



CITY OF NEW HAVEN
JUSTIN ELICKER
MAYOR

CITY HALL

JUSTIN MCCARTHY
CHIEF ADMINISTRATOR'S OFFICE

165 CHURCH ST.
NEW HAVEN, CT 06510
(203) 946-7900
FAX (203) 946-7911

October 21, 2025

Honorable Tyisha Walker-Myers
President of the Board of Alders
165 Church Street
New Haven, CT 06510

RE: Ordinance Amendment to Appropriating Ordinance #1 of FY 2025-2026 for a Title Changes in the Police Department

Dear President Walker-Myers:

As required by City Charter and General Code of Ordinances, please find attached an amendment to Appropriating Ordinance #1 for FY 2025-26, reclassifying positions adopted in the fiscal year 2025-26 budget for the Police Department.

BUILDING ATTENDANT II TO KENNEL WORKER IN THE POLICE DEPARTMENT

We are in need of adding an additional Kennel Worker position to the animal shelter. This will also aid in lowering some of the overtime incurred at the shelter. The Kennel Worker position is skilled in the humane care of animals and also the maintenance of the Municipal Animal shelter while the Building Attendant II cannot provide care and maintenance with regard to the animals. The Building Attendant II position is currently vacant. At this time, we would like to update the title to Kennel Worker and the change will be budget neutral but will help with responsibilities specific to the Animal Shelter.

The reclassification of the position is required by City Charter and General Code of Ordinance. If approved, the positions must follow all normal City process for hiring and civil service rules.

If you should have any questions, please feel free to contact Chief Bhagtana at mbhagtana@newhavenct.gov.

I respectfully request the approval of this Ordinance Amendment to help improve operations.

Very truly yours,


Rebecca Bombero
Deputy Chief Administrative Officer