

# **PRIOR NOTIFICATION FORM**

## **NOTICE OF MATTER TO BE SUBMITTED TO THE BOARD OF ALDERS**

TO (list applicable alders of): ALL

WARD # **ALL**

DATE: **December 21, 2020**

FROM: Department/Office BOE – Finance Dept.  
Person Mr. Phillip Penn Telephone 475-220-1590

This is to inform you that the following matter affecting your ward(s) will be submitted to the Board of Alders in the near future:

*Resolution Authorizing Superintendent to Apply for the Non-Priority Grant CT DAS/OSCGR and approval of Local Funds.*

*Resolution to Establish Building Committee for Sound School Roof Replacement under Non-Priority Grant CT DAS/OSCGR*

*Resolution for Preparation of Schematic Drawings and Outline Specifications for Sound School Roof Replacement under the Non-Priority School Construction Grant, CT DAS/OSCGR.*

Check one if this an appointment to a commission

Democrat

Republican

Unaffiliated/Independent/Other \_\_\_\_\_

### **INSTRUCTIONS TO DEPARTMENTS**

1. Departments are responsible for sending this form to the alder(s) affected by the item.
2. This form must be sent (or delivered) directly to the alder(s) **before** it is submitted to the Legislative Services Office for the Board of Alders agenda.
3. The date entry must be completed with the date this form was sent the alder(s).
4. Copies to: alderperson(s); sponsoring department; attached to submission to Board of Alders.