



## City of New Haven

### Signature Copy

Order: LM-2025-0416

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File Number: LM-2025-0416

ORDER OF THE BOARD OF ALDERS OF THE CITY OF NEW HAVEN APPROVING A  
60 MONTH EQUIPMENT LEASE AND SERVICES AGREEMENT FOR PRINT  
MANAGEMENT SERVICES WITH UBEO LLC FOR THE CITY OF NEW HAVEN  
INCLUDING ITS BOARD OF EDUCATION

WHEREAS, the City of New Haven, including its Board of Education, has an ongoing need for coordinated print management services to manage, maintain, and support multifunctional printing equipment, toner fulfillment, document workflow solutions, secure e-fax services, and print tracking software; and,

WHEREAS, the City intends to enter a five (5) year agreement commencing on or about January 1, 2026 and continuing through December 31, 2030, with UBEO LLC for such services to streamline operations, achieve cost savings, modernize technology, and ensure comprehensive device and document management across all City and Board of Education departments; and,

WHEREAS, the City utilized one or more cooperative purchasing consortiums to identify and engage vendor(s) that provide competitive pricing, national contract rates, and scalable service solutions; and,

WHEREAS, the agreement provides for a fixed monthly base charge of approximately Sixty-Five Thousand Two Hundred Ninety Dollars (\$65,290.00), inclusive of device leases, mailroom staffing, and WestFax services, together with variable cost-per-copy charges assessed at contractually agreed rates of approximately \$0.0039 per black-and-white impression and \$0.0295 per color impression, with lower rates applicable for in-plant print center production subject to actual usage; and,

WHEREAS, funding for this agreement will be allocated from the budgets of the Board of Education and the Controller's Office - Central Services division;

NOW, THEREFORE BE IT ORDERED that the Board of Alders of the City of New Haven approves the City's entry into a 60-month agreement for comprehensive print management services with UBEO LLC for the City and its Board of Education; and,

BE IT FURTHER ORDERED THAT the Board of Alders of the City of New Haven authorizes the Mayor to execute and deliver said agreement and any other related documents, which may include indemnification terms, and such other terms and conditions as the Mayor deems to be

in the best interest of the City of New Haven.

This Order was Amend a matter previously Adopted by the Board of Alders on 11/17/2025.

Attest, City Clerk \_\_\_\_\_

Date 11/17/2025

Signed, City Clerk \_\_\_\_\_

Date 11/28/2025

Signed, Mayor \_\_\_\_\_

Date 12/2/2025