR THE PERIOD OF JANUARY 24, 2023 TO JUNE 30, 2025.

**Attachments:** [CHECK LIST Lexia Learning MYA Contract](#)  
[BOA Cover Letter Lexia Learning MYA Contract](#)  
[ORDER Lexia Learning MYA Contract](#)  
[3 PRIOR NOTIFICATION FORM Lexia Learning MYA Contract](#)  
[4 FISCAL IMPACT STATEMENT Lexia Learning MYA Contract](#)  
[Q-541123.1 - CT New Haven LETRS 11.29 Lexia Learning](#)  
[NHPS BOE Signed Agreement and Memorandum Lexia Learning MYA Contract](#)  
[Signed Check List for Aldermanic Submissions](#)  
[signed packet LM-2023-0142 BOE NHPS Lexia Leatning Contract](#)  
[LM-2023-0142](#)

**This Order was Favorable Reportto the Board of Alders**

4. [LM-2023-0179](#) ORDER OF THE NEW HAVEN BOARD OF ALDERS AUTHORIZING THE MAYOR, CONTROLLER OR BUDGET DIRECTOR TO ENTER INTO A MULTI-YEAR AGREEMENT WITH LEADERSHIP, EDUCATION AND ATHLETICS IN PARTNERSHIP, INC. (LEAP) FOR THE MANAGEMENT, PROGRAMING AND SPACE MANAGEMENT FOR THE MULTI-GENERATIONAL FACILITY IN THE DIXWELL/NEWHALLVILLE COMMUNITY IN AN AMOUNT NOT TO EXCEED \$350,000: \$100,000.00 MANAGEMENT FEE AND UP TO \$250,000 REIMBURSEMENT FOR OPERATING EXPENSES AS APPROVED BY THE Q-HOUSE BOARD.

**Attachments:** [LEAP Contract BOA Checklist](#)  
[LEAP Contract Cover Ltr](#)  
[LEAP Contract ORDER v.2](#)  
[LEAP Contract PRIOR NOTIFICATION FORM](#)  
[LEAP Contract Fiscal Impact Stmt](#)  
[Q House Management FULL Proposal \(1\)](#)  
[signed packet LM-2023-0179 LEAP Contract at Q House minus proposal LM-2023-0179](#)

**This Order was Favorable Report to the Board of Alders**

5. A workshop to review portions of the Annual City Budgets proposed for the fiscal year commencing on July 1, 2023. The following City Departments will be heard:

Health Department  
Elderly Services  
Community Services Administration  
Youth & Recreation services  
Public Library  
Registrar of Voters

These items are filed with the City Clerk and may be inspected at Room 202, 200 Orange St., New Haven. Per order: Hon. Adam Marchand, Chair. Attest: Michael Smart, City Clerk.

If you need a disability related accommodation, please call three business days in advance 946 7651 (voice) or 946 8582 (TTY).

**Public may send comments to [publictestimony@newhavenct.gov](mailto:publictestimony@newhavenct.gov).**

*Alder Marchand, Chair called the meeting to order at 6:00 p.m., April 10, 2023, in the Aldermanic Chamber, 165 Church Street, New Haven. Present were Aids. Marchand, Douglass, DeCola, Morrison, Hamilton, Walker-Myers, Festa, Furlow, and Singh. Also present were Alders Miller, Wingate, and Streeter.*

**1. ORDER AUTHORIZING THE MAYOR OF THE CITY OF NEW HAVEN TO ENTER INTO A ONE YEAR CONTRACT RENEWAL WITH WORLDWIDE TRAVEL STAFFING INC. FOR NURSING SERVICES IN THE AMOUNT OF \$400,000 TO EXECUTE, ACKNOWLEDGE, IMPLEMENT AND DELIVER ANY AND ALL DOCUMENTS AS MAY BE CONSIDERED NECESSARY OR APPROPRIATE WITH RESPECT THERETO.**

*Maritza Bond, Director of the Department of Health, and Michael Gormany, Acting Controller, came before the committee. Mr. Gormany spoke on the department's budget request, followed by Ms. Bond.*

*Alder Douglass asked if there was a nurse at every school. Ms. Bond answered this question.*

