



NEW HAVEN PUBLIC SCHOOLS

Operations Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Gilda Herrera
Date: 2/14/2023
Re: CEN 5-Year Contract

Contractor Name: Connecticut Education Network

Contractor Address: 55 Farmington Avenue, Hartford CT 06105

Is the contractor a Minority or Women Owned Small Business?

Renewal or Award of Contract/Agreement? Yes

Total Amount of Contract/Agreement and the Hourly or Service Rate -Total Contract amount for 5-years without E-Rate \$400,380; Total amount with E-Rate \$40,038

Funding Source & Account #:19047200-52265 Telecommunications\Internet

Key Questions: (Please have someone ready to discuss the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education):

1. **What specific service will the contractor provide:** to provide internet services for all schools and administrative office in the New Haven Public School District from July 1, 2023 to June 30, 2028. The total cost for the five-year contract is \$400,380 before the federally funded E-Rate program is applied. The total cost to the Board of Education is anticipated to be \$40,038 after the federally funded E-Rate program is applied.
2. **How was the contractor selected? Quotes? RFP? Sealed Bid or Sole Source? Please describe the selection process including other sources considered and the rationale for selecting this method of selection: RFP E-Rate 470 # 230011641. Letter of intent provided to CEN pending approval, see attached letter.**
3. **If this is a renewal with a current vendor, has the vendor's performance been satisfactory under the existing contract or agreement? Yes**
4. **If this Contract/Agreement is a Renewal has cost increased? If yes, by how much? No**
5. **If this Contractor is New has cost for service increased from previous years? If yes, by how much? No, will save total of \$7,002 per year.**
6. **Is this a service existing staff could provide? Why or why not? No**