*Alder Hamilton asked how they planned to spend the \$400,000. Ms. Bond explained.*

*Alder Festa asked if they had hired any nurses from the temp agency. Ms. Bond explained.*

*No further questions were asked.*

*Alder Marchand asked three times if anyone from the public wished to testify. No one came forward.*

**2. ORDER OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN  
AUTHORIZING THE EXECUTION OF AMENDMENT #1 TO AGREEMENT A22 1616  
FOR SHIPMAN & GOODWIN, LLP AGREEMENT WITH THE BOARD OF EDUCATION  
FOR THE PERIOD OF JULY 1, 2022 TO JUNE 30, 2023**

*Thomas Lamb, Chief Operating Officer Dr. Iline Tracy, Superintendent of Schools, and Patricia King, Corporation Counsel, came before the committee. Mr. Lamb spoke about the request, followed by Ms. King.*

*Alder Hamilton asked if they could breakdown the costs. Mr. Lamb did so.*

*Alder Festa asked if they should have requested this transfer in the fall. Dr. Tracey answered.*

*Alder Marchand if the city is getting a good rate from the law firm. Dr Tracey answered.*

*No further questions were asked.*

*Alder Marchand asked three times if anyone from the public wished to testify. No one came forward.*

**3. ORDER OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN  
AUTHORIZING THE EXECUTION OF LEXIA LEARNING AGREEMENT WITH THE  
BOARD OF EDUCATION FOR THE PERIOD OF JANUARY 24, 2023 TO JUNE 30,  
2025.**

*Dr. Iline Tracy, Superintendent of Schools, and Keisha Redd-Hannans, Assistant Superintendent of Schools, came before the committee. Ms. Redd-Hannans spoke to the committee concerning the request.*

*Alder Festa asked if there was a program to teach after the professional development. Ms. Redd-Hannans answered this question.*

*Alder Hamilton asked if they got data on the instruction given. Ms. Redd-Hannans answered this question.*

*No further questions were asked.*

*Alder Marchand asked three times if anyone from the public wished to testify. No one came forward.*

**4. ORDER OF THE NEW HAVEN BOARD OF ALDERS AUTHORIZING THE MAYOR,  
CONTROLLER OR BUDGET DIRECTOR TO ENTER INTO A MULTI YEAR**

AGREEMENT WITH LEADERSHIP, EDUCATION AND ATHLETICS IN PARTNERSHIP, INC. (LEAP) FOR THE MANAGEMENT, PROGRAMING AND SPACE MANAGEMENT FOR THE MULTI GENERATIONAL FACILITY IN THE DIXWELL/NEWHALLVILLE COMMUNITY IN AN AMOUNT NOT TO EXCEED \$350,000: \$100,000.00 MANAGEMENT FEE AND UP TO \$250,000 REIMBURSEMENT FOR OPERATING EXPENSES AS APPROVED BY THE Q HOUSE BOARD.

Gwen Bush, Director of Youth and Recreation, and Michael Gormany, Acting Controller, came before the committee. Mr. Gormany spoke about the request followed by Ms. Bush.

Alder Walker-Myers asked if LEAP was selected through an RFP. Ms. Bush answered this question.

Alder Marchand asked how the extension of the original contract worked. Ms. Bush spoke about this.

Alder Marchand asked about the 5-year contract with additional year to year renewals. Mr. Gormany answered this question.

Alder festa asked if the cost was \$350,000 for each year of the contract. Mr. Gormany said that it was.

Alder Morrison asked if the final year under the old contract was replaced by the new contract. Mr. Gormany explained.

No further questions were asked.

Alder Marchand asked three times if anyone from the public wished to testify. No one came forward.

At 7:20 PM, on a motion by DeCola, seconded by Morrison, to close the public portion of the meeting. The committee voted unanimously in favor of the motion.

*Committee Action:*

1. Alder DeCola seconded by Douglass, made a motion to move item 1. Alder Furlow, Seconded by DeCola, to amend the order by adding the period of the contract from July 1, 2023 through June 30, 2024. The Committee voted, by voice vote, to approve the amendment. The committee voted, by voice vote, unanimously to approve the amended order with Worldwide Travel Staffing.
2. Alder DeCola, seconded by Festa, to amend the Board of Education transfer order by substitution. The committee voted, by voice vote, to approve the amendment. The committee voted, by voice vote, unanimously to approve the amended Board of Education transfer order.
3. Alder DeCola, seconded by Douglass, to move item 3 favorably. The committee voted, by voice vote, to unanimously approve the Lexis Learning contract.
4. Alder DeCola, seconded by Morrison, to move item 4 favorably. The committee voted by voice vote, unanimously, to approve the LEAP contract.

At 7:45 PM, Alder Marchand told the committee they would take a short break.

At 8:00 PM, Alder Marchand called the meeting back to order and told the committee they were now in a workshop.

5. A workshop to review portions of the Annual City Budgets proposed for the fiscal year commencing on July 1, 2023. The following City Departments will be heard:

a. Registrar of Voters: Shannel Evans, Democratic Registrar of Voters, and Michael Gormany, Acting Controller, came before the committee. Ms. Evans spoke on the budget request followed by Mr. Gormany.

Alder Festa asked where the extra funding was to be used. Ms. Evans explained.

Alder Furlow asked if the expenses for the department were budget between the democratic and republicans. Ms. Evans explained.

Alder Hamilton asked if the voting machines were to be updated/replaced. Ms. Evans spoke on this.

No further questions were asked.

b. Health Department: Maritza Bond, Director of the Health Department, and Michael Gormany, Acting Controller, came before the committee. Mr. Gormany spoke to the committee concerning the health department budget request, followed by Ms. Bond.

Alder Furlow asked how many Senior Sanitarians were in the department now. Ms. Bond said there were three.

Alder Furlow asked what the is the position of Operations Manager/Environmental Health was. Ms. Bond explained the position.

Alder Festa asked them to explain what was in the Rentals & Contractual Services line item. Mr. Gormany explained this.

Alder Marchand why the salary was increased for the APRN position. Mr. Gormany explained why the salary was increased.

No further questions were asked.

c. Community Service Administration: Dr. Dahlal, Community Service Administrator, Tomi Veale, Director Elderly Services, and Michael Gormany, Acting Controller, came before the Committee. Ms. Veale spoke to the committee concerning the department's budget request, followed by Mr. Gormany.

Alder Festa asked if they would explain the Grant Funds. Mr. Gormany did so.

Alder Marchand asked why the Library was moved into the CSA group. Dr. Dahlal spoke on this.

No further questions were asked.

e. Youth & Recreation Services: Dr. Dahlal, Community Service Administrator, Gwen Busch, Director of Youth & Recreation, and Michael Gormany, Acting Controller, came before the Committee. Ms. Busch spoke to the committee concerning the department's budget request, followed by Mr. Gormany.

Alder Furlow asked if there was funding for repairing the buildings in the parks. Ms. Busch explained that the funds were coming from the American Rescue Plan funds.

*Alder Hamilton asked if they were increasing the number of Park Rangers. Ms. Busch explained.*

*Alder Festa asked how closely the Park Rangers worked with the Friends of the Parks groups. Ms. Busch explained.*

*Alder Festa asked how many youths were participating in the department's programs. Ms. Busch said she would have to get back to the committee with the numbers.*

*No further questions were asked*

*f. Library: Dr. Dahlal, Community Service Administrator, Maurine Sullivan, librarian, and Michael Gormany, Acting Controller, came before the Committee. Ms. Sullivan spoke to the committee concerning the department's budget request, followed by Mr. Gormany.*

*Alder Furlow asked why the cost for Printing & Binding was increase. Ms. Sullivan explained why.*

*Alder Festa asked about the IT capital improvements. Mr. Gormany explained.*

*Alder festa asked about Other Capital expense line. Mr. Gormany explained.*

*Alder Festa asked how the Library collaborated with CSA. Dr. Dahlal explained.*

*No further questions were asked*

*10:10 PM, Alder Marchand told the committee that the workshop was closed.*

*The meeting was recorded. The recording is filed and may be inspected at Legislative Services.*

*Respectfully submitted,*

*Donald A. Hayden, Fiscal Analyst*